



Organización de los Estados Americanos
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LEO S. ROWE PAN AMERICAN FUND / DEPARTMENT OF HUMAN DEVELOPMENT www.oas.org/rowe
1889 F Street, NW, Washington, DC 20006; Tel. (202) 458-6208; Fax (202) 458-3897; E-mail: RoweFund@oas.org

List of documents and forms:

Dear Prospective Applicant:

The following is a list of documents and forms you must submit in order to apply for a student loan at the Leo S. Rowe Fund. Please read carefully the "General Conditions" and "Frequently Asked Questions" before you fill out the application form. It is your responsibility to gather all listed documents and submit them as one complete package to the Leo S. Rowe Fund Secretariat to the following address: **The Organization of American States, Leo S. Rowe Fund Secretariat, 1889 F. St. NW (619) Washington, DC. 20006.**

- Completed [Loan Application Form](#).
- Completed [Foreign Student Advisor \(FSA\) Form](#) signed and duly sealed.
- A copy of your letter of admission to the U.S. University and I-20 form.
- An official letter from the university certifying your full-time status and expected graduation date.
- Official transcript of grades to date.
- A copy of the pages of your passport that identifies your:
 - picture, personal data, and country of citizenship.
 - the visa granted by the United States government.
 - I-94 form provided by the Immigration and Naturalization Service (INS) upon entry into the U.S.
- Demonstrate [other sources of financing](#) to cover the greater part of the academic expenses for instance a copy of documents supporting scholarships, fellowships, and subsidies granted to pursue your present studies. Also, submit proof of any salary that you are earning or have earned in the United States.
- A letter of recommendation from a professor or academic advisor.

Rowe Fund loans must be underwritten by a guarantor who signs an agreement pledging to repay the unpaid balance of the debt should the loan recipient default. Acceptable guarantors may be: a) preferably, either a citizen or permanent resident of the United States, or b) an institution, person, entity, or mechanism specifically accepted by the Rowe Fund Committee. The following documents are required for a citizen or permanent resident of the United States:

- Original of the [Guarantor's Agreement Form](#), duly notarized, plus two copies.
- a letter from the employer of the guarantor stating his/her annual income and the duration of employment.
- the most recent copy of the guarantor's bank statement or letter from the bank indicating the length of time the guarantor has been their customer.
- The guarantor must reside in the U.S. and submit a copy of any of the following as proof of such status:
 - Birth certificate.
 - U.S. passport.
 - If the guarantor is a permanent U.S. resident, he/she must submit a copy of his/her green card.

Loan applications are processed through the Secretariat of the Rowe Fund. Once all documents have been received and evaluated, the Secretariat submits the application to the Committee. The decision of the Committee, which is final, will be communicated to the applicant by the Secretariat of the Fund.