

COM/CITEL RES. 34 (IV-96)
BUDGET FOR 1998 AND 1999
AND CALENDAR FOR 1997 AND 1998

The Fourth Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

CONSIDERING:

The review of the Program of Meetings contained in Document COM/CITEL-165/96;

The budget forecasts presented in Document COM/CITEL-182/96, for the years 1998 and 1999;

The discussions held in the Budget and Program Committee,

RESOLVES:

1. To approve the annexed calendar of CITEL meetings for the years 1997 and 1998;
2. To approve the annexed budget forecasts for the years 1998 and 1999.

1997
CITEL MEETINGS

2/17-21 PCC.II Meeting in Trinidad & Tobago

3/10-14 PCC.I Meeting in Venezuela

4/7-11 PCC.III Meeting (venue to be determined)

6/16-20 PCC.III Meeting in Brazil

8/12-13 Steering Committee Meeting (1 day); Meeting of the Ad Hoc Working Group on the Structure and Functioning of CITEL (1 day) in Washington

8/14-15 Meeting of the Joint Working Group on Legal Matters in Washington

8/25-29 Meeting of the Working Group on Standards Coordination in Paraguay
9/22-26 PCC.III Meeting in Mexico

10/13-17 PCC.I Meeting in Brazil

12/1-5 Meeting of COM/CITEL in Uruguay.

NOTES:

1. *The meeting of PCC.III in April will be preceded from 31 March to 4 April by the Preparatory Meeting for the ITU World Telecommunication Development Conference (WTDC-98).*
2. *Provision will be made for a meeting of the Ad Hoc Working Group on the Structure and Functioning of CITEI during COM/CITEI.*

1998

CITEI MEETINGS

- | | |
|--------|--|
| 2/9-13 | PCC.III Meeting (venue to be determined) |
| 3/2-6 | Second CITEI Assembly in Quito, Ecuador. |

NOTES:

1. *The only meeting scheduled prior to the CITEI Assembly is PCC.III (9-13 February).*
2. *The schedules of the remainder of the meetings in 1998 and in 1999 will be established by the 1997 Session of COM/CITEI.*

ANNEX

CITEL 1998 -1999 PROPOSED BUDGET

| | PROJECTED 1998 (US\$ 1000) | PROJECTED 1999 (US\$ 1000) |
|--|----------------------------------|----------------------------------|
| Annual meeting of COM/CITEL | | |
| One meeting of five days | | |
| Costs of travels for the Executive Secretary, Principal Specialist, Conference Specialist and a Lawyer | \$ 10.90 | \$ 10.90 |
| Costs of meeting | \$ 31.80 | \$ 31.80 |
| Assembly of CITEL in Ecuador | | |
| One meeting of five days | | |
| Costs of travel for the Executive Secretary, Principal Specialist, Conference Specialist and a Lawyer | \$ 12.80 | |
| Costs of the meeting | \$ 45.80 | |
| Meeting of PCC.I | | |
| Three meetings of five days | | |
| Costs of travel for the Executive Secretary, Principal Specialist and Conference Specialist | \$ 20.90 | \$ 20.90 |
| Costs of the meeting | \$ 95.40 | \$ 95.40 |
| Meeting of PCC.II | | |
| Two meetings of five days | | |
| Costs of travel for the Executive Secretary, Principal Specialist and Conference Specialist | \$ 9.00 | \$ 9.00 |
| Costs of the meeting | \$ 63.60 | \$ 63.60 |
| Meeting of PCC.III | | |
| Three meetings of five days | | |
| Costs of travel for the Executive Secretary, Principal Specialist and Conference Specialist | \$ 21.40 | \$ 21.40 |
| Costs of meeting | \$ 95.40 | \$ 95.40 |

Meeting of the Coordination Committee

One meeting of three days

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|----------------------|----------|----------|
| Costs of the meeting | \$ 20.80 | \$ 20.80 |
|----------------------|----------|----------|

Meeting of the Working Group on Legal Matters

One meeting of two days

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|---------------------|--|----------|
| Cost of the meeting | | \$ 14.00 |
|---------------------|--|----------|

**Participation and presentation of contributions from
CITEL by the Executive Secretariat**

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|--|---------|---------|
| Caribbean Telecommunication Union Assembly, 5 days | \$ 3.00 | \$ 3.00 |
| World Development Telecommunication Conference, Malta, 7 days | \$ 3.90 | |
| Annual Meeting of the Council of Pacific Telecommunications. 7 days (PTC) | \$ 3.80 | \$ 3.80 |
| OAS General Assembly 5 days | \$ 3.20 | \$ 3.20 |
| World Radiocommunications Conference, 7 days | | \$ 3.80 |
| Plenipotentiary Conference of the ITU | \$ 2.90 | |
| Unprogrammed travels of the Executive Secretariat | \$ 9.30 | \$ 9.30 |

Expenses for the Office of CITEL

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|---|----------|----------|
| Establish access to the electronic system of the OAS for handing documents | \$ 60.00 | |
| Access to INTERNET for CITEL (six) | \$ 1.20 | \$ 1.20 |
| Express mail | \$ 2.00 | \$ 2.00 |
| Air mail | \$ 3.50 | \$ 3.50 |
| Mailing | \$ 4.10 | \$ 4.10 |
| Telephone and FAX | \$ 18.60 | \$ 18.60 |
| Photocopies | \$ 8.30 | \$ 8.30 |
| Publications | \$ 1.70 | \$ 1.70 |
| Translations at Headquarters | \$ 14.00 | \$ 14.00 |
| Office supplies | \$ 1.80 | \$ 1.80 |

| | | |
|-----------------|-----------|-----------|
| Subtotal | \$ 569.10 | \$ 461.50 |
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|------------------------------------|-----------|-----------|
| Executive Secretariat Staff | \$ 381.00 | \$ 381.00 |
|------------------------------------|-----------|-----------|

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|--------------|------------------|------------------|
| Total | \$ 950.10 | \$ 842.50 |
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