

## COM/CITEL RES.12 (III-95)

### COORDINATION OF THE 1996 MEETING OF SENIOR TELECOMMUNICATION OFFICIALS

The Third Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

#### HAVING SEEN:

The Mandate of the Summit of the Americas that entrusted CITEL to coordinate a Meeting of Senior Telecommunication Officials to be held in 1996 supported by the governments, for the purpose of advancing discussions on the mandates of the Summit of the Americas;

#### CONSIDERING:

The progress achieved by the Permanent Consultative Committees of CITEL on the work carried out in compliance with Resolution COM/CITEL RES.8(II-94) "Response to the Summit of the Americas",

#### RESOLVES:

1. The Creation of a Coordination Panel in charge of preparing the Meeting, under the coordination of the members of the CITEL Steering Committee.
2. That the Coordination Panel for the 1996 Meeting of Senior Telecommunication Officials should comply with the reference terms and working methodology contained in Annex 1 to this Resolution.
3. That CITEL Steering Committee should adopt the most appropriate decision as to the date and venue of this Meeting, taking the following into account:
  - a.that such date should not coincide with any important ITU meeting
  - b. that it should be held at least after the first 1996 scheduled meeting of each PCC
  - c.that it should be held prior to the COM/CITEL meeting
4. To suggest the CITEL Steering Committee the following possible dates:
  - July 30 to August 2, 1996
  - September 24 to 27, 1996
5. That the delegations of the OAS member countries participating in the 1996 meeting should be headed by the highest-level telecommunication official of each country.
6. That the Coordination Panel should consider the participation in the Meeting of:
  - ITU officers, including the highest regional authorities, as **GUESTS**, who should be suggested to distribute an information document;
  - The representatives of subregional telecommunication organizations, as **OBSERVERS**.
  - **Senior** representatives of the public and private corporate sectors, in the capacity of:
    - . Lecturers at the Seminar/Round Table

- . Technical advisors to the delegations of each country.
- 7. To suggest the Agenda of the Meeting contained in Annex 2 to this Resolution.
- 8. The CITEL Steering Committee, based on the contributions received from the Member countries of CITEL, should prepare a Working Plan basically containing the list and calendar of events of the Coordination Panel, as well as any necessary documents to organize and accelerate the work of the above mentioned Panel.

## **ANNEX I**

### **To the Draft Resolution on the 1996 Meeting of Senior Telecommunication Officials**

#### **TERMS OF REFERENCE AND INTEGRATION OF THE COORDINATION PANEL FOR THE 1996 MEETING OF SENIOR TELECOMMUNICATION OFFICIALS**

##### **Terms of Reference**

1. Identify what the Telecommunication Sector needs to accomplish in order to support the objectives of the Summit of the Americas.
2. Prepare a Report on the status of telecommunication in the Americas.
3. Develop a Plan of Action for achieving the objectives of the Summit with respect to telecommunication.
4. Establish a criteria for public and private industry participants in the panel discussion on the GII (Global Information Infrastructure) in the Americas.
5. Prepare a draft declaration to be adopted by the Senior Officials Meeting.

## **Integration and Working Methods**

1. Participation in the Coordination Panel is open to all CITEL Members and Associate Members, coordinated by the members of the Steering Committee of COM/CITEL.
2. There shall be at least two meetings of the Coordination Panel; one not later than two months prior to the Senior Telecommunication Officials Meeting, and the second in the two days prior to such Meeting.
3. Draft working documents should be distributed to all participants prior to each meeting.
4. Activities between meetings should be carried out by mail.

## **ANNEX II**

### **DRAFT AGENDA FOR THE 1996 MEETING OF SENIOR TELECOMMUNICATION OFFICIALS**

1. Adoption of the Agenda
2. Presentation of Status Reports in compliance with the mandates originating from the Summit of the Americas
  - 2.1 Results
  - 2.2 Pending issues and recommendations of Senior Officials
3. Global information infrastructure
  - 3.1 Presentation of current world situation
  - 3.2 Seminar on technologies
4. Consideration of the Action Plan on Telecommunications for the Americas
5. Approval of the Action Plan originating from the mandate of the Summit of the Americas
6. Adoption of the Declaration of the meeting
7. Adoption of the Final Report

## **ANNEX III**

### **CALENDAR OF EVENTS ASSOCIATED WITH THE 1996 MEETING OF SENIOR TELECOMMUNICATION OFFICIALS**

#### **TUESDAY**

9:00-5:00pm Meeting of the Coordination Panel on the Preparations for the Meeting of Senior Telecommunication Officials.

#### **WEDNESDAY**

9:00-5:00pm Meeting of the Coordination Panel on the Preparations for the Meeting of Senior Telecommunication Officials.

#### **THURSDAY**

8:30am Registration of participants.

9:00am Opening session. Addresses by:

- Chairman of COM/CITEL
- Secretary General of the ITU
- Secretary General of the OAS
- A senior official from the host country.

11:00-11:30am Coffee break.

11:30-6:00pm

- Approval of the Agenda
- Presentation of status reports with regard to the mandates of the Summit of the Americas:
- Results
- Pending issues and Recommendations
- Global Information Infrastructure (GII)
- Present situation
- Seminar on Technology

#### **FRIDAY**

9:00-6:00pm

- Consideration of the Action Plan for Telecommunication in the Americas
- Adoption of the Action Plan for the follow-up of the mandate of the Summit of the Americas
- Adoption of the Declaration of the Meeting
- Adoption of the Final Report