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United States of America

INTER-AMERICAN DRUG ABUSE
CONTROL COMMISSION

CICAD

Organization of American States

P. 202.458.3000
www.oas.org

Secretariat for Multidimensional Security

**GROUP OF EXPERTS ON CHEMICAL SUBSTANCES AND
PHARMACEUTIC PRODUCTS**
July 15 to 17, 2015
Quito, Ecuador

OEA/Ser.L/XIV.4.7
CICAD/SRGE/INF. 2/15
16 June 2015
Original: Spanish

INFORMATION BULLETIN

1. Venue and Date

The meeting of the Group of Experts on Chemical Substances and Pharmaceutical Products will take place in Quito, Ecuador July 15 to 17, 2015 at the NH Collection Royal Quito (Hotel Radisson Royal Quito)

2. Logistical Coordination

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3. Accommodation

NH COLLECTION ROYAL QUITO
Cordero 444 y 12 de Octubre, Quito, Ecuador
Phone: (593-2) 2233333 ext. 134
Fax: (593-2) 2235777
Web page: <http://www.nh-collection.com/es/hotel/nh-collection-quito-royal>

Room Superior SGL Rate US\$105.99 + 22% taxes + US\$2.00 insurance charge - per person, per night + USD\$2.00 USD tourism charge - per room, per night

Hotel amenities (included):

- Buffet Breakfast
- WI-FI
- Daily 3-minute national and international courtesy call. It excludes local cell phone calls
- Royal Evening at the Trader's Bar: Monday through Sunday from 5:00pm to 7:00pm. It includes various snacks, water, and soda. Guests have the choice of 2 glasses of wine or 2 national beers
- Early Bird Breakfast: coffee, tea, juice, bread, fruits and energetic bars.
- Business Center 24 hours
- Fitness Center and Sauna

Reservation should be made by e-mail to: cro.nhcollectionroyalquito@nh-hotels.com and copy to vguillen@hotelesroyal.com with the title Meeting of CICAD and CONSEP and the following information:

- Name
- Phone number
- Check-in/Check-out date and time (Check-in: 2:00pm; Check-out: 1:00pm). Early check-in late check-out upon request and availability
- Type of room
- Payment method

The hotel will send the confirmation number of the reservation.

4. Registration of Participants

To register online please go to:

<http://www.cicad.oas.org/Events/Login.aspx?IE=EC02E&Lang=ENG>

Password EC02E

5. Working Languages and Documents

The meeting will be conducted in Spanish and English. Simultaneous interpretation services will also be provided in those languages, as well as, the working documents.

Since the OAS has a policy of holding eco-friendly meetings, the printing of documents will be limited; participants are requested to keep their documents during all meetings. Participants are kindly urged to download meeting documents from the following webpage: http://www.cicad.oas.org/Main/AboutCICAD/Activities_eng.asp?IE=EC02E

6. Entry and Departure Requirements

Visa is not request for staying of 90 days or less

7. Transfer (from airport)

Provided by CONSEP

8. Weather

The temperature in Quito for the month of July ranges from 7 degrees Celsius (55F) to 26 degrees Celsius (78F)

Note: Formal attire is required for the opening and closing ceremonies.

9. Electrical Current

The electrical current is 110V/60Hz

10. Currency

The official currency in Ecuador is U.S. dollar