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United States of America

Organization of American States

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**FORTY-FOURTH REGULAR SESSION
OF THE OAS GENERAL ASSEMBLY
June 3 to 5, 2014
Asunción, Paraguay**

INFORMATION BULLETIN

Delegations may download the documents from the website:
<http://www.oas.org/44qa>



1. Venue of the General Assembly:

The forty-fourth regular session of the General Assembly of the Organization of American States (OAS) will be held from June 3-5, 2014, in Asunción, Paraguay. The meetings will take place in the CONMEBOL Convention Center, located in Avenida Sudamericana No. 595, Luque - Gran Asunción, Paraguay.

2. National Coordination Office:

Ambassador Federico A. González Franco
National Coordinator

Ambassador Julio Cesar Arriola Ramírez
Deputy National Coordinator

E-mail address: coordinación.oea@mre.gov.py

3. Accommodation:

Through the National Coordination Office, the Ministry of Foreign Affairs of Paraguay has designated the following hotel for Heads of Delegation of the member states and up to 3 members of their official delegations.

Hotel	Rate US\$*	Website
Hotel Bourbon	Presidential Suite: US\$1,531 Premiere Suite: US\$312 Junior suite: US\$300 2 Connecting rooms: US\$300 Single room: US\$167 Double room: U \$192	http://www.bourbon.com.br/es/hoteles-resorts/bourbon-conmebol-asuncion-convention-hotel/
* These rates do not include VAT		

The Government of Paraguay will defray accommodation costs for **three nights** only, from June 3 to 5, 2014, for the Heads of Delegation of the member states. The National Coordination Office has also blocked off 3 additional rooms per delegation in the Hotel Bourbon. Use of these rooms should be confirmed through the Accommodation Committee of the National Coordination Office.

Each member of a delegation must pay his or her hotel bill (accommodation, consumption, and extras) directly, following usual hotel procedures.

To make hotel reservations, official delegations must fill in all sections of the **ACCOMODATION AND TRAVEL DATA** form, available at the following link: www.mre.gov.py/44agoea and remit it electronically to:

Coordination of Accommodation Office:

Ms. Mercedes Correa

E-mail address: alojamiento.oea@mre.gov.py

Reservation requests will only be confirmed if they come with a currently active credit card number, cardholder's name, and the card's expiration date and security code.

Additional hotels: Reservations in other hotels must be arranged directly with the Coordination of Accommodation Office. Basic information regarding other hotels may be found at: www.mre.gov.py/44agoea

Each delegation, without exception, must indicate its accommodation requirements by MAY 10, 2014. After that date, the Ministry of Foreign Affairs will be unable to guarantee the availability of rooms and special rates arranged with the hotels selected for the General Assembly, and its block reservations will be canceled automatically.

4. Infodesk:

In each of the official hotels, there will be an information desk at which participants can obtain further details regarding transportation routes and departure times, the General Assembly venue, hours for registration and late accreditation, and general information on the city of Asunción.

5. Luggage labels

All delegations are asked to use the luggage labels that the OAS will provide in advance, in order to facilitate arrival and departure procedures in Asunción.

6. Requirements for entering and leaving the country

The following link: www.mre.gov.py/44agoea contains information on visa requirements for entering the Republic of Paraguay.

7. Arrival at the airport

The Government of Paraguay will dispatch officials to welcome official delegations at Asunción's "Silvio Pettirossi" international airport.

8. Transportation

The Government of Paraguay will provide transportation for Heads of Delegation throughout their stay. It will also provide collective transportation for all delegates: (a) from the airport to the officially designated hotels and vice versa; (b) from the official hotels to the General Assembly venue, and vice versa. Routes and timetables will be posted in due course.

9. Accreditation

Delegations, observers, and special guests must send their letters of accreditation in PDF format and by email only to the following address:

Office of the General Assembly Secretariat

E-mail: coordinacionag@oas.org

10. Registration of participants:

Once delegations have completed their accreditation process, they must register online at: <http://www.oas.org/44ga>. The registration form will be posted as of **April 1, 2014**.

Both late registration of official delegations and the handing out of I.D. badges will take place in the Hotel Bourbon on May 31, 2014, from 8:30 a.m. through to 5:30 p.m.

For security reasons, I.D.s will be required for all General Assembly activities. The delegations and other participants are asked kindly to present a copy of their official credentials when registering.

11. Working languages and documents

The General Assembly working meetings will be conducted in the official four languages of the Organization, Spanish, English, French, and Portuguese, for all of which simultaneous interpretation will be provided. Since greening measures will continue in effect and **the printing of documents will be limited**, participants are kindly requested to keep their documents during all meetings. Delegations are kindly urged to download General Assembly documents from: <http://www.oas.org/44ga>.

12. Electricity:

The electric current is 220 volts AC, 50 cycles.

13. Further information:

All inquiries regarding the information provided in this bulletin should be communicated to Washington, D.C, by calling: (202) 370-0652, or visiting the website <http://www.oas.org/44ga>.