

**ACUERDOS BILATERALES/BILATERAL AGREEMENT/ACORDOS  
BILATERAIS/ACCORDS BILATERAUX**

Clasificación: 3-2020  
Classification:  
Classifacation:  
Classificação:

Fecha de Ingreso: February 22, 2020  
Entry Date:  
Date D'entrée:  
Data de Admissão:

Nombre del Acuerdo:

Name of the Agreement: Grant Agreement between Pima County School Superintendent's Office and the General Secretariat of the Organization of American States.

Nom de L'accord:  
Nome do Acordo:

Materia:  
Subject: Establish a regulatory framework to the execution of a seed grant project through a financial contribution of the OAS aiming at improving the quality of the education in the Americas to be used in Arizona, USA.

Sujet:  
Materia:

Partes: SG/ Pima County School Superintendent's Office

Parties Involved:  
Parties:  
Partes:

Referencia: Pima County School Superintendent's Office  
Reference:  
Référence:  
Referência:

Fecha de Firma: February 14, 2020  
Signature Date:  
Date de la Signature:  
Data de Assinatura:

Fecha de Inicio:  
Start Date:  
Date du Commencement:  
Data de Início:

Fecha de Terminación:  
End Date:  
Date de Résiliation :  
Data de Rescisão:

Lugar de Firma: Tuczon, Arizona; Washington, D.C.  
Place of Signature:  
Lieu de la Signature:  
Lugar de Assinatura:

Unidad Encargada:  
Unit in Charge:  
Unité Responsable:  
Unidade Encarregada:

Persona Encargada:  
Person in Charge:  
Personne Responsable:  
Pessoa Encarregada:

Cierre del Proceso:  
Closure of Proceedings:  
Clôture des Procédures:  
Fechamento do Processo:

Notas Adicionales/ Additional Notes/Notes Supplémentaires/Notas Adicionais:

**COOPERATION AGREEMENT  
BETWEEN  
THE GENERAL SECRETARIAT OF THE ORGANIZATION OF AMERICAN STATES  
AND  
PIMA COUNTY SCHOOL SUPERINTENDENT'S OFFICE  
FOR THE EXECUTION OF A SEED GRANT SPONSORED BY THE INTER-AMERICAN TEACHER EDUCATION  
NETWORK (ITEN)**

**THE PARTIES TO THIS COOPERATION AGREEMENT**, the General Secretariat of the Organization of American States (hereinafter "GS/OAS") a public international organization, with headquarters at 1889 F Street NW, Washington, DC, 20006, through its Department of Human Development, Education and Employment (hereinafter "DHDEE") of the Executive Secretariat for Integral Development, represented by Ms. Kim Osborne, Executive Secretary for Integral Development, and **Pima County School Superintendent's Office** (hereinafter "PCSS"), a County School Superintendent's Office located at 200 Stone Ave., Tucson, Arizona, USA, represented by Dustin Williams, the Pima County School Superintendent.

**CONSIDERING:**

That the Inter-American Teacher Education Network (ITEN) is an initiative of DHDEE, whose mission is to contribute to the improvement of the quality of education in the Americas through the promotion of the exchange of knowledge, capacity-building, and technical assistance for teachers, ministries of education, and teacher formation centers within the Member States of the Organization of American States (OAS);

That ITEN supports all of the objectives of the Inter-American Education Agenda (IEA), available at [https://www.oas.org/en/media\\_center/press\\_release.asp?sCodigo=E-007/17](https://www.oas.org/en/media_center/press_release.asp?sCodigo=E-007/17), adopted in 2017 by the Ministers of Education of the OAS Member States, that proposes to strengthen education in the region in the following three priority areas: (1) quality, inclusive, and equitable education; (2) strengthening of the teaching profession; and (3) comprehensive early childhood care, (see OEA/Ser.K/V.12.1, CIDI/RME/doc.6/17 rev. 1), and that ITEN received the mandate to specifically address the second pillar of the IEA;

That there is a need to improve teacher education in the teaching of science, technology, engineering, and mathematics (STEM) in the region, and that the quality of teacher education in those areas should be integrated into a complete system that fosters collaborative problem-solving, the reason for which ITEN has created virtual tools and organizes in-person seminars that facilitate the exchange of ideas and strategies among professional specialists in STEM teacher education;

That one of the mechanisms used by ITEN for system change within and among educational systems are Seed Grants, funds awarded to ministries of education or other teacher education

institutions that are committed to implementing changes in programs or policies in STEM teacher education that are derived from possible solutions developed within the ITEN community;

That PCSS has agreed to execute a Seed Grant project within their country and to share findings and achievements from said project with the ITEN community; and

That the GS/OAS is the central permanent organ of the OAS and is authorized to carry out relations of cooperation in accordance with Article 112(h) of the Charter and OAS General Assembly Resolution AG/RES. 57 (I-O/71),

**HAVE AGREED** to enter into this Cooperation Agreement (hereinafter "Agreement"),

## **ARTICLE I**

### **PURPOSE**

- 1.1 The purpose of this Agreement is to establish a regulatory framework with respect to the execution of a Seed Grant project (hereinafter the "Project") by the Parties, founded on the elements described in the Seed Grant proposal ("Project Proposal") attached hereto as Annex II of this Agreement.

## **ARTICLE II**

### **RESPONSIBILITIES OF PCSS**

- 2.1 PCSS will assign a coordinator to lead the Project and those individuals identified in the Project Proposal.
- 2.2 PCSS will execute the Project as described in the Project Proposal and according to the timeline as set forth therein.
- 2.3 PCSS will provide monthly updates to the ITEN Seed Grant Coordinator identified in article 3.1 regarding actions leading up to the main activities described in the Project Proposal.
- 2.4 PCSS will provide a final report no later than 30 days after the execution of the Project, including a brief activity description, primary outcomes (including results and products as described in the Project Proposal), lessons learned, a follow-up action plan, and an evaluation and recommendations for improvement.
- 2.5 PCSS will publicly share what was developed through the Project either through presentation of the outcomes at an ITEN Annual Seminar (through a plenary presentation, poster, or round-table discussion), contribution to an ITEN Seminar publication, or through leading a public webinar hosted by ITEN.
- 2.6 PCSS will complete a follow up survey with the Seed Grant Coordinator approximately 12 months after the execution of the Project.

2.7 PCSS shall reimburse the GS/OAS the full amount of the GS/OAS contribution described in article 3.2 below should it fail to execute the Project in accordance with the Project Proposal as further elaborated in the Disbursement Terms and Conditions attached hereto as Annex I.

### **ARTICLE III RESPONSIBILITIES OF THE GS/OAS**

- 3.1 The GS/OAS will assign a case manager (the "Seed Grant Coordinator") to each awarded Project, who will guide the advancement of the Project's vision and goals by communicating with the Project team at least monthly before the major events of the Project take place.
- 3.2 The GS/OAS will disburse **USD 10,000** directly to PCSS in two installments following the submission of an invoice by PCSS, according to the conditions described in Annex I. To receive payment, PCSS must submit the invoice to the Department of Human Development, Education and Employment, addressed to the Coordinator identified in article 4.1. Payment of the GS/OAS contribution by GS/OAS shall be made within 30 days of its receipt of the invoice.
- 3.3 The GS/OAS will provide PCSS with the opportunity to publicly share the outcomes of the Project through participation in the ITEN Annual Seminar, contributions in the ITEN Seminar publication, and through an ITEN-hosted webinar.

### **ARTICLE IV COORDINATION AND NOTICE**

- 4.1 Within the GS/OAS, the dependency responsible for coordinating GS/OAS activities under this Agreement is the DHDEE and the ITEN Coordinator is Rebecca Vieyra, ITEN Specialist. Notifications and communications should be directed to the Coordinator at the following street address and electronic mail:

Rebecca Vieyra, ITEN Specialist  
Department of Human Development, Education and Employment  
1889 F Street, N.W.  
Washington, D.C. 20006  
United States of America  
Tel: +1 202 370 4708  
Electronic Mail: [RVieyra@oas.org](mailto:RVieyra@oas.org)

- 4.2 PCSS shall assign a Coordinator for this Agreement and shall inform GS/OAS of his/her name, address, phone number, and e-mail no later than the date of signature of this Agreement.

DaNel L. Hogan  
Director of The STEMAZing Project

4.2 PCSS shall assign a Coordinator for this Agreement and shall inform GS/OAS of his/her name, address, phone number, and e-mail no later than the date of signature of this Agreement.

DaNel L. Hogan  
Director of The STEMAZing Project  
Pima County School Superintendent's Office  
200 N. Stone Avenue  
Tucson, AZ 85701  
United States of America  
Tel: +1 520 724 8395  
Electronic Mail: danel.hogan@schools.pima.gov

4.3 All communications and notifications under this Agreement will be validly made only when they are sent by mail or electronic mail and addressed to the Coordinators whose names are set out by the Parties to the addresses indicated in Articles 4.1 and 4.2 of this Agreement. When communications and notifications are transmitted by e-mail, they shall be valid as long as they are made directly from the e-mail address of the Coordinator of one Party to the e-mail address of the Coordinator of the other Party.

4.4 Either Party may change the responsible unit, the designated coordinator, the indicated address, telephone, fax, or email, by notifying the other Party in writing.

#### **ARTICLE V PRIVILEGES AND IMMUNITIES**

5.1 Nothing in this Agreement constitutes an express or implied waiver of the privileges and immunities of the OAS or the GS/OAS, its personnel and its assets, in accordance with the OAS Charter, relevant agreements and pursuant to general principles and practices of international law.

#### **ARTICLE VI DISPUTE RESOLUTION**


6.1 Any dispute or complaint that may arise in conjunction with the application or interpretation of this Agreement, or the execution of the Project, shall be settled by direct negotiations between the Parties. If the Parties are unable to reach a mutually satisfactory solution, they shall submit their differences to arbitration pursuant to the Arbitration Rules of the United Nations Commission on International Trade Law ("UNCITRAL") currently in effect. The place of arbitration shall be Washington, D.C., U.S.A. The language in the proceedings shall be English, unless the Parties agree otherwise. The three arbitrators or, as the case may be, the one arbitrator shall decide the dispute as *amiable compositeur* or *ex aequo et bono*. The arbitrator's decision shall be final, binding and not subject to appeal. The law applicable to the arbitration proceedings and to this Agreement shall be the law of the District of Columbia, U.S.A.

**ARTICLE VII**  
**GENERAL PROVISIONS**

- 7.1 The Parties agree to observe the highest ethical standards and administrative transparency in all actions and activities relate to this Agreement. In addition, the GS/OAS, to the extent applicable and without prejudice to its privileges and immunities referred to in Article V, and PCSS agree to comply with the provisions of the Inter-American Convention Against Corruption and with the applicable norms of the country in which this Agreement is executed. Failure to comply with this provision shall constitute grounds for anticipatory termination of this Agreement, pursuant to Article 7.5.
- 7.2 Nothing in this Agreement shall be construed as creating between the Parties employment or commercial relations of any kind, nor does the GS/OAS assume any civil, contractual or non-contractual liability in connection with this Agreement and the activities carried out hereunder.
- 7.3 Modifications to this Agreement may only be made by mutual agreement in writing by the duly authorized representatives of the Parties. The instruments in which the modifications are set out shall be attached as annexes to this Agreement and shall form part hereof.
- 7.4 This Agreement shall enter into force upon signature by the duly authorized representatives of the Parties and shall remain in force for the duration of eighteen (18) months total, or until twelve (12) months after the completion of the Project, whichever occurs first. However, the Parties may extend the duration of this Agreement by mutual written consent expressed by their duly authorized representatives.
- 7.5 This Agreement may be terminated by mutual consent or by either of the Parties by written notice from one to the other with not less than thirty (30) days' notice. Notwithstanding the termination of this Agreement, the activities planned that have been duly financed shall be continued to completion, unless the Parties mutually decide otherwise. Termination shall not give any right to compensation.
- 7.6 Articles V and VI shall survive the expiry or the termination of this Agreement.

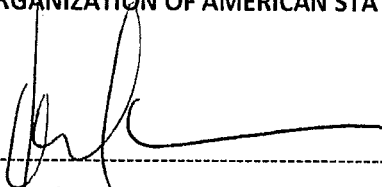
IN WITNESS WHEREOF, the undersigned, being duly authorized, have signed this Agreement in duplicate on the date and at the place indicated below:

**FOR PIMA COUNTY SCHOOL  
SUPERINTENDENT'S OFFICE:**



**Dustin J. Williams**  
Pima County School Superintendent  
Place: Tucson, AZ, U.S.A.  
Date: 2-14-2020

**FOR THE GENERAL SECRETARIAT OF THE  
ORGANIZATION OF AMERICAN STATES:**



**Kim Osborne**  
EXECUTIVE SECRETARY FOR INTEGRAL  
DEVELOPMENT  
Place: Washington, D.C., USA.  
Date: 2020-02-07



## ANNEX I

This Annex establishes the terms and conditions under which the ITEN Seed Grant will be disbursed by the General Secretariat of the Organization of American States (hereinafter "GS/OAS"), to the **Pima County School Superintendent's Office**, here described as PCSS.

Funds will be disbursed in two equal installments under the following conditions:

### A) First installment:

- i. The first installment shall be disbursed upon signature of the Agreement by the Parties proper receipt of this document in both electronic and hard copy by the SG/OAS, and proper receipt of an invoice;
- ii. The first installment will represent 50% of the total amount of **USD 10,000** to be funded by the SG/OAS;
- iii. The first installment will be deposited by the SG/OAS in the bank account provided by the PCSS;
- iv. The first installment shall be deposited by the SG/OAS within 30 days of the final execution of this Agreement or at the earliest convenience of the GS/OAS.

### B) Second and final installment:

- i. The second installment shall be disbursed by the SG/OAS to the PCSS upon presentation of an invoice accompanied by the following:
  - a. List with names and contact information of the elected 40 participating educators (20 from Phoenix and 20 from Tucson);
  - b. Comprehensive list of materials supplies purchased containing quantities and price;
  - c. Letter of commitment from workshop facilitators stating they will provide the workshop, accompanied by an invoice to be paid upon completion of workshop and follow-up sessions;
  - d. A Statement of Work containing the workshop content. For example, methodology, lesson plans, chapters, etc.;
  - e. Proof of workshop facilities' reservation;
  - f. A document containing detailed plan for the follow-up coaching portion of the project;
  - g. Delivery of template of all outcome measurement instruments, such as surveys, exams, etc.
  - h. A document containing a timeline for implementation as well as for delivery of the outcome measurements instruments and their results upon completion of workshops, such as surveys, exams, etc.

- ii. The second installment will represent the remaining 50% of the total amount to be funded by the SG/OAS;
- iii. The second installment will be deposited by the SG/OAS in the bank account provided by the PCSS in their Vendor Form;
- iv. The second installment shall be deposited by the SG/OAS within 30 days of final approval of proofs presented by the PCSS described in Item B (i) of this Annex or at the earliest convenience of the Organization.

**C) Execution and Final Product**

- i. In the event that the execution of the Project and the delivery of its final products do not follow the plan stated in this Agreement and accompanying Annexes, the PCSS shall return to the SG/OAS all amounts disbursed by the GS/OAS to the PCSS pursuant to this Agreement;
- ii. The return of funds shall be executed by the PCSS within **one (1) month** of receiving notice from the SG/OAS, and according to instructions provided therein;
- iii. In the event the funds are not returned, the PCSS may be prevented from participating in future ITEN and/or GS/OAS related activities.

## ITEN Seed Grant Application Form

Dear Applicant,

Greetings from the ITEN team.

In order to be considered for an ITEN Seed Grant, please remember to submit all required documents:

- a. APPLICATION FORM – Fill out the entire form below.
- b. CURRICULUM VITAE of institutional representative
- c. BUDGET PLAN – Please use the model in the link below. Download file as an Excel spreadsheet, save to your computer, and upload the completed Budget Plan under section titled "Budget Plan".  
[https://docs.google.com/spreadsheets/d/1F14w35CO\\_PKbVgGtAlrWQ9doLUDbhdLzqrOUzsnFKU0/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1F14w35CO_PKbVgGtAlrWQ9doLUDbhdLzqrOUzsnFKU0/edit?usp=sharing)
- d. LOGIC MODEL – This logic model may take any form (flow chart with images, outline, narrative, etc.), but at minimum it must include the following components: (1) goal/objective, (2) inputs/resources, (3) activities with a timeline, (4) outputs/products, (5) outcomes/impacts.

All documents must be included with this form and submitted no later than SEPTEMBER 3RD, 2019. If you experience any problems with the application, links or related files, contact ITEN Grants & Events Coordinator Patricia Moraes, at [pmoraes@oas.org](mailto:pmoraes@oas.org) with the subject: Application – ITEN Seed Grants. Questions should also be addressed to her.

Best of luck,  
The ITEN Team

### Seed Grant Proposal Summary

Please complete the questions below with information from each participating institution in the proposal.

Provide a brief summary of the Seed Grant proposal, including partners and intended outcomes (500 characters max). \*

STEMteacherPHX, Phoenix College, and the Pima County School Superintendent's Office will partner to provide a series of two full-day workshops for early childhood educators along with follow up coaching. The workshop designs will be those developed through the MICO, TT, AZ team project and based on common standards to each country. Outcomes include strengthening the STEM identities of the teachers involved and shifting their STEM teaching practices toward student driven engagement.

### The Seed Grant Team

Identify the institution and team members who will manage and execute the Seed Grant activities. (While Seed Grants are awarded to individual institutions, your application can be strengthened by building off of collaborations with other ITEN partners. If you are collaborating with another institution, please include that information below). If additional space is needed, contact Patricia Moraes at [pmoraes@oas.org](mailto:pmoraes@oas.org)

### Institution

Name of Institution \*

Pima County School Superintendent's Office

Name, Title, and E-mail Address of Representative from Institution \*

DaNel Hogan, Director of The STEMAZing Project, [danel.hogan@schools.pima.gov](mailto:danel.hogan@schools.pima.gov)

Curriculum Vitae of Representative from Institution \*

[DaNel Hogan resu...](#)

Who else will be involved from your institution or your country? Briefly identify them by name, title, and role on this project.

Carmen Barnes, K-1 STEM Teacher, STEMAZing Teacher Leader, and ITEN Teacher Fellow - designing and facilitating full-day workshops

Amanda McPherson, STEMAZing Teacher Leader, Pima Community College Adjunct Professor - designing and perhaps co-facilitating full-day workshops, providing follow-up coaching

Please explain the proposed project plans to incorporate the perspectives of Teacher Educators and Classroom Teacher?

We will be using survey data from early childhood educators in each country to determine the topics of the workshops based on common standards in our three countries. Teacher fellows and teacher leaders will be used to develop and facilitate the workshops for their peers and, as much as possible, also provide the follow-up coaching. This will drive the project to incorporate in-service early childhood educators and their perspectives in every aspect of the project.

**Other Partners (if applicable)**

If other ITEN partners will be involved in the proposed activities of this Seed Grant, please identify them below, and explain how they will be involved.

We will be working with our fellow Arizona team partners, Phoenix College and STEMteacherPHX. They will be supporting the logistics related to the Community of Practice in the Phoenix area. This means recruiting early childhood educators to participate, finding classroom space for the full-day workshops, providing follow-up coaching to participants after each full-day workshop as needed, co-facilitating workshops, and so on. We will also keep ITEN Teacher Fellow Michelle Hodges involved in the project in the same way Carmen Barnes will be involved - designing and facilitating workshops and providing follow-up coaching as she might be available.

**Seed Grant Proposal**

**GENERAL THEMES:** Which of the following general teacher education themes are relevant to the Seed Grant Proposal? \*

- Teacher recruitment
- Pre-Service Teacher Education
- In-Service Teacher Education
- Teacher Evaluation
- Teacher Career Paths and Leadership
- Teacher Retention
- Teacher Education Policy Development
- Production and Use of Educational Research
- Other: \_\_\_\_\_

**SPECIFIC THEMES:** Which of the following specific themes are relevant to the proposed Seed Grant? (If your project does not address a specific theme, please leave this question blank). \*

- STEM teacher education for Early Childhood Care and Education (ages 3-6)
- STEM teacher education for upper-level secondary students (ages 15-18)

**PRIORITY AREAS:** Which of the following priority areas does your Seed Grant address? (If your project does not address any of these priority areas, please leave this question blank). \*

- PROJECT TEAM WORK:** This Seed Grant proposal supports the work of an existing ITEN Project Team.
- CO-FINANCING:** This Seed Grant proposal involves co-financing (in-cash or in-kind) from any of the partners.
- GENDER EQUITY:** This Seed Grant proposal supports gender equity in STEM teacher education

**ITEN PROFESSIONAL DEVELOPMENT:** This Seed Grant proposal integrates one or more of ITEN's professional development offerings (including, but not limited to, the ITEN Teacher Fellowship offerings, online toolkits, MOOCs, etc.)

Other:

## Seed Grant Expected Outcomes

What problem or issue in STEM teacher education does this Seed Grant propose to solve for the participating institutions? (500 characters max) \*

Early childhood educators can be intimidated when it comes to teaching science, technology, engineering, and mathematics to children ages 3-5 years old. This project will strengthen the STEM identities of 40 early childhood educators so they feel comfortable and excited about engaging our youngest learners with developmentally-appropriate STEM opportunities. This will empower the educators to cultivate STEM minds in our youngest learners.

**What is the concrete objective of this Seed Grant? (500 characters max) \***

The objective is to provide 40 early childhood educators (20 from Phoenix and 20 from Tucson) with two full-day workshops and the supplies/equipment they need to engage children. The objective also includes providing follow-up coaching to each educator after each workshop to improve implementation fidelity. The ultimate objective is to strengthen the STEM identities of the educators involved as a means of improving STEM education for young children.

**What measurement or metric will you use to determine if your Seed Grant has achieved its objective? (500 characters max) \***

Teachers will increase their use of highly effective pedagogical skills for teaching STEM topics as indicated by analysis of classroom observation/reflection reports about pedagogy. Teacher will strengthen their STEM identities as indicated by analysis of pre-post concept maps to look for growth. Teachers are seeking out and implementing STEM lessons beyond the scope of the workshops as indicated by post-survey.

**Explain how the Seed Grant may strengthen the capacity of the participating institutions to solve the identified problem or issue in STEM teacher education. (500 characters max)**

This Seed Grant will establish a model for the participating institutions to support the professional development of early childhood educator. This model can then be built upon and refined. The model can be used as a pilot for the institutions to seek additional funding for future work.



Explain how achieving the objectives of this Seed Grant will have a sustained impact over time for the participating institutions. (500 characters max) \*

The ripples of improving early childhood STEM education for classroom teachers and the children they empower never stop positively impacting our communities. Strengthening the STEM identities of our early childhood educators keeps them engaged in our work to improve STEM education. It also, through word of mouth, recruits other educators to take advantage of professional development opportunities offered by our respective institutions.

Explain how the intended outcomes of this Seed Grant are aligned with each participating institution's missions, mandates, or strategic plans. (500 characters max)

All three institutions (the Pima County School Superintendent's Office, STEMteachersPHX, and Phoenix College) are dedicated to improving education in our state. This work with early childhood educators builds a stronger foundation for our children as they are first developing their own STEM identities. With values of leaders, service, and collaboration, this work aligns with all of our missions to cultivate STEM minds.

## Description of Seed Grant Activities

Please describe the expected activities that will be carried out using the Seed Grant. (1000 characters max) \*

Groups of 20 early childhood educators in Phoenix and in Tucson will be selected to participate in the project. Those educators will commit to attending two full-day STEMAZing workshops at which they will receive training along with the equipment and supplies they need to engage the children they teach. Our ITEN Teacher Fellows, Michelle and Carmen, will serve as the lead facilitators of the full-day workshops. Each participating educator also commits to scheduling and benefiting from a follow-up coaching session after each full-day workshop. These coaching sessions will be conducted by the ITEN teacher fellows when possible and by other STEM educators on the team, as needed. The final workshop in Tucson coincides with proposed exchange with teachers from Jamaica and Trinidad & Tobago who will be implementing similar programs in their own countries. The Seed Grant is being used to pay for the four full-day workshops and for the follow-up coaching sessions.

Please explain how you plan to share-out outcome and learnings from this Seed Grant with the network. Please refer to the call for proposals for examples. (500 characters max) \*

Results from the impact of the project will be shared at the annual ITEN Seminar in both poster and live presentation form. This will include results from the project itself including results from similar projects in our partner countries – Jamaica (The MICO) and Trinidad & Tobago. We will also share the lessons and documents used in the workshops developed with the network using shared folders online. A case-study article will also be written at the end of the project in May 2020 for submission to the Seminar publication.

## Logic Model

Upload a file that visualizes your proposed project. This logic model may take any form (flow chart with images, outline, narrative, etc.), but at minimum it must include the following components: (1) goal/objective, (2) inputs/resources, (3) activities with a timeline, (4) outputs/products, (5) outcomes/impacts.

## Logic Model \*

Logic Model for Se...

## Budget

Below, please upload a budget using the ITEN budget template (linked above).

## Additional Information

Please provide any additional information about this Seed Grant proposal that you would like the reviewers to know. \*

We are hoping exchange grants will support teachers and ministry representatives from Jamaica, Trinidad & Tobago, and Costa Rica to travel to Tucson in March 2020 to see and participate as judges in the SARSEF Science & Engineering Fair – one of the largest in the world held right here in Tucson. We also plan for our visitors to participate in the workshop with our Tucson early childhood educators on Pi Day – March 14, 2020. We intend to engage them at the Tucson Festival of Books happening on the same weekend and perhaps even host a panel discussion at the festival related to the project.

## 12. Timeline

Craft a simple timeline describing the activities of the Seed Grant.

### Timeline \*

Development of STEMAZing Workshops in cooperation with our ITEN project partners – Fall and Winter 2019

ITEN STEMAZing Workshop 1 (Tucson) – Saturday, January 11, 2020

ITEN STEMteachersPHX Workshop 1 (Phoenix) – January/February 2020

Coaching Follow-Up 1 (Tucson/Phoenix) – as scheduled January/February/March

ITEN STEMAZing Workshop 2 (Tucson) – Saturday, March 14, 2020

ITEN STEMteachersPHX Workshop 2 (Phoenix) – March/April 2020

Coaching Follow-Up 2 (Tucson/Phoenix) – as scheduled March/April 2020

Final case-study report written by May 31, 2020.

9/4/2019

ITEN Seed Grant Application Form

This content is neither created nor endorsed by Google.

Google Forms



OAS ITEN

ITEN Seed Grants

BUDGET PROPOSAL: Pima County School Superintendent's Office

GENERAL EXPENSES

List expenses such as administrative expenditures, materials, human resources, etc

Type of Expense (Describe expense type)	Total Estimated Cost	Amount Requested to ITEN/OAS (max. US\$ 10,000)	In-Cash or In-Kind Contribution by Participating Institutions	Expense Details
Expense 1: Workshop Supplies	\$ 4,000.00	\$ 4,000.00	\$ -	Workshop Supplies will cover \$50 worth of supplies per teacher per workshop. Workshop Facilitation will pay \$500 to the ITEN teacher fellows leading the workshops. Follow Up Coaching will cover \$50 for in class/home visits from a coach for each teacher attending the workshops. This means each teacher who commits to attending the two workshop series will get two coaching visits, one after each workshop.
Expense 2: Workshop Facilitation	\$ 2,000.00	\$ 2,000.00	\$ -	
Expense 3: Follow Up Coaching	\$ 4,000.00	\$ 4,000.00	\$ -	
Expense 4: Workshop Development	\$ 2,000.00	\$ -	\$ 2,000.00	
Expense 5: Workshop Facilities	\$ 2,000.00	\$ -	\$ 2,000.00	
Expense 6: Workshop Copies	\$ 400.00	\$ -	\$ 400.00	
Expense 7: Accounting and Admin.	\$ 1,000.00	\$ -	\$ 1,000.00	
Expense 8:	\$ -	\$ -	\$ -	
Expense 9:	\$ -	\$ -	\$ -	
Expense 10:	\$ -	\$ -	\$ -	
Expense 11:	\$ -	\$ -	\$ -	
Expense 12:	\$ -	\$ -	\$ -	
Expense 13:	\$ -	\$ -	\$ -	
Expense 14:	\$ -	\$ -	\$ -	
Expense 15:	\$ -	\$ -	\$ -	
Expense 16:	\$ -	\$ -	\$ -	
<b>GENERAL EXPENSES SUBTOTAL</b>	<b>\$ 15,400.00</b>	<b>\$ 10,000.00</b>	<b>\$ 5,400.00</b>	

<b>GRAND TOTAL</b>	<b>\$15,400.00</b>	<b>\$ 10,000.00</b>	<b>\$ 5,400.00</b>	If cell E82 (amount requested to ITEN/OAS) becomes red, please revise budget proposal and grant requested. This amount should not be greater than USD 10,000.00.
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