

COM/CITEL RES. 34 (IV-96)
BUDGET FOR 1998 AND 1999
AND CALENDAR FOR 1997 AND 1998

The Fourth Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

CONSIDERING:

The review of the Program of Meetings contained in Document COM/CITEL-165/96;

The budget forecasts presented in Document COM/CITEL-182/96, for the years 1998 and 1999;

The discussions held in the Budget and Program Committee,

RESOLVES:

1. To approve the annexed calendar of CITEL meetings for the years 1997 and 1998;
2. To approve the annexed budget forecasts for the years 1998 and 1999.

1997
CITEL MEETINGS

2/17-21 PCC.II Meeting in Trinidad & Tobago

3/10-14 PCC.I Meeting in Venezuela

4/7-11 PCC.III Meeting (venue to be determined)

6/16-20 PCC.III Meeting in Brazil

8/12-13 Steering Committee Meeting (1 day); Meeting of the Ad Hoc Working Group on the Structure and Functioning of CITEL (1 day) in Washington

8/14-15 Meeting of the Joint Working Group on Legal Matters in Washington

8/25-29 Meeting of the Working Group on Standards Coordination in Paraguay
9/22-26 PCC.III Meeting in Mexico

10/13-17 PCC.I Meeting in Brazil

12/1-5 Meeting of COM/CITEL in Uruguay.

NOTES:

1. *The meeting of PCC.III in April will be preceded from 31 March to 4 April by the Preparatory Meeting for the ITU World Telecommunication Development Conference (WTDC-98).*
2. *Provision will be made for a meeting of the Ad Hoc Working Group on the Structure and Functioning of CITELE during COM/CITELE.*

1998

CITELE MEETINGS

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| 2/9-13 | PCC.III Meeting (venue to be determined) |
| 3/2-6 | Second CITELE Assembly in Quito, Ecuador. |

NOTES:

1. *The only meeting scheduled prior to the CITELE Assembly is PCC.III (9-13 February).*
2. *The schedules of the remainder of the meetings in 1998 and in 1999 will be established by the 1997 Session of COM/CITELE.*

ANNEX

CITEL 1998 -1999 PROPOSED BUDGET

	PROJECTED 1998 (US\$ 1000)	PROJECTED 1999 (US\$ 1000)
Annual meeting of COM/CITEL		
One meeting of five days Costs of travels for the Executive Secretary, Principal Specialist, Conference Specialist and a Lawyer	\$ 10.90	\$ 10.90
Costs of meeting	\$ 31.80	\$ 31.80
Assembly of CITEL in Ecuador		
One meeting of five days Costs of travel for the Executive Secretary, Principal Specialist, Conference Specialist and a Lawyer	\$ 12.80	
Costs of the meeting	\$ 45.80	
Meeting of PCC.I		
Three meetings of five days Costs of travel for the Executive Secretary, Principal Specialist and Conference Specialist	\$ 20.90	\$ 20.90
Costs of the meeting	\$ 95.40	\$ 95.40
Meeting of PCC.II		
Two meetings of five days Costs of travel for the Executive Secretary, Principal Specialist and Conference Specialist	\$ 9.00	\$ 9.00
Costs of the meeting	\$ 63.60	\$ 63.60
Meeting of PCC.III		
Three meetings of five days Costs of travel for the Executive Secretary, Principal Specialist and Conference Specialist	\$ 21.40	\$ 21.40
Costs of meeting	\$ 95.40	\$ 95.40

Meeting of the Coordination Committee

One meeting of three days

Costs of the meeting	\$ 20.80	\$ 20.80
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Meeting of the Working Group on Legal Matters

One meeting of two days

Cost of the meeting		\$ 14.00
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**Participation and presentation of contributions from
CITEL by the Executive Secretariat**

Caribbean Telecommunication Union Assembly, 5 days	\$ 3.00	\$ 3.00	
World Development Telecommunication Conference, Malta, 7 days	\$ 3.90		
Annual Meeting of the Council of Pacific Telecommunications. 7 days (PTC)	\$ 3.80		\$ 3.80
OAS General Assembly 5 days	\$ 3.20	\$ 3.20	
World Radiocommunications Conference, 7 days Plenipotentiary Conference of the ITU	\$ 2.90		\$ 3.80
Unprogrammed travels of the Executive Secretariat	\$ 9.30	\$ 9.30	

Expenses for the Office of CITEL

Establish access to the electronic system of the OAS for handing documents	\$ 60.00		
Access to INTERNET for CITEL (six)	\$ 1.20	\$ 1.20	
Express mail	\$ 2.00		\$ 2.00
Air mail	\$ 3.50		\$ 3.50
Mailing	\$ 4.10	\$ 4.10	
Telephone and FAX	\$ 18.60		\$ 18.60
Photocopies	\$ 8.30		\$ 8.30
Publications	\$ 1.70		\$ 1.70
Translations at Headquarters	\$ 14.00		\$ 14.00
Office supplies	\$ 1.80		\$ 1.80

Subtotal	\$ 569.10	\$ 461.50	
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Executive Secretariat Staff	\$ 381.00	\$ 381.00	
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Total	\$ 950.10	\$ 842.50	
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