



17th St. & Constitution Avenue N.W.
Washington, D.C. 20006
United States of America

Organization of American States

P. 202.458.3000
www.oas.org

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Suriname
Trinidad and Tobago
United States of America
Uruguay
Venezuela

ASG-144 /13
Washington, DC, May 8, 2013

Dear High Schools' Authorities and Faculty Advisors,

We are pleased to invite your school to participate in the **32nd Model OAS General Assembly (32nd MOAS) for High Schools**, organized by the Organization of American States (OAS) to be held from December 4 to 6, 2013, in English, at OAS Headquarters in Washington, DC.

The MOAS for High Schools is a simulation of the OAS General Assembly designed to promote democratic values among the youth by familiarizing students, faculty and academic institutions with the work of the OAS and its Member States. It engages students in an active learning exercise where through role-playing they represent the diplomats and political officials of the OAS Member States. For more details about participating in the MOAS for High Schools, please see the following information:

Requirements for participation:

- Each of the 34 OAS Member States is represented by a delegation of no more than 10 students. A Faculty Advisor must accompany each delegation.
- The delegations attend the MOAS/HS on behalf of their high schools. Therefore, we need to receive a letter from an authority of each high school (Principal, Vice-Principal, Director or Department Chair) announcing the participation of the delegation from his/her high school, as well as the name of the Faculty Advisor responsible for the delegation. A sample letter is attached for your convenience.
- The participation fee per delegation is US\$1,000.00.
- **The registration package will consist of:** (1) a letter from the school authority; (2) the registration form; (3) the participation fee; and (4) the instructions sheet signed by the faculty advisor. As soon as the "registration package" is received, high schools will be informed of their respective country assignments.
- Participation in the Model Assembly will be limited to the first thirty-four (34) high schools to register and remit their participation fees.
- **The deadline for registration is October 11, 2013.** However, the registration process may end earlier if the total number of OAS Member States (34) has already been assigned prior to that date. Payments received after all spaces have been filled will be returned.



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United States of America
Uruguay
Venezuela


Information about participation in the 32nd MOAS for High Schools:

- **Please take into consideration that the format for this year's MOAS high school has changed:** Resolutions will not be drafted before the MOAS; rather, they will be written and debated within Working Groups in each of the Committees. Also, **the MOAS will end on Friday evening instead of Saturday morning.**
- All the information about this 32nd MOAS/HS is being published on the MOAS web page: www.moas.oas.org → "[MOAS High Schools](#)" (click on 32nd MOAS high schools). All participants are advised to visit this webpage frequently.
- The Agenda of Topics will be published on the 32nd MOAS/HS web page.
- **The Code of Conduct & List of Participants Form** will also be published shortly on the MOAS web page. This form is not needed at time of Registration, however, it needs to be returned with the names and signatures of all participants (advisor please initial each page) by **October 31st, 2013.**
- The contact information for diplomatic representatives who can provide information about the assigned country will be forwarded to each delegation at the together with the country assigned.
- Research material can be found on the OAS webpage: www.oas.org. All rules and instructions are contained in the "[MOAS Rules of Procedure.](#)"
- High Schools attending the MOAS are responsible for covering the costs and making arrangements for their own hotel and transportation, as well as their meals and any other cost arising and relating to their attendance. Please check the **Information Bulletin** (to be published shortly) for information about hotel suggestions, logistics and others while in Washington, DC.

If you or your staff have any questions or concern, please contact Ms. Nelly Robinson, MOAS Program Coordinator at nrobinson@oas.org, or by telephone at 202-370-0738.

I am convinced that this hands-on experience will be a positive influence in the education of future leaders and look forward to your participation in the 32nd MOAS/HS and would appreciate your early attention to this matter.

Best regards,



Ambassador Albert Ramdin
Assistant Secretary General



**32nd MODEL ORGANIZATION OF AMERICAN STATES
GENERAL ASSEMBLY FOR HIGH SCHOOLS (32nd MOAS/HS)
Organization of American States (OAS) Headquarters
Washington, DC - December 4-6, 2013**

REGISTRATION INFORMATION

- An authority from each participating high school (Principal, Viceprincipal, Director or Department Chair) sends a letter to the OAS announcing the participation of a delegation from his/her high school as well as the faculty advisor in charge of the delegation. A sample letter is attached for your convenience. The letter must be sent in a PDF format to the MOAS email: moas@oas.org.
- Each of the 34 OAS Member States is represented by a delegation of no more than 10 students, accompanied by a faculty advisor.
- The registration fee is US\$1,000 per delegation (Please see Annex 2 - Registration Form with information about payment options).
- The registration package consists of: (1) the letter from the school authority (Annex 3); (2) the registration form (Annex 2); (3) the registration fee; and (4) this instructions' sheet signed by the faculty advisor (Annex 1). As soon as the "registration package" is received, high schools will be informed of their respective country assignments.
- Country assignments will be made upon receipt of the complete registration package and the registration fee.
- The MOAS will begin on Wednesday at 1:00 pm and end on Friday evening. No Saturday morning sessions.
- The Code of Conduct is not part of the Registration Package, however it must be received by October 31, 2013.

PARTICIPATION INFORMATION

- The format for this year's MOAS high school has changed: Resolutions will not be drafted before the MOAS; rather, they will be written and debated within Working Groups in each of the Committees.
- The structure of the Committees continues to be the same: 5 committees; 2 delegates per delegation in each committee, and 2 topics per committee.
- Both the head delegate and the alternate delegate will need to learn about the two topics of the agenda, to be able to debate: **all "head delegates" will work on topic 1 and "alternate delegates" will work on topic 2 of their committees' agenda.**
- Students will write "**Position Papers**" during their preparation for the MOAS. These papers can be graded by the teachers that need to do so. They will be the basis for the "**General Statements**" that **each delegate (head and alternate) will read during the First Session in each of their committees.** The General Statements will include only the position and proposal of the country with regards to the topic, and their reading during the MOAS should last one (1) minute.
- All the information about this 32nd MOAS/HS is being published on the MOAS web page: www.moas.oas.org → "MOAS High Schools" (click on 32nd MOAS high schools). Faculty advisors and participants are advised to frequently visit this webpage.
- Short videos by OAS Specialists on the topics will be posted on the MOAS web page.
- A list of suggested documents and readings will be published on the MOAS web page.

- The contact information for diplomatic representatives who can provide information about the assigned country will be forwarded to each delegation at the same time that they are informed about the country to be represented.
- Research material can be found on the OAS webpage: <http://www.oas.org>.
- All rules and instructions are contained in the "[MOAS Rules of Procedure](#)"

IMPORTANT INFORMATION

- Participating delegations are responsible for making their own hotel and transportation arrangements and covering their costs, as well as for all expenditures with local transportation, meals and any other cost arising and relating to their attendance. Information about hotels and logistics arrangements while in Washington DC, are included in the Information Bulletin, to be published on the MOAS web page.
- When applicable, the OAS recommends that participants get travel insurance to cover any unforeseen circumstance during their travel.

Name of Faculty: _____ Signature of Faculty: _____

Name of Faculty: _____ Signature of Faculty: _____



**32nd MODEL OAS GENERAL ASSEMBLY FOR HIGH SCHOOLS
(32nd MOAS/HS)
Washington, DC - December 4-6, 2013**

REGISTRATION FORM

TO BE FILLED BY THE FACULTY ADVISOR OF EACH STUDENT DELEGATION

- Our high school will participate in the **32nd Model OAS General Assembly for High Schools (32nd MOAS/HS)** to be held from December 4 to 6, 2013 at OAS Headquarters in Washington, DC.
- Payment of the Registration Fee for **US\$1,000.00**, to the order of **Model OAS General Assembly**, will be made before October 11, 2013, either by check or bank transfer, as per information provided by the MOAS Program Coordination.
- An authority (Principal, Viceprincipal, Director or Department Chair) from our high school will send an **official letter confirming our participation before October 12, 2013**, including the name of the faculty advisor(s) responsible for the delegation of students (if available, the names of the students will also be included.)

HIGH SCHOOL: _____

ADDRESS: _____

NAME OF FACULTY ADVISOR(S): _____

EMAIL OF FACULTY ADVISOR(S): _____

CELLPHONE FACULTY ADVISOR(S): _____ - _____ - _____ _____ - _____ - _____

SIGNATURE FACULTY ADVISOR(S): _____



32nd MODEL ORGANIZATION OF AMERICAN STATES
GENERAL ASSEMBLY FOR HIGH SCHOOLS (32nd MOAS/HS)
Organization of American States (OAS) Headquarters
Washington, DC - December 4-6, 2013

SAMPLE LETTER TO BE SENT TO THE OAS BY A HIGH SCHOOL AUTHORITY

- 1. To be sent on school letterhead by a high school authority: Principal, Vice-Principal; Director; or Department Chair.
2. The school needs to register as soon as possible
3. The letter must include the name(s) of the Faculty Advisor(s) --maximum two--responsible for the delegation of students from the high school.

Sample letter:

City and date

Ambassador Albert Ramdin
Assistant Secretary General
General Secretariat of the OAS
Washington, D.C.

Dear Ambassador Ramdin:

This is to confirm the participation of (name of school) in the 32nd Model OAS General Assembly for high schools, to be held at OAS Headquarters in Washington DC, from December 4 to 6, 2013.

The student delegation(s) representing our high school is (are) under the responsibility of Mr/Ms. (include name/s of faculty advisor/s).

(If you already know the names of the participating students please include the following):

The names of the students attending the MOAS are:

Table with 2 columns: Names of students, Grade. Rows 1-10.

(If you do not have the names of attending students please include one of these options):

(Option 1): At the moment we do not have the names of the students who will be in the delegation representing our school. Therefore, I will send the list later, but before October 12, 2013.

(Option 2): At the moment we do not have the names of the students who will be in the delegation representing our school. I hereby authorize the Faculty Advisor in charge of the school delegation to inform you the names of the students representing our school, before October 12, 2013.

Best regards,

Signature of school authority

Name of school authority

Name of School

Contact information (email, telephone or fax)