



**ORGANIZACION DE LOS ESTADOS AMERICANOS
ORGANIZATION OF AMERICAN STATES**

**Comisión Interamericana de Telecomunicaciones
Inter-American Telecommunication Commission**

**XX MEETING OF THE PERMANENT
EXECUTIVE COMMITTEE OF CITEL (COM/CITEL)
December 3 to 5, 2008
San José, Costa Rica**

**OEA/Ser.L/XVII.5
COM/CITEL/doc. 1274/08 rev.1
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21 September 2009
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FINAL REPORT

(Item on the Agenda: 17)

(Document Submitted by the Drafting Group)

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FINAL REPORT

XX MEETING OF THE PERMANENT EXECUTIVE COMMITTEE OF CITEL (COM/CITEL)

The XX Meeting of the Permanent Executive Committee of CITEL (COM/CITEL) was held in San José, Costa Rica, December 3 to 5, 2008.

I. AGENDA¹

1. Adoption of the agenda and schedule.
2. Establishment of the committees for the meeting:
 - 2.1 Committee to draft the final report.
 - 2.2 Committee to prepare the 2009 Plan of Operations.
3. Report of the Chair of COM/CITEL.
4. Reports of the Chairs of the Permanent Consultative Committees.
5. Report and meeting of the Conference Preparatory Working Group to consider regional preparations for world conferences and meetings.
6. Reports and meetings of the COM/CITEL working groups:
 - 6.1 Coordination Center for the Development of Human Resources.
 - 6.2 Working Group on the Strategic Plan of CITEL.
 - 6.3 Working Group to Prepare for the Meetings of the Council of the International Telecommunication Union (ITU).
 - 6.4 Working Group on Connectivity in the Americas.
7. Adoption of the Annual Report on the activities of CITEL.
8. Approval of the 2009 & 2010 Plan of Operations (activities, budget, and scheduling of meetings).
9. Joint CITEL/ITU activities in the Region.
10. Proposed amendments to the Statute and Regulations of CITEL.
11. Examination of OAS General Assembly Resolutions with impact on CITEL.
12. Report on the status of the CITEL cooperation agreements.
13. Report of the Steering Committee.
14. Situation of the associate members.
15. Date, agenda, and site of the next meeting.
16. Other issues.
17. Adoption of Final Report.

II. AUTHORITIES OF THE MEETING

Chair:	Mr. Pedro Pablo Quirós Cortés (Costa Rica)
Vice-Chair:	Ms. Euridice Palma Salas (Mexico)
Executive Secretary:	Mr. Clovis Baptista (OAS)

¹ COM/CITEL/doc.1203/08

Drafting Group:

Chair:

Mr. Marc Girouard (Canada)

Mrs. Grettel Babbar Salazar (Costa Rica)

Mr. Jonathan V. Siverling (United States)

III. RESOLUTIONS

COM/CITEL/RES. 217 (XX-08)²

APPROVAL OF THE CITEL COURSE PROGRAM FOR 2009

The XX Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

- a) That the report of the Coordinator for the Development of Human Resources indicates the outstanding results achieved by the 2008 CITEL training program;
- b) That ongoing training for human resources in the sector is essential for the economic development of the countries, allowing the introduction of advanced technologies in the context of continuous telecommunications development;
- c) That the results of the survey on 2009 training needs presented by the CITEL Member States are now available,

EMPHASIZING:

- a) That establishing the course calendar and keeping it unchanged is a priority, unless otherwise required by circumstances beyond control, so that those interested in the courses can schedule accordingly;
- b) That the Organization of American States requires that course announcements be sent out at least three months before these are scheduled to start, in the interest of equal opportunity for everyone who may be interested in the scholarships,

TAKING INTO ACCOUNT:

That the Competition for the 2009 Professional Development Scholarship Program has granted the following scholarships for telecommunication courses, and these courses share costs with the Institutes, as detailed in document COM/CITEL/doc.1241 rev.2, and do not use the CITEL scholarship budget.

Center	Course	Category	Offered
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² COM/CITEL/doc. 1241/08 rev.2

Center	Course	Category	Offered
United States Telecommunications Training Institute (USTTI)	Radio frequency Spectrum Management	Attendance-based	5 scholarships offered for round trip economy class tickets from country of origin or residence to the venue of the course
United States Telecommunications Training Institute (USTTI)	Spectrum Management in the Civil Sector	Attendance-based	5 scholarships offered for round trip economy class tickets from country of origin or residence to the venue of the course
Center for Technological Innovation-School of Engineering of the National University of Asuncion (CITEC-FIUNA)	Security in Telecommunications Networks	Attendance-based	5 scholarships offered for round trip economy class tickets from country of origin or residence to the venue of the course
Center for Technological Innovation-School of Engineering of the National University of Asuncion (CITEC-FIUNA)	Internet Network Engineering	Attendance-based	5 scholarships offered for round trip economy class tickets from country of origin or residence to the venue of the course
Colombian Association of Engineers (ACIEM)	Economic Analysis for Regulation in an Environment of Convergence	Distance learning	10 scholarships of US \$100
International Telecommunication Union (ITU)	Connected communities, best Practices for bringing connectivity to remote locations	Distance learning	20 scholarships of US \$100

RESOLVES:

1. To adopt the following program of courses under the 2009 CITEL fellowship budget prepared by the Coordination for the Development of Human Resources, taking into account the priorities in training needs as presented by the Member States. These scholarships will be financed by the regular fund of CITEL and the voluntary fund if necessary. When the regular fund budget for CITEL 2009 scholarships is used, the number of scholarships shall be authorized by the aforementioned Coordination, bearing in mind the available budget and the regulations of the Organization of American States. Initially, 15 scholarships shall be offered for distance learning courses and 4 for round-trip economy class airfare from the country of origin to the course venue for attendance-based courses, on dates to be confirmed in January 2009. In case courses are repeated, before course announcements are sent an evaluation of 2008 scholarship results would be made and appropriate measures would be taken. The courses indicated in the *taking into account* are included below.

Institution	Course	Category
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Institution	Course	Category
National Telecommunications Administration of Uruguay (ANTEL)	Fixed-Mobile Convergence through IMS	Distance learning
National Telecommunications Administration of Uruguay (ANTEL)	Introduction to the current technological framework for New Technologies (valid for the New Generation Networks – NGN- degree)	Distance learning
Colombian Association of Engineers (ACIEM)	Technological aspects of digital television	Distance learning
Colombian Association of Engineers (ACIEM)	Number portability as a factor for increasing competition in telecommunication markets	Distance learning
Colombian Association of Engineers (ACIEM)	Economic analysis for regulation in an environment of convergence	Distance learning ³
Advanced Technology Training Center (CCAT)	Local and corporate network technologies	Distance learning
Center for Technological Innovation of the School of Engineering of the National University of Asunción, Paraguay (CITEC-FIUNA)	IP telephony	Attendance-based
Center for Technological Innovation of the School of Engineering of the National University of Asunción, Paraguay	IP networks design	Attendance-based
Center for Technological Innovation of the School of Engineering of the National University of Asunción, Paraguay	Security in telecommunication networks	Attendance-based ³
Center for Technological Innovation of the School of Engineering of the National University of Asunción, Paraguay (CITEC-FIUNA)	Internet Network Engineering	Attendance-based ³
Federal Telecommunication Commission of Mexico (COFETEL)	Harmful Interferences to Satellite Systems	Attendance-based
Telecommunications Commission of Central America (COMTELCA) -	Digital Cities	Distance learning

³ Please see Taking into account for the number of Scholarships and the budget.

Institution	Course	Category
Honduras		
National Institute of Research and Training in Telecommunications of Peru (INICTEL-UNI) National University of Engineering (UNI)	Satellite Networks - VSAT	Distance learning
National Institute of Research and Training in Telecommunications of Peru (INICTEL-UNI)	Broadband networks and technology	Distance learning
Buenos Aires Institute of Technology (ITBA)	3G-4G Technology	Distance learning
Technological Institute of the Americas (ITLA)	Academic certification in call & contact centers	Distance learning
School of Engineering and Technology of the Catholic University of Uruguay (UCU)	ABC Cost System Applied to the Calculation of Termination Prices	Distance learning
School of Engineering and Technology of the Catholic University of Uruguay (UCU)	Design and implementation of multiservice fiber optic access networks through to the home (FTTH)	Distance learning
International Telecommunication Union (ITU) through the Blas Pascal University	Negotiating in the field of telecommunications	Distance learning - Self-paced
International Telecommunication Union (ITU) through the Blas Pascal University	Digital Signature: technical and legal issues	Distance learning - Self-paced
International Telecommunication Union (ITU) through the Blas Pascal University	Internet services and protocols	Distance learning - Self-paced
International Telecommunication Union (ITU) through the Office of the Assistant Secretary for Communications of Chile (SUBTEL)	Connected communities, best practices for bringing connectivity to remote locations	Distance learning
United States Telecommunications Training Institute (USTTI)	Policies and regulation of information and communication technologies (M9-227, M9-228, M9-229)	Attendance-based
United States Telecommunications Training Institute (USTTI)	Telecommunication management in emergency situations (M9-340)	Attendance-based

Institution	Course	Category
United States Telecommunications Training Institute (USTTI)	Radio frequency Spectrum management (M9-100)	Attendance-based ³
United States Telecommunications Training Institute (USTTI)	Spectrum Management in the Civil Sector (M9-101)	Attendance-based ³

2. To authorize the Coordination to select other courses meeting the training needs of the Member States, to schedule course dates, and to decide on the number of scholarships that will be awarded in each case up to the Commission's maximum budget for scholarships and in accordance with the training needs of the Administrations.
3. To establish that if the Department of Human Resources of the Organization of American States (OAS) issues a call to participate in the Competition for the 2009 or 2010 Professional Development Scholarship Program, the General Coordination would participate in cases where the Institutes are interested in sharing the scholarship costs.
4. To authorize the Coordination to reassign, when possible, the amounts of the fellowships allocated if material, for evaluation, and the announcement draft are unavailable at least five months prior to the date the course is scheduled to begin, and that rescheduling of the dates will be authorized only under circumstances beyond control.
5. To thank the OAS Department of Human Development for their continuous and excellent support in disseminating the CITELE course program.
6. To continue strengthening the coordination between CITELE and the ITU Center of Excellence to maintain and increase telecommunications training benefits in the region.
7. To establish that the conditions under which courses will be offered –unless otherwise stated in *resolve 1* shall be:
 - The maximum number of students in each distance course group shall be: 35 participants.
 - That the maximum tuition fee for all CITELE distance learning scholarship courses will be US\$ 200.
 - That 10% of the total amount collected from tuition fees from all distance learning scholarships granted by CITELE/OAS through the ITU Center of Excellence platform will be deposited in an account to be used as seed budget for the course program in coming years. The use of such seed budget will be authorized by the Coordination for the Development of Human Resources.
8. Encourage Administrations to:
 - a) Take the necessary steps with National Liaison Offices (ONEs) to simplify and expedite procedures relating to scholarships in the telecommunications area;
 - b) Present candidates for the scholarships to be offered for the 2009 Course Program, indicated in *resolve 1* in order not to lose the opportunities being offered.

INSTRUCTS THE EXECUTIVE SECRETARY:

1. To follow the relevant procedures to comply with *resolves* 1 and 6, and support the General Coordinator for the Development of Human Resources in whatever is required.
2. To widely disseminate information related to such courses.

COM/CITEL 218 (XX-08) ⁴

ACTIVITIES ON CONNECTIVITY

The XX Meeting of the Permanent Executive Committee of CITEL (COM/CITEL)

HAVING REVIEWED:

The documents “Pre-feasibility Study for the ICT Application Research and Development Center,” COM/CITEL/doc. 1219/08 cor. 1; “Report of the Chair of the Working Group on Connectivity in the Americas,” COM/CITEL/doc. 1218/08; and “CITEL’s Capacity to Implement Projects in the Field, COM/CITEL/doc. 1216/08 (hereinafter, “the documents”),

RECOGNIZING:

- a) That the Working Group on Connectivity in the Americas, led by the Administration of Costa Rica, has made a significant effort in trying to implement the Regional Project Framework on Support for Reducing the Digital Divide and Advancing the Information Society in the Americas, which includes the Study prepared in document COM/CITEL/doc. 1219/08 cor.1; document COM/CITEL/doc. 1257/08 “Regional Project Framework to help in the closing of the Digital Divide and the inclusion in the Information Society”;
- b) That delegation of Costa Rica has submitted a proposal in document COM/CITEL/doc. 1216/08 for the reorganization of CITEL in order to facilitate its capacity to formulate and implement projects;
- c) That the Member States have submitted, for the consideration of COM/CITEL projects on Connectivity, which are included in the regional project titled “Reducing the digital divide and promoting the inclusion of the public in the information society” described in the same document, and the project titled “Pre-feasibility study of the ICT Application Research and Development Center”, described in document COM/CITEL/doc.1219/08 cor.1; and the other contents in document COM/CITEL/doc. 1257/08 (hereafter “the Projects”);
- d) Regardless of the importance of the issues and concepts presented by the delegation of Costa Rica in document COM/CITEL/doc. 1216/08 and in document COM/CITEL doc. 1219/08 cor.1, it is not appropriate or convenient to implement it given the current financial crisis at the Organization of American States (OAS) and the unavailability of the necessary resources to carry them out;
- e) That a viable alternative to advance toward the achievement of the Project objectives is to present them in the form of an Inter American Proposal on Connectivity to be financed and carried out in

⁴ COM/CITEL/doc. 1264/08 rev.1

cooperation with the International Telecommunication Union (ITU), the Economic Commission for Latin America and the Caribbean (ECLAC), and other interested entities;

f) That the Preparatory Meeting for the World Telecommunication Development Conference (WTDC) will be held in Costa Rica in August 2009, where it may be possible to submit a draft of this proposal on Connectivity;

g) That Costa Rica has offered to be in charge of reformulating the Projects as a proposal on Connectivity in order to submit it as an Inter American Proposal during the WTDC-10,

RESOLVES:

1. To thank the delegation of Costa Rica as well as the Working Group on Connectivity for the Americas for the elaboration and presentation of proposals and recommendations on the Projects and the reorganization of CITEL, presented in the documents.

2. To postpone the re-structuring of CITEL until a more convenient and appropriate time according to the financial situation of OAS.

3. To accept the offer of the delegation of Costa Rica of reformulating the projects as a Proposal on Connectivity to be submitted to WDTC-10, and urge the members of CITEL to support the proposal of Costa Rica so that it transforms into an Inter-American Proposal.

4. To stipulate that the formulation, submission, and likely implementation of the Inter-American Proposal on Connectivity should be coordinated closely with ECLAC and other entities that have similar projects and interests in order to save and avoid duplication of efforts.

5. Encourage the members of CITEL to continue exploring and identifying partners interested in the Inter American Proposal on Connectivity and that could contribute resources for the implementation of this initiative.

INSTRUCT THE SECRETARIAT OF CITEL TO:

1. To look for partners interested in participating in the execution of the Inter American Proposal on Connectivity and to provide all the necessary support so that the Administration of Costa Rica coordinates and prepares this proposal; and

2. To collect and include in the webpage of CITEL the best practices on connectivity of the Member States.

COM/CITEL RES. 219 (XX-08)⁵

PREPARATION FOR THE FIFTH REGULAR MEETING OF THE CITEL ASSEMBLY

The XX Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

⁵ COM/CITEL/doc. 1261/08

HAVING SEEN:

- a) That Article 6 of the Statutes of CITELE provides that “CITELE shall hold a Regular Meeting of the CITELE Assembly every four years, in the place as determined by the CITELE Assembly in accordance with the principle of rotation set forth in the Regulations”;
- b) That Article 5 of the Regulations of CITELE provides that the regular meeting of the Assembly should try to be held on the first quarter of the year,

CONSIDERING:

- a) That the objectives of CITELE are, among others, to promote the extension of the benefits of new telecommunication technologies to all the peoples in the Americas and to harmonize the efforts of the Member States and associate member towards the accomplishment of these objectives;
- b) That CITELE is in an ideal position and has the necessary experience to serve as forum for coordination, celebration of debates and harmonization of regional telecommunication strategies and policies as well as to the exchange of information on the issue;
- c) That the CITELE Assembly has provided to high level participants a place to discuss global and cross-sector issues, thus contributing to the progress of telecommunications in the Americas;

AWARE:

- a) That the telecommunications environment is undergoing continuous changes due to several aspects and in particular, to technological progress, regulatory changes, convergence of platforms and services, growing demands from users and increasing needs;
- b) That the need for Member States and associate members to closely collaborate in CITELE in a proactive, cooperative and professional manner, mindful of their corresponding functions and objectives, to promote the continuous evolution of telecommunications taking into account the needs of the region;
- c) That CITELE is in charge of promoting regional dialogue about the most relevant challenges in terms of telecommunications,

RESOLVES:

1. To hold the V Regular CITELE Assembly in Mexico during the first quarter of 2010.
2. To approve the Draft Agenda of the Fifth Regular Meeting of the CITELE Assembly attached as Annex 1 of this Resolution.

URGES:

The Administrations of the Member States of the OAS and the associate members of CITELE for the participation of the highest authorities in the field of telecommunications in their delegations to the Assembly pursuant to the Statutes and Regulation of CITELE.

INSTRUCTS THE EXECUTIVE SECRETARY TO:

Implement the actions required to fulfill this Resolution.

ANNEX TO RESOLUTION COM/CITEL RES. 219 (XX-08)

DRAFT GENERAL AGENDA

1. Adoption of the Agenda.
2. Organization of the Assembly.
 - 2.1 Order of precedence.
 - 2.2 Creation of Working Committees.
 - 2.3 Establishment of the Committees on Credentials, Style, and Drafting.
3. Election of the Assembly's Chairman and two Vice-Chairmen
4. Report by the Chair of COM/CITEL.
5. Reports from the Chairs of the Permanent Consultative Committees:
 - 5.1 PCC.I: Telecommunications.
 - 5.2 PCC.II: Radiocommunications including Broadcasting.
6. Report of the Conference Preparatory Working Group dealing with regional preparations for world conferences and meetings.
7. Situation of Connectivity in the Americas.
8. CITEL Strategic Plan.
9. Proposals to amend the Statute and Regulations of CITEL.
10. Establishment of the Permanent Consultative Committees: allocation, purpose, and specific mandate.
11. Appointment of a Member State to serve as Vice-Chairman of COM/CITEL.
12. Election of the Member States of COM/CITEL.
13. Election of Member States to chair the Permanent Consultative Committees.
14. Response by CITEL to the Fifth Summit of the Americas.
15. Establishment of CITEL's Operations Plan for 2010-2014 and of the corresponding program-budget.
16. Coordination with other regional and international bodies.
17. Convocation of the XXII and XXIII meetings of COM/CITEL.
19. Other business.
20. Adoption of the Final Report.

COM/CITEL/RES. 220 (XX-/08)⁶

CONTRIBUTIONS OF ASSOCIATE MEMBERS TO CITEL

The XX Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

⁶ COM/CITEL/doc. 1270/08 rev.2

- a) That pursuant to Article 24 of the CITEL Statute, the associate members may fully participate in all activities of the Permanent Consultative Committee (PCC) to which they pertain;
- b) That pursuant to Article 29 of the CITEL Statute, membership fees of the associate members will be determined according to CITEL Regulations;
- c) That pursuant to Article 87 of the CITEL Regulations, the smallest contribution in terms of fees for an associate member is “one” unit, whose monetary value in United States dollars will be decided by the Assembly of CITEL; and
- d) That Article 17(g) of the CITEL Statute empowers COM/CITEL to adopt urgent measures that cannot be deferred until the next meeting of the Assembly of CITEL; these shall remain in force until the Assembly of CITEL can consider them,

TAKING INTO ACCOUNT:

- a) That the minimum unit amount must cover the costs of the associate member representatives’ annual participation in each PCC to which they belong; and
- b) That the minimum amount of this contribution unit for associate members was set at two thousand five hundred U.S. dollars (US \$2,500) at the III Assembly of CITEL held in Washington, D.C., United States in 2002;
- c) That since then, CITEL activities and responsibilities, as well as the costs of convening and holding meetings and other activities of the PCCs, have increased;
- d) That the associate members may voluntarily choose a contribution of more than “one” unit.
- e) That it is urgent to implement an increase of the minimum unit amount to three thousand U.S. dollars (US \$3,000) to defray the higher costs of PCC activities.

RESOLVES:

1. To set the unit value for contributions of associate members at three thousand U.S. dollars (US \$3,000) for each Permanent Consultative Committee, effective as of January 1, 2010.
2. To submit this Resolution to the Fifth Meeting of the Assembly of CITEL for ratification.
3. To urge associate members to choose to contribute more than one contribution unit.

COM/CITEL RES. 221 (XX-08)⁷

APPROVAL OF THE OPERATIONS PLAN FOR 2009

The XX Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

⁷ COM/CITEL/doc. 1269/08 rev.1

CONSIDERING:

The draft Program-budget and the draft calendar for 2009 of CITEL developed by the COM/CITEL Committee to Prepare the Plan of Operations,

RESOLVES:

1. To approve the Meeting Schedule for 2009 included in Annex 1 hereto.
2. To approve the Draft Program-Budget of CITEL for 2009, which is attached in Annex 2 hereto.

INSTRUCTS THE SECRETARIAT OF CITEL:

1. To send a copy of this Resolution and the documents attached hereto to the Administrations of the CITEL Member States and to the PCC associate members.
2. To undertake the necessary consultations with Member States so as to identify Administration (s) willing to host meetings of CITEL.
3. To inform CITEL Member States that Mr. Carmelo Rivera (Carmelo.rivera@noaa.gov), from the Administration of United States, would be available for consultations on coordinating CITEL meeting arrangements that fall under the responsibility of host countries.

ANNEX 1 TO RESOLUTION COM/CITEL RES. 221 (XX-08)

Meeting	Date	Place
ROAMING SEMINAR	4 May 2009	Cusco, Perú
XIV PCC.I	5 - 8 May 2009	Cusco, Perú
SPECTRUM 20/20 SEMINAR	1 June 2009	Ottawa, Canadá
XIII PCC.II	2-5 June 2009	Ottawa, Canadá
XIII Steering Committee (STE)	July 2009	Videoconference or over the Internet
XVI CITEL's Conference Preparatory Working Group to Address Regional Preparations for World Conferences and Meetings	11 August, 2009	San Jose, Costa Rica
SEMINAR ON REGIONAL INFRASTRUCTURE AND INTERCONNECTION	7 September 2009	To be announced
XV PCC.I	8 - 11 September 2009	To be announced
XXIII Working Group to Prepare for the Meetings of the Council of the ITU	20 - 30 October 2009	Geneva, Switzerland
WORKSHOP ON MANAGEMENT AND APPLICATION OF APPENDIX 30B OF THE ITU RADIO REGULATIONS	9 November 2009	Washington, DC, United States of America
XIV PCC.II	10 - 13 November 2009	Washington, DC, United States of America
XXI COM/CITEL	1 – 4 December 2009	San José, Costa Rica
XXIV Working Group to Prepare for the Meetings of the Council of the ITU	1 – 4 December 2009	San José, Costa Rica
XVII CITEL's Conference Preparatory Working Group to Address Regional Preparations for World Conferences and Meetings	1 – 4 December 2009	San José, Costa Rica

Note: the shown dates may later have modifications.

ANNEX 2 TO RESOLUTION COM/CITEL RES. 221 (XX-08)

Appendix I

CITEL DRAFT BUDGET – 2009 - (US\$)

	REGULAR FUND	SPECIFIC FUNDS		TOTAL
	FR	SF PCC.I	SF PCC.II	
<u>INCOME</u>				
OAS Regular Fund	563,600			563,600
Balance PCC.I Specific Fund - 1 January 2009		398		398
Income - PCC.I Specific Fund		115,000		115,000
Balance PCC.II Specific Fund - 1 January 2009			10,259	10,259
Income - PCC.II Specific Fund			195,000	195,000
Host country contribution to XIV PCC.I Meeting				
Host country contribution to XIII PCC.II Meeting				
Host country contribution to XXI COM/CITEL				
TOTAL INCOME	563,600	115,398	205,259	884,257
<u>EXPENDITURES</u>				
CITEL Secretariat				
Staff salaries : US\$ 668,100.00				
Paid by OAS Regular Fund	506,100			506,100
Paid by PCC.I Specific Fund		81,794		81,794
Paid by PCC.II Specific Fund			81,537	81,537
Administrative expenses (OAS Regular Fund)	34,000			34,000
Total Secretariat Expenses	540,100	81,794	81,537	703,431
CITEL Meetings				
XIV PCC.I Meeting (Cusco - Peru)		16,802		16,802
XV PCC.I Meeting (OAS Headquarters)	18,820	16,802		35,622
XIII PCC.II Meeting (Ottawa - Canada)			61,861	61,861
XIV PCC.II Meeting (OAS Headquarters)			61,861	61,861
XIV Steering Committee Meeting	3,000			3,000
XXI COM/CITEL Meeting (San Jose - Costa Rica)				
Total Meeting Costs	21,820	33,604	123,722	179,146
Other expenses (OAS Regular Fund)				
Interpretation at ITU Council 2009	1,680			1,680
Total Other Expenses	1,680	0	0	1,680
TOTAL EXPENDITURES	563,600	115,398	205,259	884,257
INCOME - EXPENDITURES =	0	0	0	0

Administrative Expenses

documents	1,500.00
Equipment	1,000.00
Supplies	2,000.00
Postage and mailing costs	500.00
Fax and telephone	2,000.00
Server maintenance	4,500.00
Internet	3,600.00
LAN	400.00
Translations in Washington DC	17,000.00
Special mailings	800.00
Travel insurance	300.00
VPN	400.00
Total	<u>34,000.00</u>

Income PCC.I Specific Funds

Assoc. Members	Dues	Total
46	2,500	115,000

Income PCC.II Specific Funds

Assoc. Members	Dues	Total
78	2,500	195,000

Appendix III

**PCC.I
PCC.I DRAFT BUDGET - 2009
(US\$)**

	PREVISION		
	REGULAR FUND	SPECIFIC FUNDS	TOTAL
	FR	SF PCC.I	
<u>INCOME</u>			
Balance PCC.I Specific Fund - 1 January 2009		398	398
Income - PCC.I Specific Fund		115,000	115,000
TOTAL INCOME	0	115,398	115,398
<u>EXPENDITURES</u>			
CITEL Secretariat			
Staff salaries : US\$ 668,100.00			
Paid by PCC.I Specific Fund		81,794	81,794
Total Secretariat Expenses	0	81,794	81,794
CITEL Meetings			
XIV PCC.I Meeting (Cusco - Peru)		16,802	16,802
XV PCC.I Meeting (OAS Headquarters)	18,820	16,802	35,622
Total Meeting Costs	18,820	33,604	52,424
Total Other Expenses	0	0	0
TOTAL EXPENDITURES	18,820	115,398	134,218

Appendix IV

PCC.I Meetings

XIV PCC.I Meeting (Cusco – Peru)

CITEL Secretariat Expenses
Travel and Per Diem
Translation

Funds Available for Meeting

Regular Fund	Specific Fund		Total
	16,802		16,802
0	2,531	X4	10,124
0	5,000		5,000
			1,678

XV PCC.I Meeting (OAS Headquarters)

CITEL Secretariat Expenses
Travel and Per Diem
Translation

Funds Available for Meeting

Regular Fund	Specific Fund		Total
18,820	16,802		35,622
0	0		0
0	5,000		5,000
			30,622

Appendix V

**PCC.II
PCC.II DRAFT BUDGET - 2009
(US\$)**

	REGULAR FUND	SPECIFIC FUND	TOTAL
	RF	SF PCC.II	
<u>INCOME</u>			
Balance PCC.II Specific Fund - 1 January 2009		10,259	10,259
Income - PCC.II Specific Fund		195,000	195,000
TOTAL INCOME	0	205,259	205,259
<u>EXPENDITURES</u>			
CITEL Secretariat			
Staff salaries : US\$ 668,100.00			
Paid by PCC.II Specific Fund		81,537	81,537
Total Secretariat Expenses	0	81,537	81,537
CITEL Meetings			
XIII PCC.II Meeting (Ottawa - Canada)		61,861	61,861
XIV PCC.II Meeting (OAS Headquarters)		61,861	61,861
Total Meeting Costs	0	123,722	123,722
Total Other Expenses	0	0	0
TOTAL EXPENDITURES	0	205,259	205,259
INCOME - EXPENDITURES =	0	0	0

Appendix VI

PCC.II Meetings

XIII PCC.II Meeting (Ottawa, Canada)

CITEL Secretariat Expenses

**Travel and Per Diem
Translation**

Funds Available for Meeting

Regular Funds	Specific Funds		Total
	61,861		61,861
0	2,914	X4	11,656
0	5,000		5,000
			45,205

XIV PCC.II Meeting (OAS Headquarters)

CITEL Secretariat Expenses

**Travel and Per Diem
Translation**

Funds Available for Meeting

Regular Funds	Specific Funds		Total
	61,861		61,861
0	0	X4	0
0	5,000		5,000
			56,861

FINANCING FOR THE ACTIVITIES OF CITEL BY THE OAS REGULAR FUND

The XX Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

TAKING INTO ACCOUNT:

That the mission of CITEL is to facilitate and promote the harmonious development of telecommunications and information technologies in the Americas for the benefit of society,

ACKNOWLEDGING:

- a) That it is universally recognized that telecommunications is essential to attaining the objectives of democratic, economic, and social development established in the Organization of American States Charter, and to the peace and security of our region;
- b) That CITEL is the intergovernmental organization of the inter-American system that promotes and facilitates telecommunication development in the region and coordinates Inter-American proposals in the relevant international forums;
- c) That the regulation and allocation of the radio spectrum is a purely governmental function and responsibility, and that CITEL provides its Members with the mechanism to fulfill that function at the international level;
- d) That the presentation to the International Telecommunication Union (ITU) of inter-American positions developed at meetings of CITEL is essential to ensure that the countries of the inter-American system and their peoples have access to the spectrum, and to technology and telecommunication policies and regulations in order to maintain communications among themselves and with other parts of the world and to achieve the noble objectives of the OAS Charter,

CONSIDERING:

- a) That, as an intergovernmental organization, CITEL depends primarily on the financial support it receives from its Member States as an allocation in the annual OAS Regular Fund budget;
- b) That, since 2002, the Secretariat of CITEL has suffered a marked reduction in its in-house staff financed by that allocation;
- c) That if that reduction is not rectified through an increased allocation to the Secretariat of CITEL in the Regular Fund budget for 2010, it will limit CITEL's effectiveness in continuing to formulate, promote, and safeguard the shared interests of the countries of the inter-American system in the vital area of telecommunications;
- d) That a reduction in the capacity of CITEL would be detrimental to the interests of the peoples of the Americas, expressed in the OAS Charter, who depend on the development and maintenance of modern and accessible telecommunication systems,

⁸ COM/CITEL/doc. 1276/08

RESOLVES:

1. To urge the representatives of the Member States of CITEL to discuss the content of this Resolution with the pertinent authorities of their Ministries of Foreign Affairs and to make an effort to obtain their support for a substantial increase in the allocation made to CITEL in the OAS Regular Fund budget for 2010.
2. To request the Chair of COM/CITEL to forward a copy of this Resolution to the Chair of the OAS Permanent Council, the Chair of the Committee of Administrative and Budgetary Affairs of the Permanent Council, the OAS Secretary General, and the OAS Executive Secretary for Integral Development.
3. To request the Executive Secretary of CITEL to organize and hold in Washington, D.C., United States, prior to February 28, 2009, an informal roundtable with the permanent representatives and other members of delegations of the permanent missions to the OAS to discuss the indispensable role CITEL plays in furthering the objectives of the OAS, and the need to strengthen the financial support given to CITEL and its Secretariat by increasing its allocation in the Regular Fund budget for 2010.

COM/CITEL RES. 223 (XX-08)⁹

DRAFT AGENDA, SITE, AND DATE OF THE XXI MEETING OF COM/CITEL

The XX Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

RESOLVES:

1. To hold the XXI Meeting of COM/CITEL in San José, Costa Rica, December 1 to 4, 2009.
2. To approve the draft agenda for the XXI Meeting of COM/CITEL annexed hereto.

ANNEX TO RESOLUTION COM/CITEL RES. 223 (XX-08)

DRAFT AGENDA

1. Adoption of the agenda and schedule.
2. Establishment of the committees for the meeting:
 - 2.1 Committee to draft the final report.
 - 2.2 Committee to prepare the 2010 Plan of Operations.
3. Report of the Chair of COM/CITEL.
4. Reports of the Chairs of the Permanent Consultative Committees.
5. Report and meeting of the Conference Preparatory Working Group to consider regional preparations for world conferences and meetings.
6. Reports and meetings of the COM/CITEL working groups:

⁹ COM/CITEL/doc. 1267/08

- 6.1 Coordination Center for the Development of Human Resources.
- 6.2 Working Group on the Strategic Plan of CITELE.
- 6.3 Working Group to Prepare for the Meetings of the Council of the International Telecommunication Union (ITU).
- 6.4 Working Group on Connectivity in the Americas.
7. Adoption of the Annual Report on the activities of CITELE.
8. Approval of the 2010 Plan of Operations (activities, budget, and scheduling of meetings to be held in 2010).
9. Joint CITELE/ITU activities in the Region.
10. Proposed amendments to the Statute and Regulations of CITELE.
11. Examination of OAS General Assembly Resolutions with impact on CITELE.
12. Report on the status of the CITELE cooperation agreements.
13. Report of the V Summit of the Americas.
14. Preparations for the V Assembly of CITELE.
15. Report of the Steering Committee.
16. Situation of the associate members.
17. Date, agenda, and site of the next meeting.
18. Other issues.
19. Adoption of Final Report.

IV. DECISIONS

The XX Meeting of the Permanent Executive Committee CITELE, COM/CITELE,

DECIDES:

<p>COM/ CITELE DEC. 65 (XX-08) ¹⁰</p>	<p>1. To request the Secretariat of CITELE that, on behalf of the Chair and Vice-Chairs of the Conference Working Group to Address Regional Preparations for Conferences and Meetings, Mr. José Vivanco (jvivanco@conatel.gov.ec), the Report of the XV meeting of the Working Group be circulated, making emphasis on the work structure and the calendar for the World Telecommunication Development Conference (WTDC-10) and the Plenipotentiary Conference (PP-10).</p> <p>2. Also, to request the Member States to collaborate as speakers for some of the topics that have not been yet assigned, or to send comments to the coordinators of the above-mentioned meetings:</p> <p style="text-align: center;">WTDC-10: Mr. Héctor Huerta (hhuerta@canitec.org) PP-10: Ms. Janis Doran (Janis.Doran@ic.gc.ca)</p>
<p>COM/ CITELE DEC. 66 (XX-08) ¹¹</p>	<p>1. To request the Administrations of the Member States of CITELE and the Permanent Consultative Committees (PCC), through their respective Chairs, to evaluate, taking into account the current budgetary limitations of CITELE, the objectives and functions of CITELE established in the 2006-2010 Strategic Plan</p>

¹⁰ COM/CITELE/doc. 1261/08

¹¹ COM/CITELE/doc. 1277/08

	<p>and to propose action priorities for the Commission so that the Working Group on the Strategic Plan of CITELE can integrate a new version of the Strategic Plan, this time for the 2010-2014 period to be considered by the V Assembly of the CITELE.</p> <p>2. To request the PCCs, through their Chairs, to revise their Work Plans and the relationship of these to CITELE objectives, establishing results measurement and performance indicators that will allow for evaluating the impact of their work in the countries of the region.</p> <p>3. To instruct the Executive Secretary of CITELE to send out the relevant circulars in order to comply with this Decision.</p>
<p>COM/ CITELE DEC. 67 (XX-08)¹²</p>	<p>1. To update the Report on the Situation of the information and communication technologies (ICTs) in the Americas Region (document COM/CITELE/doc.1154/07 cor.1) in accordance to the requests in Resolution AG/RES. 2259 (XXXVII-O/07) of the OAS General Assembly.</p> <p>2. To request the Member States of CITELE for their contributions, in order for them to be submitted to the Secretariat of CITELE by Friday, February 20th, 2009, at the latest.</p> <p>3. The working team that has prepared the initial version of this report will receive and will incorporate the information suggested, and will submit a revised version to be presented to the XXXX Assembly of the OAS in March 2008 at the latest.</p>
<p>COM/ CITELE DEC. 68 (XX-08)¹³</p>	<p>1. To send to the OAS 2009 General Assembly the attached draft Resolution highlighting the important activities carried out by CITELE in 2008.</p> <p>2. To attach this draft Resolution to the Annual Report to be submitted by CITELE to the OAS General Assembly.</p> <p style="text-align: center;">AG/RES. YYYY (XXXIX-O/09)</p> <p style="text-align: center;">DEVELOPMENT OF TELECOMMUNICATIONS IN THE REGION TO REDUCE THE DIGITAL DIVIDE</p> <p style="text-align: center;">The GENERAL ASSEMBLY,</p> <p>HAVING SEEING:</p> <p style="text-align: center;">The document AG/doc. XXXX (XXXIX-O/09) "Annual Report of the Inter-American Telecommunication Commission (CITELE);</p> <p>WHEREAS:</p>

¹² COM/CITELE/doc. 1266/08 rev.1

¹³ COM/CITELE/doc. 1272/08

CITEL should continue in its condition of regulating intergovernmental organization, in which the Member States and associate members work together in favor of the sustainable expansion and development of telecommunication and information networks and to facilitate universal access to them so that all the parties may participate in the world economy and society of information and take advantage of its benefits;

RECALLING:

That the commitments assumed by the Heads of State and Government at the Summit of the Americas with regards to the strengthening of the strategies to support the development and continuous updating of a regional telecommunication infrastructure plan and the effort to reduce the digital divide with the continued implementation of the Agenda for Connectivity for the Americas and the Quito Action Plan;

That the Declaration of Santo Domingo: “Good Governance and Development in the Knowledge-Based Society” requests that “the organs, agencies, and entities of the Organization of American States (OAS) continue to support the incorporation of information and communication technologies (ICTs) into national development plans;”

BEARING IN MIND:

That CITEL will hold the Fifth Regular meeting of its Assembly in 2010;

RECOGNIZING:

That CITEL carried out the following activities during 2008:

- a. The approval of several recommendations regarding the coordination of standards to guarantee the interoperability and appropriate introduction of advanced technologies; harmonization of the radio spectrum and operation of radiocommunication services, including broadcasting; development and implementation of advanced technologies and economic aspects to promote the development of telecommunication services and networks;
- b. The offering of several professional updating courses on telecommunications with materials prepared by training centers accredited in the region in coordination with the Centre of Excellence for the Americas Region of the International Telecommunication Union (ITU);
- c. The coordination and harmonization of regional perspectives before world telecommunication forums through the development of common positions and Inter-American Proposals; and
- d. The organization of several seminars and workshops about

priority issues for the countries; and

RESOLVES:

1. Reiterate and strengthen the priority mandate of CITELE to attend to the constant evolution of the information and communication technologies (ICTs) and reduce the gap that divides developed and developing countries with regards to telecommunications.
2. [Instruct the Commission on Administrative and Budgetary Affairs of the Permanent Council to assign the resources necessary for holding the Fifth Assembly of CITELE.] Note: This paragraph will be included only if there is no specific line item for this meeting in the budget for fiscal year 2010.
3. Request the Secretary General to lobby before the governments of the Member States to secure the participation of the highest governmental telecommunication authorities in order to guarantee the success of the Fifth Ordinary Meeting of the CITELE Assembly to be held in the first quarter of 2010.
4. To commission the General Secretariat of the OAS to support, through CITELE, the efforts of the Member States that aim at:
 - a. Supporting telecenter setup programs which include not only the provision of applications useful for the activities in the area but also guidance and education so that citizens may use these applications.
 - b. Complying inasmuch as possible with the guidelines and requirements related to the use and sharing of the frequency spectrum established by CITELE to harmonize the spectrum use.
 - c. Updating national policies and legislations and promoting the exchange of experiences taking into account that the network and service convergence process is generating a new scenario that requires the creation of suitable standards.
 - d. Enhancing the efforts to have preparation plans to effectively address emergencies caused by natural disaster to which all of the Region's countries are vulnerable.
 - e. Promoting the dissemination and application of CITELE Recommendations among different actors, so that they can contribute to their implementation;
 - f. Enhance the preparation and follow-up processes of high-level international telecommunication meetings and, in particular, the preparation of Inter-American Proposals (IAPs) for them;
 - g. Promoting the use of information and communication technologies and, in particular, the availability of broadband infrastructure; and
 - h. Intensifying the cooperation between developed and developing countries as well as among developing countries in order to facilitate access to the telecommunication

	infrastructure, in particular, in rural areas.
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V. LIST OF BASIC DOCUMENTS

Summary Minutes of the Inaugural Session and the First Plenary Session:	COM/CITEL/doc. 1259/08
Summary Minutes of the Second Plenary Session:	COM/CITEL/doc. 1263/08
Summary Minutes of the Third Plenary Session and Closing Session:	COM/CITEL/doc. 1273/08
List of documents:	COM/CITEL/doc. 1201/08 rev.4
List of Participants:	COM/CITEL/doc. 1202/08 rev.1
Final Report for the Meeting	COM/CITEL/doc. 1274/08 rev.1 cor.1