

SAINT VINCENT AND THE GRENADINES
INTEGRITY IN PUBLIC LIFE ACT, 2004
ARRANGEMENT OF SECTIONS

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SAINT VINCENT AND THE GRENADINES

BILL NO. OF 2004

1 ASSENT

Governor-General

AN ACT to establish an Integrity Commission in order to ensure integrity in public life; to obtain declarations of the assets, liabilities, income and interest in relation to property of persons in public life, to give effect to the provisions of the Inter-American Convention against Corruption and for matters incidental thereto and connected therewith.

[1

BE IT ENACTED by the Queen's Most Excellent Majesty, by and with the advice and consent of the House of Assembly of Saint Vincent and the Grenadines and by the authority of the same, as follows:

PART I

PRELIMINARY

1. This Act may be cited as the Integrity in Public Life Act, 2004. ShortTitle
2. In this Act unless the context otherwise requires Interpretation
 - "assets" include all property beneficially held whether in or out of the State and whether acquired or owned directly or indirectly, and any rights and benefits enjoyed on a continuous basis;
 - "benefit" includes any property service or advantage derived directly or indirectly;
 - "chairman" means the chairman of the Integrity Commission;

"commencement date" means the date of commencement of the Act as published in the Gazette;

"dependent child" includes a step child, a child born out of wedlock or a child adopted under the Adoption Act who is under eighteen years and is living with the person in public life;

"Commission" means the Integrity Commission established pursuant to Section 3 of this Act;

"document" includes, in addition to a document in writing

- (a) any map, plan, graph or drawing;
- (b) any photograph;
- (c) any disc, tape, sound track or other device in which sounds or other data not being visual images are embodied so as to be capable, with or without the aid of some other equipment of being reproduced therefrom;
- (d) any film, including microfilm, negative, tape or other device in which one or more usual images are embodied so as to be capable with or without the aid of some other equipment of being reproduced therefrom;

"income" includes

- (a) money or money's worth derived from whatever source or acquired in or out of the State whether directly or indirectly;
- (b) all receipts by way of salary, fees wages, requisitions, profits, grants, emoluments, rents, interests, commissions, bonus, pensions, annuity or benefit and all income within the meaning of the Income Tax Act;

"interest in relation to property" means

- (a) a legal or equitable interest in the property; or
 - (b) a right, power or privilege in connection with the property.
-

"liability" includes all obligations to pay or to transfer money whether in or out of the State;

"person in public life" means

- (a) a person holding an office referred to in Schedule 1 of this Act;
- (b) a person acting continuously for a period of not less than six months in any office set out in Schedule 1 of this Act

"property" includes money and all property, real or personal and things in action;

"public body" includes

- (a) the House of Assembly, Cabinet and Cabinet Committees;
- (b) Ministry or Department of Government;
- (c) a corporation established by an Act of Parliament or a subsidiary company of that Corporation;
- (d) a commission, statutory board, public authority or other body of any description, whether its members are paid or unpaid;

"spouse" in relation to a person in public life means a person to whom the person in public life is married or who is living with that person in the circumstances of husband and wife for a continuous period during the period that the declaration is required to be filed, but does not include

- (a) a lawful spouse who is living separate and apart from the person in public life;
- (b) a lawful spouse who has ceased to live with that person and where proceedings have been instituted for a divorce or judicial separation during the period a declaration is required to be filed.

"State" means Saint Vincent and the Grenadines.

PART II**INTEGRITY COMMISSION FOR THE STATE**

- Establishment of Commission
3. (1) There shall be established an Integrity Commission for the State. The Commission shall consist of -
- (a) a chartered or certified accountant of at least seven years standing appointed by the Governor-General acting in his own deliberate judgment;
 - (b) four other persons appointed by the Governor-General after consultation with the Prime Minister and the Leader of the Opposition from the following categories of persons;
 - (i) retired judges of the Court of Appeal and the High Court,
 - (ii) retired Senior Magistrates,
 - (iii) Attorneys of at least seven years standing,
 - (iv) members of the clergy,
- persons who, in the opinion of the Governor-General, acting in his own deliberate judgment, are of high integrity and able to exercise competence, diligence, sound judgment and impartiality in fulfilling their duties under this Act.
- Disqualification from Membership
4. A person shall not be qualified to be appointed as a member of the Commission if that person
- (a) is a member of the House of Assembly;
 - (b) has, at any time during the three years preceding the appointment, been a public officer;
 - (c) has, at any time during the five years preceding the appointment, held office in a political party; or
 - (d) would otherwise be disqualified in accordance with the Constitution, to be a member of the House of Assembly.
- Tenure of Office
5. All members of the Commission shall be appointed by instrument and shall, subject to the provisions of this part, hold office for a period of three years and shall be eligible for re-appointment.

- (c) an attorney at law of fifteen years standing at the Bar,

to enquire into the matter and report on the facts thereof to the Governor General and recommend to him whether the member ought to be removed under this section.

(5) The Tribunal appointed under subsection (4) shall give the member an opportunity to show cause why he should not be removed from office.

(6) Where the question of removing a member has been referred to a Tribunal under this section, the Governor General, acting after consultation with the Prime Minister and the Leader of the Opposition may suspend the member from the exercise of the functions of his office.

(7) A suspension may at any time be revoked by the Governor General and shall in any case cease to have effect if the Tribunal recommends to the Governor General that the member should not be removed.

(8) Pursuant to this section, if any vacancy occurs in the membership of the appointed members, that vacancy shall be filled by the appointment of another person from the categories of persons in section 3 (2).

**Proceedings
and Meetings**

8. (1) The Commission shall meet at times as maybe expedient for the Commission to carry out its functions.

(2) A quorum of the Commission shall be three.

(3) The proceedings of the Commission shall not be affected by any vacancy amongst the members thereof or by any defect in the appointment of any member.

**Staff of
the Commission**

9. (1) There shall be a Secretary to the Commission who shall be a public officer

(2) The duties of the Secretary shall be

- (a) to attend the meetings of the Commission;
- (b) to record the proceedings of the Commission and keep the minutes of each meeting in proper form; and
- (c) generally to perform duties connected with the work of the Commission as the Commission may require.

(3) The Commission shall be provided with other staff adequate for the efficient discharge of its functions.

10. (1) All members and senior staff of the Commission shall not enter upon the duties of their office until they have taken the oath of allegiance, oath of office and oath of secrecy as specified in Schedule 2.

Oath

(2) Junior staff members shall not enter upon the duties of their office until they have taken the oath of allegiance and oath of secrecy as specified in Schedule 2.

11. The appointment, resignation, revocation of appointment or death of a member shall be published in the Gazette.

Publication in the
Gazette

PART III

FUNCTIONS

The functions of the Commission shall be -

Function of
Commission

- (a) to receive and keep on record all declarations forwarded by persons in public life;
- (b) to examine declarations and to request from a person in public life any information or further information relevant to a declaration made by him, which may assist the Commission in its examination;
- (c) to make inquiries and carry out investigations as it considers necessary in order to verify or determine the accuracy of a declaration filed under this Act;
- (d) to receive and investigate any complaint regarding any act of corruption pursuant to the Prevention of Corruption Act;
- (e) to conduct an investigation into an act of corruption on its own initiative, if it is satisfied that there are reasonable grounds for an investigation.
- (f) examine the practices and procedures of public bodies in order to facilitate the discovery of corrupt practices, except where there is a statutory duty on any person to perform that function;
- (g) instruct, advise and assist the management of public bodies of any change in practices or procedures which may be necessary to reduce the occurrence

of **corrupt** acts, except where there is a statutory duty on any person to perform that function;

- (h) perform functions and exercise powers as it is required by this Act to perform.

(2) In the exercise of its powers and performance of its functions under this Act the Commission shall -

- (a) not be subject to the direction or control of any person or authority;
- (b) have the power to summon witnesses, require the production of documents and to do all things as it considers necessary or expedient for the purpose of carrying out all its functions;
- (c) hold proceedings in private.

PART IV

DECLARATIONS

Duty to furnish
declaration

13. (1) Subject to subsection (2) every person, who, on or after the commencement of this Act, is a person in public life shall furnish to the Commission in the form set out in Schedule 3 a declaration of

- (a) his income, assets and liabilities;
- (b) the assets of the spouse and the dependent children;
- (c) gifts made to him of value exceeding one thousand dollars.

(2) In the case of a judicial officer, the Director of Public Prosecutions and Assistant Director of Public Prosecutions the declaration shall be furnished to the Judicial and Legal Services Commission, to take action as it considers necessary.

(3) Notwithstanding subsection (1) regulations may provide for a public **officer** who occupies a specific post to furnish a declaration pursuant to that subsection.

(4) A declaration pursuant to subsection (1) shall be filed by the person in public life within three months after

- (a) the commencement date of this Act;
- (b) the date of appointment as a person in public life,

and thereafter on or before the 31st March in each year during any part of which that person remains a person in public life.

(5) A declaration may be accompanied, if the person in public life so wishes, by a statement giving details of his income, assets and liabilities which shall be certified by an accountant.

(6) If a person in public life dies there shall be no obligation on the administrators of his estate to file the declaration which the person in public life would have been required to file, had he lived.

(7) a member of the Commission shall make a declaration of his income, assets and liabilities in the form in Schedule 3 -

- (a) before he assumes office;
- (b) before the 31st March of each year,

to the Director of Audit who shall examine the declaration and inform the Governor-General of the receipt and examination of the declaration.

(8) For the purposes of this section, "assets" do not include gifts received by a person in public life from his relatives.

14. (1) A declaration made pursuant to section 13 shall include all particulars as are known to the declarant of his money, assets and liabilities of himself, his spouse, and his dependant children.

Contents of Declaration

(2) Where a person in public life holds money or other property in trust for another person, he shall so state in his declaration but shall not be required to disclose the terms of the trust.

15. (1) The Commission, upon examination of a declaration furnished pursuant to Section 13 may require the person in public life to attend on the Commission at a specified time to be heard on any matter relating to the declaration.

Commission may require attendances in public life

(2) A person in public life who is required to attend the Commission may

- (a) be accompanied and represented by an Attorney-at-law and a certified accountant; and
- (b) require the Commission to summon witnesses.

(3) The Commission shall not make any adverse decision without giving the person in public life an opportunity to be heard.

(4) Where upon examination the Commission is satisfied that a declaration has been fully made and all questions satisfactorily answered, it shall forward to the person in public life a Certificate of Compliance in the form in Schedule 4.

Issue of summons

16. (1) Any summons to attend to give evidence or to produce documents before the Commission shall be served on the person required to attend or to produce the document and shall be issued under the hand of the Secretary.

(2) A summons under this Section shall be in the form in Schedule 5 or as may be prescribed and shall be served on the person mentioned therein either by delivery to that person of the summons or delivery in some other manner as may be ordered by the Commission but so to ensure that the summons is brought to the attention of that person.

(3) A summons may be served by a person dispatched by the Commission or by a police officer.

Witness may be examined on oath

17. The Commission may -

- (a) require that any facts, matter or things relating to the subject of inquiry be verified or otherwise ascertained by the oral examination of witnesses ; and
- (b) cause witnesses to be examined on oath which the Chairman or the Secretary shall be authorized to administer.

Duty and privilege of persons

18. All persons summoned to attend and give evidence or to produce any paper, book, record or document before the Commission shall be

- (a) bound to obey the summons served upon them;
- (b) entitled, in respect of that evidence to disclosure of any communication or the production of that paper, book, record or document as before a Court of Law.

Duty as to secrecy

19. (1) Every member of the Commission and every person performing any function in the service or as an employee of the Commission shall treat all records or information relating to declarations, as secret and confidential and shall not disclose or communicate the text of any declaration to any unauthorized person or to allow any unauthorized person to have access to any records, information or declarations.

(2) A person who contravenes subsection (1) commits an offence and liable on summary conviction to a fine not exceeding \$20,000.00 or to a term of imprisonment not exceeding three years or to both fine and imprisonment.

20. (1) Subject to subsection (3) where a person in public life fails to file a declaration under Section 13 (1), the Commission shall publish the fact in the Gazette and shall

Failure to file
declaration

(a) send a report to the appropriate Service Commission, Board or authority;

(b) in any other case, send a report to the Director of Public Prosecutions for any further action.

(2) For the purposes of this section "failure to file a declaration" includes failure to make a disclosure of any material fact in the declaration.

(3) Subsection (1) shall not apply to persons in public life who are referred to in subsection 13 (2) of this Act.

21. (1) Where the Commission examines a declaration and any related information or documents, or conducts an inquiry into any declaration, and is not satisfied with any aspect thereof, the Commission shall report the matter to the appropriate Service Commission, Board, body or other authority and the Director of Public Prosecutions, setting out details and particulars as it thinks fit.

Commission to make
report

(2) The Commission shall report any act of corruption to the appropriate Service Commission board, body, or other authority and to the Director of Public Prosecutions.

(3) The appropriate Service Commission, board, or other Authority may take such disciplinary action in relation to a report made pursuant to subsection (1) as it thinks appropriate in any particular case.

(4) Pursuant to subsection 3, where any criminal proceeding is being contemplated against a person in public life, no disciplinary procedures shall be instituted pending the determination of criminal proceedings.

(5) An inquiry shall not be commenced after two (2) years from the date on which the person ceased to be in public life.

(6) The Director of Public Prosecutions -

- (a) may take action in relation to a report made pursuant to subsection (1) as he thinks appropriate in any particular case;
- (b) may authorize any person having an official duty under this Act to furnish information to any officer of the court, the police or any other person specified by the Director of Public Prosecutions.

PART V

GIFTS

Report of gifts

22. (1) Every person in public life who receives a gift acting in his capacity as a public official exercising a public function worth more than one thousand dollars, shall make a report of that fact to the Commission stating the name and address of the donor and the description and approximate value of the gift, as in the form in Schedule 6.

(2) A report made under subsection (1) shall be made to the Commission by the person in public life within 10 days of receipt of the gift.

(3) The Commission shall determine, based on the evidence before it, whether the gift is a personal or a State gift and any decision made by the Commission shall be final.

(4) Where the Commission determines that the gift was given to the person in public life as a personal gift and

- (a) was trivial ; or
- (b) was not trivial, but was not intended to be a motive or a reward for the doing and abstaining from doing any act in the performance of his duties as a public figure,

the Commission shall allow the person in public life to retain the gift.

(5) Where the Commission determines that the gift was given to the person in public life as a State gift but -

- (a) was not trivial; or
- (b) was intended to be a motive or reward for the doing or abstaining from doing any act in the performance of his duties as a public official,

the Commission shall, in writing, direct the person in public life to deliver the gift to the Permanent Secretary, Ministry of Finance within a period not exceeding thirty days as may be specified by the Commission, and the person in public life shall comply with the direction within the time so specified.

(6) A gift handed over to the Permanent Secretary, Ministry of Finance pursuant to subsection (5) shall be dealt with as a gift to the State.

(7) A person in public life is entitled to notice of the proceedings of any inquiry under subsections (4) and (5) and may if he so wishes be represented at the inquiry either in person or by an attorney-at-law.

(8) For the purposes of this section, "trivial" means less than one thousand dollars, retail value.

PART VI

FINANCIAL

23. The funds of the Commission shall consist of funds as may from time to time be placed at its disposal by Parliament and other moneys as may be lawfully paid to the Commission for the purpose of this Act.

Funds of the
Commission

24. The Commission shall keep proper accounts of receipts, payments, assets and liabilities and those accounts shall be audited annually by the Director of Audit or an auditor appointed by the Governor-General.

Accounts and Audit

25. (1) The Commission shall in each year and at such time as the Minister for Finance shall direct, prepare and forward to the Minister a report of its activities during the previous financial year, including a statement of its accounts audited in accordance with section 24.

Annual Reports and
Estimates

(2) A copy of the report together with the auditor's report shall be laid before the House of Assembly.

(3) The Commission shall on or before the () in each year submit to the Minister for approval, its estimates of expenditure in respect of the next financial year.

(4) For the purposes of this part "financial year" means the period ().

Remuneration of Chairman and members	26. The Governor-General, after consultation with the Prime Minister and the Leader of the Opposition, shall determine the level of remuneration to be paid the chairman and members of the Commission.
Seal and execution of documents	<p>27. (1) The seal of the Commission shall be kept in the custody of the Secretary and shall be affixed to instruments in the presence of the Chairman and shall be authenticated by the signature of the Chairman.</p> <p>(2) All documents other than those required by law to be under seal and all decisions of the Commission may be signed under the hand of the Chairman or the Secretary.</p>
Offences and penalties	<p>28. (1) A person in public life who -</p> <ul style="list-style-type: none"> (a) uses his position in a public body or knowledge acquired in that position to obtain profit or gain in any business or trade arrangement; (b) without reasonable excuse, fails to file with the Commission, a declaration in accordance with section 13 (1) of this Act; (c) knowingly makes a declaration that is false in some material particular; (d) knowingly gives false information to the Commission; (e) without reasonable cause fails to attend before the Commission in compliance with a summons or fails or refuses to produce any document or information that he is required by the Commission to produce; (f) being a witness, leaves a meeting of the Commission or fails to attend an adjourned hearing before the Commission without the permission of the Commission; (h) being a witness, refuses without sufficient cause to answer any question put to him by or with the permission of the Commission, <p>commits an offence and is liable</p>

- (a) on summary conviction to a fine of \$30,000.00 or to imprisonment for a term of three years or to both fine and imprisonment
- (b) on conviction on indictment to a fine not exceeding \$50,000.00 or to imprisonment for a term of five years or to both fine and imprisonment.

(2) Where a person is convicted of an offence under this Act, the Court may make an order forfeiting to the State any property involved in the commission of the offence that is situated in the State.

(3) Where a person is convicted of an offence under this Act, the Court may make an order directing that any property involved in the commission of the offence situate outside of the State be valued in a manner as directed by the Court and the value so ascertained or a sum equivalent to the value so ascertained be paid to the State.

(4) A person who willfully obstructs or interrupts the proceedings of the Commission commits an offence and is liable on summary conviction to a fine of ten thousand dollars or to imprisonment for a term of one year or to both fine and imprisonment.

(5) A person in public life who without reasonable excuse

- (a) makes a report to the Commission under Section 22 (1) which is false in any material particular;
- (b) fails to comply with Section 22 (2) ;or
- (c) fails to comply with a direction given by the Commission under 22 (5).

commits an offence, and is liable on summary conviction, to a fine which shall not be less than the value of the gift involved in the commission of the offence or to imprisonment for three months.

29. The Minister for Legal Affairs, after consultation with the Integrity Commission, may make regulations as may be necessary for giving effect to the provisions of the Act.

Regulations

30. This Act shall come into force on a day appointed by the Governor-General by Proclamation.

Commencement

SCHEDULE 1**[Section 21**

1. Members of the House of Assembly
2. Cabinet Members, Parliamentary Secretaries, Senators
3. Judges of the Court of Appeal and of the High Court
4. Legal officers
5. Heads and Deputy Heads of Overseas Missions
6. Secretary to the Cabinet
7. Chief Personnel Officer
8. Director of Audit
9. Deputy Director of Audit
10. Permanent Secretaries
11. Director General Finance and Planning
12. Director of Planning
13. Clerk of Parliament
14. Accountant General
15. Budget Director
16. Hospital Administrator
17. Senior Assistant Secretaries
18. Assistant Secretaries
19. Police Officer not below the rank of Inspector
20. Comptroller of Customs and other Customs Officers
21. Comptroller of Inland Revenue and other Revenue Offices
22. Members of the Public Service Commission
23. Members of the Police Service Commission
24. Members of Government appointed Boards and Corporations

25. Members of the Tenders Board
 26. Staff of Government appointed Boards and Corporations receiving salary not less than Assistant Secretaries in the Public Service
 27. Heads and Deputy Heads in Ministries and Departments
 28. Chief Technical Officers in Ministries and Departments
 29. Education Officers
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SCHEDULE 2

[Section 10]

INTEGRITY IN PUBLIC LIFE ACT NO. (OF 2004)

OATH OF ALLEGIANCE

I do swear that I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second, her heirs and successors, according to law.

So help me God!

.....

OATH OF OFFICE

I swear that I will exercise the functions of of the Integrity Commission without fear or favour, affection or ill will according to the Constitution and other laws of Saint Vincent and the Grenadines.

So help me God!

Sworn before me this day of 2004.

.....

Governor-General

OATH OF SECRECY

I being appointed of the Integrity Commission do swear that I will not on any account or at any time disclose any opinion, advice, or privileged information of the Commission and that I will not except with the authority of the Commission and to such extent as may be required for the good management of the affairs of the Commission directly or indirectly reveal the business or proceedings of the Commission or the nature or any content for any document.

SCHEDULE 3**[Section 13]****INTEGRITY IN PUBLIC LIFE ACT NO. (OF 2003)
DECLARATION OF ASSETS, LAIBILITES AND INCOME**

Declaration of assets and liabilities at

(Declaration Date)

and of income for the period of twelve months (or other period where appropriate) ending on that date.

NOTE:

- (a) Where any property is held by the declaration, declarant's spouse or the declarant's child or children in trust for any other person, this should be indicated by a note to that effect.
- (b) The declaration date should be the date as at which pursuant to section 13 the declaration is to be made.
- (c) Where the space in this Form is inadequate a separate sheet of paper may be used and signed by the declarant.

Name of Declarant	Address of Declarant
N ame of Declarant's Spouse	Address of Declarant's Spouse
M aiden N ame (of S pouse)	

PARTICULARS OF DECLARANT'S CHILDREN

Name	Date of Birth	Address

.....
Signature of Declarant

Date:

**PARTICULARS OF ASSETS HELD BY DECLARANT,
SPOUSE AND CHILDREN**

BANK ACCOUNTS

1. TO BE SUPPORTED BY BANK STATEMENT OR LETTER FROM BANK CONFIRMING BALANCES

Name and Address of Banks	In whose Name held	Balance in Account

2. CASH IN EXCESS OF _____ DOLLARS HELD OTHER THAN IN BANK BY DECLARANT, SPOUSE AND CHILDREN

Where held	In whose Name held	Amount

3. BONDS, STOCKS, SHARES, AND SIMILAR INVESTMENTS INCLUDING ANY SUCH PROPERTY OVER WHICH A RIGHT OF DISPOSITION RESIDES IN THE DECLARANT, SPOUSE AND CHILDREN

No. and Description	Organization in which held	In whose name held	Face value	Cost of acquisition where known or market value

.....
Signature of Declarant

Date:

4. IMMOVABLE PROPERTY (e.g. HOUSE, LAND AND FARM BUILDINGS) HELD BY DECLARANT, SPOUSE AND CHILDREN

Description

General	Vol.	Fol.	Where situated	In whose name held	Purchase price	Estimated current market value

.....
Signature of Declarant

Date

5. MONIES INVESTED IN MORTGAGE OR BUSINESS VENTURES (INCLUDING CROPS AND LIVESTOCK) BY DECLARANT, SPOUSE AND CHILDREN

Type of Investment	In whose name	Amount invested in project	Terms	Interest rate	Annual Income

6. PARTICULARS OF MOTOR VEHICLES OWNED BY, OR ON HIRE FOR ANY PERIOD TO, OR ON HIRE FOR ANY PERIOD TO, OR ON LOAN FOR A PERIOD IN EXCESS OF TWO MONTHS TO THE DECLARANT, SPOUSE OR CHILDREN

Description	Owner's Name	Age of Vehicle	Terms of Hire (if hired)	Purchase Price

7. VALUES HELD IN SAFTY DEPOSIT BOXES BY DECLARANT, SPOUSE AND CHILDREN

Where held	Owner's name	Contents	Value

.....
Signature of Declarant

Date:

INSURANCE POLICIES HELD BY DECLARANT, SPOUSE AND CHILDREN

Insurance Company	Type of Policy	Date Insured	Date of maturity	Name of	Annual Premium	Face Value	Surrender Value
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ANY OTHER PROPERTY OWNED BY DECLARANT, SPOUSE AND CHILDREN

Description	Owner's Name	By whom being held	In what capacity being held	Estimate

10. OTHER PROPERTY OWNED BY DECLARANT, SPOUSE, AND CHILDREN BEING HELD BY A PERSON OTHER THAN OWNER, WHETHER IN TRUST OR OTHERWISE

Description	Owner's Name	By whom being held	In what capacity being held	Estimate

.....
Signature of Declarant

Date:

11. PARTICULARS OF INCOME FROM ALL SOURCES OF DECLARANT, SPOUSE AND CHILDREN (INCLUDING PERQUISITES SUCH AS HOUSE, ENTERTAINMENT ALLOWANCES, RENTAL, etc.)

Type of Income	Recipient's Name	Source	Gross Amount for period under review

12. PARTICULARS OF LIABILITIES (INCLUDING GUARANTEES) OF DECLARANT, SPOUSE AND CHILDREN

CERTIFICATE FROM CREDITORS OR PARTY TO WHICH GUARANTEE GIVEN SHOULD BE PROVIDED

Nature of Liability	Person Liable	To whom Liable	Amount

.....
Signature of Declarant

Date:

13. PARTICULARS OF ANY PROPERTY ACQUIRED OR DISPOSED OF BY DECLARANT, SPOUSE AND CHILDREN DURING PERIOD OF 12 MONTHS OR OTHER PERIOD WHERE APPROPRIATE) ENDING ON

Description of Property	Acquisition or Disposal	Cost of Acquisition	Price of Disposal

I do solemnly and sincerely declare that the particulars given by me herein are, to the best of my knowledge, true, accurate and complete.

.....
Signature of Declarant

Signed at

This day of before

Justice of the Peace

SCHEDULE 4

[Section 15 (4)]

INTEGRITY IN PUBLIC LIFE ACT NO. (OF 2003)

CERTIFICATE OF COMPLIANCE

The Integrity Commission certifies that it has examined the declaration filed with the Commission and is satisfied that full disclosure has been made (Name and address) in accordance with the Act.

Dated this day of 2004.

Chairman, Integrity Commission

SCHEDULES

[Section 16 (2)]

INTEGRITY IN PUBLIC LIFE ACT NO. (OF 2003)

SUMMONS TO WITNESS BEFORE THE INTEGRITY COMMISSION

TO E.E., of

.....

Whereof complaint has been made before the Integrity Commission that C.D
(state concisely the substance of the complaint)
and it has been made to appear to the Commission that you are likely to give material
evidence on behalf of the Complainant/person in public life in this behalf:

This is to require you to be and appear at _____ o'clock on the
_____ day of _____ 20 _____ at
_____ before the Commission in the said place,
to testify what you know concerning the matter of the said complaint.

Dated this _____ day of _____, 20 _____

Chairman of the Integrity Commission.

SCHEDULE 6

[Section 22]

INTEGRITY IN PUBLIC LIFE ACT NO. (OF 2003)

REPORT OF GIFT RECEIVED

TO: THE CHAIRMAN
INTEGRITY COMMISSION

THRU: PERMANENT SECRETARY

NAME OF DECLARANT:

POSITION OF DECLARANT

DESCRIPTION OF GIFT

PERSON WHO MADE THE GIFT:

DATE OF RECEIPT OF GIFT:

VALUE OF GIFT:

.....
Signature

Date:

Passed in the House of Assembly this day of 2004.

Clerk of the House of Assembly