

**COM/CITEL RES. 214 (XIX-07) <sup>1</sup>**

**APPROVAL OF THE OPERATIONS PLAN FOR 2008**

The XIX Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

**CONSIDERING:**

- a) The draft Program-budget and the draft calendar for 2008 of CITEL developed by the COM/CITEL Committee to Prepare the Plan of Operations;
- b) The information about the situation of associate member submitted by the Secretariat of CITEL, and
- c) That the venues of the XIII meeting of the Permanent Consultative Committee I (PCC.I) and the XII meeting of the Permanent Consultative Committee II (PCC.II) have not been confirmed,

**RESOLVES:**

- 1. To approve the Meeting Schedule for 2008 included in Annex 1 hereto. The holding of the XIII meeting of PCC.I and the XII meeting of PCC.II is subject to confirmation of the availability of the corresponding financial resources.
- 2. To approve the Draft Program-Budget of CITEL for 2008, which is attached in Annex 2 hereto bearing in mind the indication in *resolve* 1.

**INSTRUCTS THE EXECUTIVE SECRETARY:**

- 1. To send a copy of this Resolution and the documents attached hereto to the Administrations of the CITEL Member States and to the PCC associate members.
- 2. To undertake the necessary consultations with Member States to hold the XIII meeting of PCC.I and the XII meeting of PCC.II.

**ANNEX 1 TO RESOLUTION COM/CITEL RES. 214 (XIX-07)<sup>2</sup>**

**MEETING SCHEDULE OF CITEL FOR 2008**

Meeting	Date	Place
<b>Third Workshop on fraud in telecommunications services: technological and administrative tools in the fight against fraud</b>	11 March 2008	To be confirmed
<b>XII Permanent Consultative Committee I (PCC.I)</b>	11-14 March 2008	To be confirmed

<sup>1</sup> COM/CITEL/ doc. 1196/07 cor.1

<sup>2</sup> COM/CITEL/ doc.1150/07 rev.5

Meeting	Date	Place
<b>Joint event between the International Telecommunication Union and CITEL to promote the association between Member States and the private sector for the purpose of better telecommunication development in the region of the Americas</b>	21 April 2008	OAS Headquarters (Washington, DC, United States)
<b>XI Permanent Consultative Committee II (PCC.II)</b>	22 - 25 April 2008	OAS Headquarters (Washington, DC, United States)
<b>Fourth Workshop on fraud in telecommunication services: Inter-State and inter-sectorial mutual cooperation mechanisms to minimize the effects of fraud</b>	May 2008	Webcast using World Bank infrastructure
<b>Regional Preparatory Meeting for the World Telecommunication Standardization Assembly (WTSA-08) of the International Telecommunication Union (ITU)</b>	19-22 May 2008	Brasilia, Brazil (to be confirmed)
<b>Meeting of the Rapporteur Group for the Preparation of the WTSA-08</b>	23 May 2008	Brasilia, Brazil (to be confirmed)
<b>Fifth Workshop on fraud in telecommunication services: International subject-specific research organizations, scope and mode of participation.</b>	July 2008	Audio conference with COMTELCA.
<b>XIII Steering Committee (STE)</b>	16 July 2008	Videoconference among the corresponding venues
<b>Sixth Workshop on fraud in telecommunication services: Toward suitable legislation, regulation and control for fraud fighting.</b>	5 August 2008	Argentina (subject to availability of funds)
<b>XIII PCC.I</b>	5-8 August 2008	Argentina (subject to availability of funds)
<b>XII PCC.II</b>	7 - 10 October 2008	To be confirmed (subject to availability of funds)
<b>Meeting of the Rapporteur Group for the Preparation of the WTSA-08</b>	21 - 30 October 2008	Johannesburg, South Africa
<b>XXII Working Group on the Preparation of ITU Council Meetings</b>	11 November and during ITU Council meetings (12 - 21 November 2008)	Geneva, Switzerland
<b>XX Permanent Executive Committee (COM/CITEL)</b>	2 – 4 December 2008	San Jose, Costa Rica
<b>XXIII Working Group on the Preparation of ITU Council Meetings</b>	2 – 4 December 2008	San Jose, Costa Rica
<b>XV Meeting of the Conference Preparatory Group to address regional preparations for World Conferences and Meetings</b>	2 – 4 December 2008	San Jose, Costa Rica

**ANNEX 2 a) TO RESOLUTION COM/CITEL RES.214 (XIX-07) <sup>3</sup>**

**DRAFT PROGRAM-BUDGET OF CITEL FOR 2008**  
(Amounts in US\$)

<b><u>FUNDING SOURCES</u></b>		<b><u>NOTES</u></b>
OAS Regular Fund	544,100	
PCC.I Specific Fund balance as of 11/15/07	11,200	May increase, depending on the balance as of 12/31/07
PCC.I Specific Fund income	115,000	Payment of membership fee - associate members
PCC.II Specific Fund balance as of 11/15/07	4,600	May be higher, depending on the balance as of 12/31/07
PCC.II Specific Fund income	195,000	Payment of membership fees - associate members
XII Meeting PCC.I host country contribution	77,102	To be confirmed
XIII Meeting PCC.I host country contribution	0	Argentina (subject to funding availability)
XI Meeting PCC.II host country contribution	0	OAS Headquarters (Washington DC, United States)
XII Meeting PCC.II host country contribution	0	To be defined
XIII Meeting Steering Committee host country contribution	0	Videoconference meeting
XX Meeting COM/CITEL host country contribution	45,000	San José, Costa Rica
<b>TOTAL</b>	<b>992,002</b>	
<b><u>ESTIMATED EXPENDITURES</u></b>		
<b>CITEL Secretariat</b>		
Staff salaries : US\$ 648,210.00		
Paid by Regular Fund	487,400	4 staff members
Paid by SF PCC.I	80,405	50% of salaries for 2 staff members
Paid by SF PCC.II	80,405	50% of salaries for 2 staff members
Administrative expenses (OAS Regular Fund)	34,200	Annex 2 b)
<b>Total Secretariat expenses</b>	<b>682,410</b>	
<b>CITEL meetings</b>		
XII Meeting PCC.I	100,000	SF PCC.I: US\$ 22,898 Host country: US\$ 77,102
XIII Meeting PCC.I	100,000	Subject to funding availability (SF PCC.I \$22,898)
XI Meeting PCC.II	80,000	Meeting fully funded by PCC.II Specific Fund

<sup>3</sup> COM/CITEL/doc. 1151/07 rev.4

XII Meeting PCC.II	120,000	Subject to funding availability (SF PCC.II \$39,205)
XIII Meeting Steering Committee	4,000	Funding provided by the OAS Regular Fund
XX Meeting COM/CITEL	45,000	Meeting fully funded by the host country
<b>Total meeting expenses</b>	<b>449,000</b>	
<b>Other expenses (OAS Regular Fund)</b>		
Support of the CITEL Secretariat at WTSA-08	5,700	Travel and per diem of 1 person of the CITEL Secretariat
Support to CITEL meetings at WTSA-08	3,360	4 hours of interpretation
Support of the CITEL Secretariat to the regional preparation for WTSA-08	7,750	1 day meeting after the Regional Preparatory Meeting of the ITU for WTSA-08 (May 2008)
Support to CITEL meeting at ITU Council	1,680	2 hours of interpretation
<b>Total other expenses</b>	<b>18,490</b>	
<b>TOTAL</b>	<b>1,149,900</b>	
<b>INCOME - EXPENSES =</b>	<b>-157,898</b>	

**ANNEX 2 b) TO RESOLUTION COM/CITEL RES.214 (XIX-07) <sup>4</sup>**

<b><u>Administrative expenses</u></b>	
Documents	1,500.00
Equipment	1,000.00
Supplies	2,000.00
Postage and mailing costs	500.00
Fax and telephone	2,000.00
Server maintenance	4,500.00
Internet	3,600.00
LAN	400.00
Translations in Washington DC	17,000.00
Special mailings	800.00
Travel insurance	500.00
VPN	<u>400.00</u>
<b>TOTAL</b>	<b>34,200.00</b>

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<sup>4</sup> COM/CITEL/doc. 1151/07 rev.4