

**PCC.III DEC. 35(XVI-00)**

**DRAFT PROCEDURE FOR SUBMITTING JOINT  
DOCUMENTS TO THE ITU-R**

The XVI meeting of the Permanent Consultative Committee III: Radiocommunications,

**DECIDES:**

1. To maintain in force resolution PCC.III/RES.65 (X-98) “On submitting joint proposals/documents to the ITU-R”
2. To extend the time assigned to the Ad hoc Group to Examine Procedures for Submitting Joint Proposals to the ITU-R so that it will submit a report of its’work in the XVII meeting of PCC.III.
3. To instruct the Executive Secretary to send to the Member States of CITEI the draft procedure for submitting joint documents to the ITU-R, that is attached to this decision, explaining that the XVII meeting of PCC.III will work through the Electronic Forum.
4. To request the Chair of PCC.III to submit to COM/CITEI a detail of the work being developed.

**ANNEX TO DECISION PCC.III/DEC.35 (XVI-00)**

**PCC.III/RES. XX (YYY)**

**PROCEDURE FOR SUBMITTING JOINT DOCUMENTS  
TO THE ITU-R**

The XVI meeting of the Permanent Consultative Committee III: Radiocommunications,

**CONSIDERING:**

- a) That Article 93, paragraph 10 provides that “The Statute and Regulations of CITEL allow each of the PCCs to change and adapt its work methods to most efficiently meet the needs of its members, within the scope authorized by them.”;
- b) That the VII meeting of the CITEL Steering Committee decided to analyze in detail on how common proposals of CITEL are to be adopted, first by each Committee and then at the general COM/CITEL level, and
- c) That it has been deemed advisable to change the current procedure for submitting joint documents to the ITU-R,

**RECOGNIZING:**

That the administrations have defined the benefits of submitting joint documents to the ITU-R,

**BEARING IN MIND:**

That, given the complex nature of the issue, the Ad Hoc Group to examine the procedure for submitting joint proposals to the ITU-R, has not yet completed its mandate. Nevertheless, a number of parameters have been established and immediate approval is needed for the work to progress on a firm basis,

**RESOLVES:**

1. To adopt, on a provisional basis, the procedure described in the Annex hereto for submitting joint documents to the ITU-R.
2. To revoke Resolution PCC.III/RES.65 (X-98) “On submitting joint proposals/documents to the ITU-R”.
3. To establish that the Ad Hoc Group to examine the procedure for submitting joint proposals to the ITU-R must deliver its final report at the XVII meeting of PCC.III.

**URGES:**

The CITELE administrations to participate actively in the corresponding discussion group of the Electronic Forum so as to enable the Ad Hoc Group to complete its work by the deadline,

**INSTRUCTS:**

- a) The Chair of PCC.III to present this Resolution at the next COM/CITELE meeting, and
- b) The Executive Secretary of CITELE to keep, up to date, the list of Inter-American Proposals sent to the ITU by the different CITELE bodies.

## ANNEX

### **Procedure for submitting joint documents to the ITU-R**

1.- For purposes of the procedure described below, the terms set forth are defined as follows:

- Draft proposal/document to be submitted to the ITU, hereinafter “Draft,” is the one submitted for consideration by one or several administrations with a view to having it become a proposal of the Americas to be submitted to the ITU-R.
- Joint proposal/document, hereinafter “Joint Document,” is any Draft backed by more than 1 (one) administration, to be submitted to the ITU-R Study Groups in the event that the procedure for achieving an Inter-American proposal cannot be followed due to lack of time;
- Inter-American proposal/document, hereinafter “Inter-American Proposal,” is any Draft backed by no fewer than 6 (six) administrations and not opposed by more than 2 (two).
- Replacement Inter-American proposal/document, hereinafter “Replacement Inter-American Proposal,” is one that replaces an Inter-American proposal /document previously submitted to the ITU-R.

2.- During PCC.III meetings, Drafts are to be identified with a view to performing the work aimed at submitting them as Inter-American Proposal or possibly as Joint Proposal at ITU-R meetings. If the topic being considered involves areas of competence of other CITEI bodies, the opinions thereof must be requested before steps are taken to send them to the ITU-R.

3.- The administrations who originally submitted the Draft proposal/document shall undertake the task of coordinating and encouraging support of the document.

4.- The heading of each Draft, Joint Document or Inter-American Proposal must show the names of all the members of CITEI in square brackets. The fact that all CITEI Administrations names appear on them does not indicate their acceptance of them.

5.- Administrations wishing to support or oppose a Draft, Joint Document or Inter-American Proposal may so state at a meeting of PCC.III. Alternatively, and when the time available so allows, support for or opposition thereto may be delivered up to 2 (two) weeks after the close of the PCC.III meeting by means of a written notice to the Secretariat of CITEI. In these cases, the brackets are to be removed from the names of these administrations, placing them under the names that are still between brackets, listing separately those who support and those who oppose.

6.- The Secretariat shall distribute, on behalf of PCC.III, the Drafts, Joint Documents and Inter-American Proposals to all the administrations that are part of CITEI for consideration, no later than 2 (two) weeks after the close of the respective PCC.III meeting.

7.- Insofar as possible, communications between administrations should be channeled through the contact points identified to the PCC.III.

8.- The authorization procedure followed by an administration to support or oppose a Draft, Joint Document or Inter-American Proposal shall be determined by that administration.

9.- Drafts and Joint Documents that do not become Inter-American Proposals may be submitted to the ITU-R without any reference whatsoever to CITEL.