



Organization of American States

LEO S. ROWE PAN AMERICAN FUND / DEPARTMENT OF HUMAN DEVELOPMENT www.oas.org/rowe
1889 F Street, NW, Washington, DC 20006; Tel. (202) 458-6208; Fax (202) 458-3897; E-mail: RoweFund@oas.org

List of documents and forms:

The following is a list of documents and forms applicants must submit in order to apply for a student loan at the Leo S. Rowe Fund. Applicants should carefully read the "[General Conditions](#)" and "[Frequently Asked Questions](#)" before filling out the application form. It is the applicant's responsibility to gather all listed documents and submit them as one complete package to the Leo S. Rowe Fund Secretariat to the following address: **The Organization of American States, Leo S. Rowe Fund Secretariat, 1889 F. St. NW (619) Washington, DC. 20006.**

- Completed [Loan Application Form](#).
- Completed [Foreign Student Advisor \(FSA\) Form](#) signed and duly sealed.
- A copy of your letter of admission to the U.S. University and I-20 form.
- An official letter from the university certifying your full-time status and expected graduation date.
- Official transcript of most recent grades to date.
- A copy of the pages of your passport that identifies your:
 - Picture, personal data, and country of citizenship.
 - The visa granted by the United States government.
 - I-94 form provided by the Immigration and Naturalization Service (INS) upon entry into the U.S.
- Evidence of [other sources of financing](#) to cover the greater part of the academic expenses. For instance, a copy of documents that demonstrate funding from scholarships, fellowships, and subsidies granted to pursue your present studies. Also, submit proof of any salary that you are earning or have earned in the United States.
- A letter of recommendation from a professor or academic advisor.

Rowe Fund loans must be underwritten by a guarantor who signs an agreement pledging to repay the unpaid balance of the debt should the loan recipient default. Acceptable guarantors may be: a) preferably, either a citizen or permanent resident of the United States, or b) an institution, person, entity, or mechanism specifically accepted by the Rowe Fund Committee. The following documents are required for a citizen or permanent resident of the United States:

- Original copy of the [Guarantor's Agreement Form](#), duly notarized along with copies,
- A letter from the employer of the guarantor stating his/her annual income and the duration of his/her employment,
- The most recent copy of the guarantor's bank statement or letter from the bank indicating the length of time the guarantor has been their customer.
- Preferably, the guarantor must reside in the U.S. and submit a copy of any of the following as proof of such status:
 - Birth certificate.
 - U.S. passport.
 - If the guarantor is a permanent U.S. resident, he/she must submit a copy of his/her green card.

Loan applications are processed through the Secretariat of the Rowe Fund. Once all documents have been received and evaluated, the Secretariat submits the application to the Committee. The decision of the Committee, which is final, will be communicated to the applicant by the Secretariat of the Fund.

Rev.:3/2010