



Organización de los Estados Americanos  
Organização dos Estados Americanos  
Organisation des États Américains  
Organization of American States



II Reunión de Ministros y Altas  
Autoridades de Desarrollo Sostenible  
Santo Domingo, República Dominicana  
17-19 de noviembre 2010

## SECOND INTER-AMERICAN MEETING OF MINISTERS AND HIGH-LEVEL AUTHORITIES ON SUSTAINABLE DEVELOPMENT

November 17-19, 2010

Santo Domingo, Dominican Republic

### INFORMATION BULLETIN

#### 1. Venue and Date

The Second Inter-American meeting of Ministers and High-Level Authorities on Sustainable Development will take place on November 17 through 19, 2010, in Santo Domingo, Dominican Republic. All meeting sessions will take place at the Convention Center of the Ministry of Foreign Relations of the Dominican Republic (SEREX), located at Avenida Independencia No. 752, in Santo Domingo.

The inaugural session will be held on November 17, at 6:30 p.m., in the Convention Center of the Ministry of Foreign Relations. The schedule of the ministerial meeting will be distributed shortly, and will also be available at the meeting site.

#### 2. National coordination

National Coordinator: Dr. Magdalena Lizardo  
Ministry of Economy, Planning and Development  
Address: Oficinas Gubernamentales, Bloque B, 2do. Piso, Ave. México esq. Dr. Delgado  
Phone: (809) 688-7000, ext. 3012  
E-mail: [mlizardo@economia.gov.do](mailto:mlizardo@economia.gov.do)  
Fax: (809) 688-7981

#### 3. Hotel accommodations

Special rates are in effect for meeting participants at the Hotel Santo Domingo, located at Avenida Independencia, esq. Abraham Lincoln, Santo Domingo. All participants should make their own reservations directly with the hotel. Upon making a reservation, please indicate that you will be participating in the Second Inter-American Meeting of Ministers and High-Level Authorities on Sustainable Development, as special rates have been negotiated for all meeting participants. Hotel expenses must be paid directly by each participant.

**Delegations may access the documents for the ministerial meeting at the following Webpage:**  
<http://www.oas.org/dsd/MinisterialMeeting/SecondMeetingSustainableDevelopments.htm>

A valid credit card number must be provided to confirm all hotel reservations.

<b>Hotel Santo Domingo</b>	<b>Room</b>	<b>Rate</b>
Address: Av. Independencia, esq. Abraham Lincoln Santo Domingo, Dominican Republic Tel: (809) 535-8669 Fax: (809) 535-0272 Contact: Inés Aguiar or Mayra Bautista Email: larimarventas@codetel.net.do	<b>Single</b>	US\$ 72.00 + tax = US\$90.00
	<b>Double</b>	US\$ 43.00 = tax = US\$54.00 p/persona Rate includes American-style breakfast buffet

Room reservations will be assigned in the order received and in accordance with the information provided on the request form. Once the ministerial meeting is over, all participants must directly pay their hotel expenses (Annex II).

Due to the demand for rooms at the Hotel Santo Domingo, participants are recommended to make their reservations as soon as possible.

In order to take advantage of the special rates, absolutely all room reservations must be confirmed by no later than October 28, 2010. Any cancellation of reservations subsequent to that date shall be subject to the rules and current practices of the international hotel industry.

#### **4. Air transportation**

It is recommended that delegates reserve their round-trip flights as soon as possible, directly with the airlines or travel agencies.

#### **5. Airport/hotel/airport shuttle**

The Government of the Dominican Republic, through the Ministry of Economy, Planning and Development, will provide shuttle service from the airport to the hotel and vice versa.

#### **6. Registration of participants**

a. The attached registration form (Annex I) should be filled out and returned to the OAS by no later than October 28, 2010. Late registration and badging service for the ministerial will take place at the first floor lobby of the *Salón Anacaona*, in the Hotel Santo Domingo, beginning Tuesday, November 16, from 3 p.m. to 8 p.m. For security reasons, all participants must wear their meeting ID badge to enter the Ministry of Foreign Relations and to gain access to all meetings of the ministerial.

b. We kindly request that all delegations and observers address their letters of credence and any other correspondence related to the ministerial meeting to the Secretary General of the OAS by no later than October 28, at the following address:

Department of Sustainable Development  
Executive Secretariat for Integral Development

**Attn:** Adriana Jáuregui

1887 F Street, N.W.

Washington, D.C. 20006

Phone: (202) 458-3565

Fax: (202) 458-458-3560

Email: [ajauregui@oas.org](mailto:ajauregui@oas.org)

Copy: Isis Márquez [imarquez@oas.org](mailto:imarquez@oas.org) and Francisca Pérez [franciscoperez@presidencia.gov.do](mailto:franciscoperez@presidencia.gov.do)

Fax: (809) 686-4796

## 7. **Immigration**

The delegations will be issued courtesy visas by the respective Dominican consulates in their countries to enter the Dominican Republic. For delegates of countries in which the Dominican Republic does not have an embassy and/or consulate, entry shall be provided through the Immigration Office of the Las Américas–José Francisco Peña Gómez International Airport, upon furnishing the following information to Francisca Pérez [franciscoperez@presidencia.gov.do](mailto:franciscoperez@presidencia.gov.do) and by fax to (809) 686-4796:

- Complete name as it appears in your passport
- Nationality
- Passport number
- Passport type (e.g., regular, official, diplomatic)
- Date of arrival
- Carrier name and arrival flight number
- Date of departure
- Carrier name and departure flight number

We will provide a kiosk within the Bureau of Immigration of the Las Américas–José Francisco Peña Gómez International Airport that will provide expedited entry for participants of the ministerial meeting.

## 8. **Languages and working documents**

The ministerial meeting will be carried out in the official languages of the Organization: English, French, Spanish, and Portuguese. Interpreting services will be provided in these languages. Delegations may access meeting documents at the following Webpage:

<http://www.oas.org/dsd/MinisterialMeeting/SecondMeetingSustainableDevelopments.htm>

This ministerial meeting will be carried out in accordance with the OAS policy of environmentally-friendly meetings. **Accordingly, no documents will be printed.**

Participants are encouraged to bring their laptop computers in order to access meeting documents.

**9. Communications**

Any costs associated with domestic and international telephone calls and faxes are the responsibility of the user.

**10. Currency**

The local currency of the Dominican Republic is the peso. The current exchange rate with the US\$ fluctuates between RD\$36.61 and RD\$37.11 per U.S. dollar. Most commercial establishments accept the major international credit cards.

**11. Climate**

In Santo Domingo, the average November temperature is 32° C (80° F).

**12. Local time**

One hour ahead of the time in Washington, D.C., during the month of November.

**13. Electric current**

The electric current for the entire country is 110 volts, although the hotel provides adaptors for 220 volts.

**14. Taxi service**

For security reasons, we recommend that you only use taxis from the hotel taxi service, or request a radio taxi from the commercial or tourist establishment where you are.

**15. Other services**

Most hotels provide communications, Internet, and mobile phones for you to rent. Currently, most of the latest generation cell phones in the Dominican Republic provide for roaming service. We recommend you check these services with your cell phone provider regarding any costs to the user.

**16. Security**

The Government of the Dominican Republic will provide the required security for this event in all sites where its activities are to be carried out.

**17. Medical assistance**

All meeting participants will have access to around-the-clock medical assistance and nursing services from November 17 through 19, at the hotel, as well as throughout the ministerial meeting and any official activities programmed.

Ambulance service will also be provided at the Convention Center of the Ministry of Foreign Relations. All participants who do not have a health insurance policy that is valid in the Dominican Republic are strongly urged to purchase one.

**18. Social events**

The program of social events will be available to delegates during registration.



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## Apéndice I/Annex I

### SEGUNDA REUNIÓN DE MINISTROS Y ALTAS AUTORIDADES DE DESARROLLO SOSTENIBLE/ SECOND MEETING OF MINISTERS AND HIGH-LEVEL AUTHORITIES ON SUSTAINABLE DEVELOPMENT

17-19 de noviembre de 2010/November 17-19, 2010  
 Santo Domingo, República Dominicana

#### FORMULARIO DE INSCRIPCIÓN/ REGISTRATION FORM

PAÍS U ORGANIZACIÓN/COUNTRY OR ORGANIZATION: \_\_\_\_\_

- REPRESENTANTE TITULAR /PRINCIPAL REPRESENTATIVE
- REPRESENTANTE SUPLENTE /ALTERNATE REPRESENTATIVE
- OBSERVADOR/OBSERVER
- ÓRGANOS, ORGANISMOS Y ENTIDADES DE LA OEA
- OTRO/OTHER

Información Personal/Personal Information

Apellidos/Last Name		Nombre/First Name	
Cargo/Designation			
Organización/Organization			
País /Country			
Teléfono/Telephone	Fax	Correo Electrónico/ Email	
En caso de emergencia, avisar a/ In case of emergency, notify:			

Por favor enviar este formulario al Departamento de Desarrollo Sostenible, **a mas tardar el 28 de octubre de 2010/ Please submit this form to the Department of Sustainable Development no later than October 28, 2010.**  
 e-mail: [ajauregui@oas.org](mailto:ajauregui@oas.org); and copy to: e-mail: [franciscaperez@presidencia.gov.do](mailto:franciscaperez@presidencia.gov.do)



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*Anexo II / Appendix II*

SEGUNDA REUNIÓN DE MINISTROS Y ALTAS AUTORIDADES DE DESARROLLO SOSTENIBLE /  
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 DEVELOPMENT

17-19 de noviembre de 2010/November 17-19, 2010

**Santo Domingo, República Dominicana**

*Formulario de Reservación de Hotel para Delegaciones Oficiales/Hotel reservation form for Official Delegations*

País /Country \_\_\_\_\_  
 Organización /Organization/ \_\_\_\_\_  
 Nombre/Name \_\_\_\_\_  
 Apellidos/Last Name/ \_\_\_\_\_  
 Ocupación/Occupation \_\_\_\_\_  
 Código de área /Area Code (     ) +                      Teléfono/Phone \_\_\_\_\_ - \_\_\_\_\_  
 Fax \_\_\_\_\_ - \_\_\_\_\_                      E-mail: \_\_\_\_\_ @ \_\_\_\_\_  
 Dirección Postal/  
 Mailing address \_\_\_\_\_

Ciudad /City \_\_\_\_\_ País /Country: \_\_\_\_\_

Fecha de ingreso/ Check in	_____	Fecha de egreso/ Check out	_____
	dd/mm/ año/year          hh:mm		dd/mm/ año/year          hh:mm

Cantidad de Noches/ Number of Nights \_\_\_\_\_ Costo por noche/ Rate per night \_\_\_\_\_

Hotel Santo Domingo

Habitación/Room Sen/Single \_\_\_\_\_ Doble:/Double \_\_\_\_\_ Otro/ Other \_\_\_\_\_

Compartida con/  
 Shared with / \_\_\_\_\_

Tarjeta de crédito /Credit card No \_\_\_\_\_ Fecha exp /Exp. Date/ \_\_\_\_\_  
 dd/mm/año year

Visa:  American Express:  MasterCard:  Cod. Seg/  
 Sec. Cod. \_\_\_\_\_

Titular/Cardholder \_\_\_\_\_  
 \_\_\_\_\_  
**(Firma/signature)** \_\_\_\_\_