

CREATION OF A SITE ON GENDER AND YOUTH ON THE CITEL WEBSITE

The 42 Meeting of Permanent Consultative Committee I: Telecommunications/Information and Communication Technologies (PCC. I),

INASMUCH:

1. That within the mandate and terms of reference of the Rapporteurship on Broadband, Universal Access, Digital Inclusion and Gender Equity is to collect and exchange good practices in public policies, regulatory frameworks and incentives in the countries of the Region for the digital inclusion of different social groups, in this case women and youth.

DECIDE:

1. To instruct the CITEL Secretariat to create and administer a public site on gender and youth on the CITEL website to share resources and inputs, while consolidating and making visible all actions under way within the framework of CITEL.

2. To invite each Member State and Associate Member to appoint focal points for gender who will:
- a. meet annually with the CITEL Secretariat and gender and youth website collaborators for orientation and/ or feedback
 - b. contribute good practices in public policies, regulatory frameworks, incentives and other resources, including activities, relating to the digital inclusion of women and youth
 - c. adhere to the guidelines for submission
 - d. periodically (in accordance with specified guidelines) ensure that all links in all of their submissions, present and past, are active
 - e. periodically (in accordance with specified guidelines) ensure that all content in all of their submissions, present and past, is relevant and accurate
 - f. make suggestions for website revisions and other relevant actions.

3. To instruct the CITEL Secretariat to coordinate the **design** of the website in collaboration with the administrations of Paraguay, the Dominican Republic, Mexico, and Canada, as well as with the Vice Chair of the Network of Women in ITU-D (AMS), and the respective regional focal points for gender and youth, where they exist, to:

- a. design a **simple** site structure in clear relation to its aims, with easy access to content via an intuitive index; and which includes the email address (CITEL@oas.org) for inquiries
- b. prepare guidelines for submission of content to include but by no means be limited to:
 - i. the requirement that resources to be posted are clearly relevant to the aims of the site and manageable for the Secretariat;
 - ii. minimization of uploaded referenced documents through the use of open links to respect copyright laws and resource-conscious use of cloud storage space as well as to simplify site management and administration
- c. prepare succinct guidelines for the review of content, reviewer roles, process flow and nominal associated time frames

¹ CCP.I-TIC/doc. 5392/23 rev. 1

4. To instruct the CITELE Secretariat to **create** the website under consultation with the administrations of Paraguay, the Dominican Republic, Mexico and Canada, as well as with the Vice Chair of the Network of Women in ITU-D (AMS), and the respective regional focal points for gender and youth, where they exist, and to:
 - a. issue invitations for Member States and Associate Members to submit contributions in accordance with the guidelines prepared, including in the invitation the aims of the website and the applicable CITELE decision
 - b. appoint content reviewers from amongst the team of collaborators or other appointees in accordance with the associated guidelines

5. To instruct the CITELE Secretariat to coordinate the **maintenance** of the site in collaboration with the administrations of Paraguay, the Dominican Republic, Mexico and Canada, as well as with the Vice Chair of the Network of Women in ITU-D (AMS), and the respective regional focal points for gender and youth, where they exist, to ensure that:
 - a. the team meets annually with national and associate member focal points for gender and youth for orientation and/ or feedback
 - b. relevant resources are contributed where gaps exist
 - c. periodically (in accordance with specified guidelines) all links in all of their submissions, present and past, are active
 - d. periodically (in accordance with specified guidelines) all content in all of their submissions, present and past, is relevant and accurate

suggestions for website revisions and other relevant actions are offered.