

**ACUERDOS BILATERALES/BILATERAL AGREEMENT/ACORDOS
BILATERAIS/ACCORDS BILATERAUX**

Clasificación:
Classification: 31-2021.

Classifacation:
Classificação:

Fecha de Ingreso:
Entry Date: May 26, 2021.
Date D'entrée:
Data de Admissão:

Nombre del Acuerdo:
Name of the Agreement: Cooperation agreement between the General Secretariat of the Organization of American States and the Center for in-services training in Suriname (CeNaSu)

Nom de L'accord:
Nome do Acordo:

Materia:
Subject: Establishment of a regulatory framework with respect to the execution of a project with the goal to train teachers in "teacher engagement, advocacy and mentorship through Stream or TEAMS " by CeNaSu, funded by ITEN's Seed Grant.

Sujet:
Materia:

Partes:
Parties Involved: GS/ Center for in services training in Suriname (CeNaSu)

Parties:
Partes:

Referencia:
Reference: Center for in services training in Suriname (CeNaSu)

Référence:

Referência:

Fecha de Firma:

Signature Date: May 4, 2021

Date de la Signature:

Data de Assinatura:

Fecha de Inicio:

Start Date:

Date du Commencement:

Data de Início:

Fecha de Terminación:

End Date:

Date de Résiliation :

Data de Rescisão:

Lugar de Firma:

Bridgetown, Barbados/ Washington, DC.

Place of Signature:

Lieu de la Signature:

Lugar de Assinatura:

Unidad Encargada:

Unit in Charge: Department of Human Development, Education and Employment.

Unité Responsable:

Unidade Encarregada:

Persona Encargada:

Person in Charge:

Personne Responsable:

Pessoa Encarregada:

Cierre del Proceso:

Closure of Proceedings:

Clôture des Procédures:

Fechamento do Processo:

Notas Adicionales/ Additional Notes/ Notes Supplémentaires/ Notas Adicionais:

**COOPERATION AGREEMENT
BETWEEN
THE GENERAL SECRETARIAT OF THE ORGANIZATION OF AMERICAN STATES
AND
THE CENTER FOR IN-SERVICE TRAINING SURINAME
FOR THE EXECUTION OF A SEED GRANT SPONSORED BY THE INTER-AMERICAN
TEACHER EDUCATION NETWORK (ITEN)**

THE PARTIES TO THIS COOPERATION AGREEMENT, the General Secretariat of the Organization of American States (hereinafter "GS/OAS") a public international organization, with headquarters at 1889 F Street NW, Washington, DC, 20006, through its Department of Human Development, Education and Employment (hereinafter "DHDEE") of the Executive Secretariat for Integral Development, represented by Ms. Kim Osborne, Executive Secretary for Integral Development, and the Center for In-service Training in Suriname (hereinafter "CeNaSu"), an agency of the Ministry of Education Science and Culture of Suriname, located at Dr. Kaffiludistraat 117 - 123, Paramaribo, Suriname represented by Mrs. Rosanda Apai-Courtart, Director of CeNaSu,

CONSIDERING:

That the Inter-American Teacher Education Network (ITEN) is an initiative of DHDEE, whose mission is to contribute to the improvement of the quality of education in the Americas through the promotion of the exchange of knowledge, capacity-building, and technical assistance for teachers, ministries of education, and teacher formation centers within the Member States of the Organization of American States (OAS);

That ITEN supports all of the objectives of the Inter-American Education Agenda (IEA), available at https://www.oas.org/en/media_center/press_release.asp?sCodigo=E-007/17, adopted in 2017 by the Ministers of Education of the OAS Member States, that proposes to strengthen education in the region in the following three priority areas: (1) quality, inclusive, and equitable education; (2) strengthening of the teaching profession; and (3) comprehensive early childhood care, (see OEA/Ser.K/V.12.1, CIDI/RME/doc.6/17 rev. 1), and that ITEN received the mandate to specifically address the second pillar of the IEA;

That there is a need to improve teacher education in the teaching of science, technology, engineering, and mathematics (STEM) in the region, and that the quality of teacher education in those areas should be integrated into a complete system that fosters collaborative problem-solving, the reason for which ITEN has created virtual tools and organizes in-person seminars that facilitate the exchange of ideas and strategies among professional specialists in STEM teacher education;

That one of the mechanisms used by ITEN for system change within and among educational systems are Seed Grants, funds awarded to ministries of education or other teacher education institutions that are committed to implementing changes in programs or policies in STEM teacher education that are derived from possible solutions developed within the ITEN community;

That CeNaSu has expressed its interest to execute a project funded by ITEN's Seed Grant in order to contribute to the improvement of science, technology, reading, engineering, arts and mathematics (STREAM) education within Suriname, and to share findings and achievements from said project with the ITEN community; and

That the GS/OAS is the central permanent organ of the OAS and is authorized to carry out relations of cooperation in accordance with Article 112(h) of the Charter and OAS General Assembly Resolution AG/RES. 57 (I-O/71),

HAVE AGREED to enter into this Cooperation Agreement (hereinafter "Agreement"),

ARTICLE I PURPOSE

- 1.1 The purpose of this Agreement is to establish a regulatory framework with respect to the execution of a project to train teachers in "Teacher Engagement, Advocacy and Mentorship through STREAM" or "TEAMS", with concrete goals of (a) identifying key challenges and opportunities on all four partner TEAMS sites on teacher engagement, advocacy, mentorship and integration; (b) building capacity to create initiatives around each of these through a dedicated training program that includes webinars, lesson plan development, follow-up training the trainers activity, implementation of lesson study, all of which will contribute towards professional development certification of licensure renewal; (c) an evaluation and assessment component that will include administering surveys, analyzing results and producing reports and (d) creation of a website and online platform/repository for dissemination of lesson plans created (hereinafter the "Project") by CeNaSu, and funded by ITEN's Seed Grant, in accordance with the Project Proposal which forms an integral part of this Agreement as Annex II.

ARTICLE II RESPONSIBILITIES OF THE GS/OAS

- 2.1 The GS/OAS shall provide to CeNaSu the sum of ten thousand United States Dollars (USD \$10,000) (hereinafter the "Contribution") to be deposited to the account specified by the CeNaSu Coordinator identified in Article 4.2 of this Agreement in the manner provided in the Disbursement Terms and Conditions, which forms an integral part of this Agreement as Annex I. The budget contained in the Project Proposal, which forms an integral part of this Agreement as Annex II, shall express the amounts of the Contribution in the same currency in which the Contribution is made.
- 2.2 The Seed Grant Coordinator appointed by the GS/OAS pursuant to Article 4.1 is responsible to coordinate with CeNaSu in all matters necessary for the optimal execution of the Project in order

to achieve its vision and goals. For this purpose, the Seed Grant Coordinator shall communicate with the Project team at least on a monthly basis before the major events of the Project take place.

ARTICLE III RESPONSIBILITIES OF CENASU

- 3.1 CeNaSu shall be responsible for executing the Project with the Contribution received from the GS/OAS pursuant to Article 2.1 of this Agreement, and in accordance with the Project Proposal and the timelines set forth therein.
- 3.2 CeNaSu shall administer this Agreement in accordance with its norms and procedures. CeNaSu will maintain financial records of all expenditures of funds provided under this Agreement in accordance with its usual accounting practices. The GS/OAS reserves the right to audit all such financial records, which must be maintained for at least 6 years after the final disbursement of funds.
- 3.3 CeNaSu will provide monthly updates to the Seed Grant Coordinator, indicated in Article 4.1, regarding the previous actions to the main activities which are described in the Project Proposal.
- 3.4 CeNaSu will provide a technical-financial report within thirty (30) days of the expiration or termination of this Agreement, in accordance with Article 9.5, including a brief description of activities, primary outcomes (considering the results and products described in the Project Proposal), lessons learned, a follow-up action plan, and an evaluation and recommendations for improvement.
- 3.5 CeNaSu will publicly share what was developed during the execution of the Project, in the manner determined by the GS/OAS, which could be through the presentation of the outcomes at an ITEN Annual Seminar (such as a plenary presentation, poster, or round-table discussion), contribution to an ITEN Seminar publication, or through leading a public webinar hosted by ITEN.
- 3.6 CeNaSu will complete a follow up survey with the Seed Grant Coordinator approximately twelve (12) months after the expiration or termination of this Agreement.
- 3.7 CeNaSu shall reimburse the GS/OAS the full amount of the Contribution received from the GS/OAS pursuant to Article 3.2 of the present Agreement should it fail to execute the Project in accordance with the Project Proposal, this Agreement and its Annexes. The reimbursement shall be carried out by means of a bank transfer or a deposit to the bank account indicated by the Seed Grant Coordinator identified in Article 4.1 of this Agreement and in accordance with the provisions of Section C of Annex I.
- 3.8 Upon the expiration or termination of this Agreement, CeNaSu shall reimburse to the GS/OAS that portion of the financial Contribution that has not been spent. The reimbursement shall be

carried out by means of a bank transfer or a deposit to the bank account indicated by the Seed Grant Coordinator identified in Article 4.1 of this Agreement and shall be paid no later than the due date for the presentation of the technical-financial final report.

- 3.9 CeNaSu accepts that any reduction in the financial resources of the Contribution with respect to the budget in Annex II of this Agreement, arising as a consequence from a devaluation of the currency in which the Contribution is made shall be covered directly by CeNaSu.
- 3.10 CeNaSu warrants that neither it, its parent entities nor subsidiaries or affiliated entities (if any) is engaged in any practice inconsistent with international human rights laws and standards that prevent child labor, sexual exploitation and trafficking in human beings. CeNaSu shall take all appropriate measures to prevent its personnel from engaging in sexual exploitation, child labor and trafficking in human beings.

ARTICLE IV COORDINATION AND NOTICE

- 4.1 Within the GS/OAS, the dependency responsible for coordinating GS/OAS activities under this Agreement is the DHDEE and the Seed Grant Coordinator is Ms. Rebecca Vieyra, ITEN Specialist. Notifications and communications should be directed to the Seed Grant Coordinator at the following street address and electronic mail:

The General Secretariat of the Organization of American States
Rebecca Vieyra
ITEN Specialist
Department of Human Development, Education and Employment
1889 F Street, N.W.
Washington, D.C. 20006
United States of America
Tel: +1 202 370 4708
Electronic Mail: RVieyra@oas.org

- 4.2 The officer within CeNaSu responsible for coordinating the activities under this Agreement is Mrs. R. Apai-Courtar, Director of CeNaSu. Notifications and communications should be directed to the CeNaSu Coordinator at the following street address, and electronic mail.

Ministry of Education Science and Culture of Suriname
Mrs. Rosanda Apai-Courtar,
Director
Center for In-service Training Suriname
Dr. Kaffiludistraat 117 -123, Paramaribo, Suriname
Tel: 00597 - 8731998
Electronic Mail: rosandaapaicenasu@gmail.com

- 4.3 All communications and notifications under this Agreement will be validly made only when they are sent by mail or electronic mail and addressed to the Coordinators whose names are set out by the Parties to the addresses indicated in Articles 4.1 and 4.2 of this Agreement. When communications and notifications are transmitted by e-mail, they shall be valid as long as they are made directly from the e-mail address of the Coordinator of one Party to the e-mail address of the Coordinator of the other Party.
- 4.4 Either Party may change the responsible unit, the designated Coordinator, the indicated address, telephone, or email, by notifying the other Party in writing.

ARTICLE V CIVIL RESPONSIBILITY

- 5.1 CeNaSu assume full legal responsibility for the Project, including all liability for any damages or claims arising from it, directly and proximately caused by actions or omissions of its corresponding representatives, officials, employees and contractors; and agrees to hold the GS/OAS and its staff members harmless from such damages and claims.

ARTICLE VI INTELLECTUAL PROPERTY

- 6.1 The use of the OAS logo by CeNaSu, regardless its purpose, shall be previously authorized in writing by the GS/OAS. The GS/OAS shall have the right to revoke the permission of such use at any time.
- 6.2 The GS/OAS shall have intellectual proprietary rights, including copyright or patent, over the project and all work produced by CeNaSu under this Agreement. The Parties agree and understand that the GS/OAS shall have the right to use, copy, distribute, reproduce and publish the contents of the project and work produced under this Agreement, and to create any derivative work from it (including, but not limited to, translations of all materials).

ARTICLE VII PRIVILEGES AND IMMUNITIES

- 7.1 Nothing in this Agreement constitutes an express or implied waiver of the privileges and immunities of the OAS or the GS/OAS, their personnel and their assets, pursuant to the OAS Charter, whose instrument of ratification was deposited by the Government of the Republic of Suriname, on June 8, 1977; the Agreement between the Government of the Republic of Suriname and the General Secretariat of the Organization of American States on the Functioning of the Office of the General Secretariat of the Organization of American States in Suriname and

Recognition of its Privileges and Immunities, signed February 19, 1998; any relevant agreements, applicable national law, or the general principles and practices of international law.

ARTICLE VIII DISPUTE RESOLUTION

- 8.1 Any dispute or complaint that may arise in conjunction with the application or interpretation of this Agreement, or the execution of the Project, shall be settled by direct negotiations between the Parties. If the Parties are unable to reach a mutually satisfactory solution, they shall submit their differences to arbitration pursuant to the Arbitration Rules of the United Nations Commission on International Trade Law ("UNCITRAL") currently in effect. The place of arbitration shall be Washington, D.C., U.S.A. The language in the proceedings shall be English, unless the Parties agree otherwise. The three arbitrators or, as the case may be, the one arbitrator shall decide the dispute as *amiable compositeur* or *ex aequo et bono*. The arbitrator's decision shall be final, binding and not subject to appeal.
- 8.2 The law applicable to the arbitration proceedings and to this Agreement shall be the law of the District of Columbia, U.S.A.

ARTICLE IX GENERAL PROVISIONS

- 9.1 The Parties agree to observe the highest ethical standards and administrative transparency in all actions and activities relate to this Agreement. In addition, the GS/OAS, to the extent applicable and without prejudice to its privileges and immunities referred to in Article VII, and CeNaSu agree to comply with the provisions of the Inter-American Convention Against Corruption and with the applicable norms of the country in which the Project is executed. Failure to comply with this provision shall constitute grounds for anticipatory termination of this Agreement, pursuant to Article 9.5.
- 9.2 Nothing in this Agreement shall be construed as creating between the Parties employment or commercial relations of any kind, nor does the GS/OAS assume any civil, contractual or non-contractual liability in connection with this Agreement and the activities carried out hereunder. The GS/OAS is not responsible for providing social security, workmen's compensation, health, accident and life insurance, vacation leave, sick leave, or any other such emoluments for CeNaSu and its employees under this Agreement. CeNaSu is solely responsible for providing those benefits, and the Parties have agreed upon the Contribution hereunder to enable CeNaSu to satisfy that responsibility. CeNaSu does not legally represent the GS/OAS, it shall not hold itself out as having such powers of representation, and shall not sign commitments binding the GS/OAS.

- 9.3 Modifications to this Agreement may only be made by mutual agreement in writing by the duly authorized representatives of the Parties. The instruments in which the modifications are set out shall be attached as annexes to this Agreement and shall form part hereof.
- 9.4 This Agreement shall enter into force upon signature by the duly authorized representatives of the Parties and shall remain in force throughout the execution of this Project until the **30th day of September of 2021**. However, the Parties may extend the duration of this Agreement by mutual written consent expressed by their duly authorized representatives.
- 9.5 This Agreement may be terminated by mutual consent or by either of the Parties by written notice from one to the other with not less than thirty (30) days' notice. Notwithstanding the termination of this Agreement, the activities planned that have been duly financed shall be continued to completion, unless the Parties mutually decide otherwise. Termination shall not give any right to compensation, and CeNaSu shall reimburse within thirty (30) days all unspent funds to the GS/OAS upon termination.
- 9.6 Articles V, VI, VII, VIII, and 9.2 shall survive the expiry or the termination of this Agreement.

IN WITNESS WHEREOF, the undersigned, being duly authorized, have signed this Agreement in on the date and at the place indicated below:

**FOR THE CENTER FOR IN-SERVICE
TRAINING SURINAME**

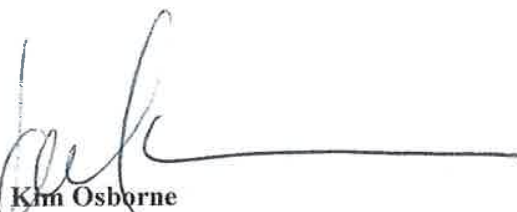


Rosanda Apai-Courtart
Director of CeNaSu

Place: Paramaribo, Suriname

Date: May 4th 2021

**FOR THE GENERAL SECRETARIAT OF THE
ORGANIZATION OF AMERICAN STATES:**



Kim Osborne
Executive Secretary for Integral Development (SEDI)

Place: Washington, D.C., USA

Date: April 28, 2021

SEED GRANT COOPERATION AGREEMENT
ANNEX I: DISBURSEMENT TERMS AND CONDITIONS

This Annex establishes the terms and conditions under which the ITEN Seed Grant will be disbursed by the General Secretariat of the Organization of American States (hereinafter “GS/OAS”), to the Center for In-service Training Suriname (hereinafter “CeNaSu”).

Funds will be disbursed in two installments under the following conditions:

A) First installment

- i. The first installment shall be disbursed within thirty (30) days of receipt by the GS/OAS of an electronic copy of the Cooperation Agreement between the GS/OAS and the CeNaSu (The Agreement) and Annex I, properly signed by the authorized representatives of both Parties and the proper receipt of an invoice in institutional letterhead addressed to the Department of Human Development, Education and Employment (DHDEE), and the Coordinator identified in Article 4.1 of the Agreement;
- ii. The first installment will represent 50% of the total Contribution amount of USD \$10,000 to be contributed by the GS/OAS; and
- iii. The first installment will be deposited by the GS/OAS in the bank account provided by CeNaSu.

B) Second and final installment

- i. The second installment shall be deposited by the GS/OAS within thirty (30) days of final approval of proofs presented by CeNaSu described in paragraph (B)(ii) of this Annex and an invoice in institutional letterhead addressed to the DHDEE, and the Coordinator identified in Article 4.1 of the Agreement.
- ii. The second installment shall be disbursed by the GS/OAS to CeNaSu upon satisfactory presentation of the following documents, as stated in the Project Work Plan and Budget of the Project Proposal and contained within Annex II of this Agreement:
 - a. A written report on the activities and outcomes of the “TEAMS Summit” and “Design Phase”;
 - b. List of names and contact information of 5 master trainers;
 - c. List of names and contact information of 30 Suriname teachers and 5 teachers from collaborating countries (CCTeachers);
 - d. Statement of work from translator/interpreters, which must include activities, number of hours, hourly rate and signed commitment for the work to be completed; and
 - e. Multimedia documentation of any in-person or virtual event executed.
- iii. The second installment will represent the remaining 50% of the total amount to be funded by the GS/OAS.
- iv. The second installment will be deposited by the GS/OAS in the bank account provided by CeNaSu.

C) Execution and Final Product:

- i. CeNaSu shall present to the Coordinator identified in Article 4.1 of the Agreement a copy of each certificate provided to the teachers participating in the Project;
- ii. In the event that the execution of the Project and the delivery of its final products do not follow the plan and goals stated in this Agreement and its Annexes, CeNaSu shall return to the GS/OAS the full amount disbursed in the form of a Seed Grant within thirty (30) days of receiving notice from the GS/OAS, and according to instructions provided by the Organization;
- iii. In the event that the Agreement is terminated per Article 9.5 of the Agreement, by mutual consent or by written thirty (30) days' notice from one Party to the other, CeNaSu shall return the amount of funds agreed by the Parties, within thirty (30) days of reaching consent or receiving/issuing notice, in accordance with instructions provided by the GS/OAS; and
- iv. If funds must be returned, in full or in part, per the terms of the Agreement, and CeNaSu fails to return such funds, then CeNaSu may be prevented from participating in future ITEN and/or OAS related activities.

**ITEN SEED GRANT APPLICATION
2020 – 2021 CYCLE**

Center for In-service Training Suriname (CeNaSu) from the Ministry of Education Science and Culture

PROPOSAL SUMMARY: Provide a brief summary of your Seed Grant project proposal, including the problem it aims to address, activities to be executed, intended outcomes and potential partners (500 characters max). *

Suriname TEAMS aims to design, develop and deliver a program to enhance both the pedagogical practices and content knowledge of teachers on secondary junior level in STREAM by (a) creating integrated approaches to teaching and learning by infusing STREAM into the school curricula through integrated lessons; (b) building capacity of teachers to engage students in STREAM across the curriculum and; (c) developing an online repository for materials produced as well as a virtual interface to help facilitate a dialogue among teachers about the teaching, learning and practice of integrated education through STREAM.

INSTITUTION: Please provide the name of the applying institution, official address and a brief description of the institution: mission, main stakeholders (teachers, students, policy makers, etc.), and primary activities. *

Center for In-service Training Suriname (CeNaSu) from the Ministry of Education Science and Culture.
Dr. Kaffiludistraat 117 -123 Paramaribo, Suriname

Mobile +597 8731998/ +597 7404646 / +597 8946650

CENASU, founded in November 2011 and therefore still a fairly new entity, is tasked to offer ‘structured and customized professionalization programs and training courses within the framework of retraining and extra training for personnel employed by the Ministry of Education, Science and Culture (both teaching and nonteaching personnel)’¹. To date, however, its activities have been project based through entities such as VVOB2 and BEIP 2. It is yet to develop a programmatic, structured approach to its mandate. CENASU is now in the transformation phase to become the national agency for in-service training of education practitioners and therefore has been constructed to foster the professional growth of educators beyond the formal, initial teacher education programs and into the workplace. Indeed, the teacher is the center and heart of teaching and learning and it is therefore incumbent on the Ministry of Education to provide a coordinated matrix of opportunities for professional growth. In doing so it ensures that learners in Suriname’s classrooms have the best chances for quality educational experiences.

COUNTRY: Country where institution is located *

Suriname

INSTITUTIONAL OFFICIAL: Name, Title, and E-mail Address of Institution Representative responsible for signing Seed Grant Cooperation Agreement

Rosanda Apai - Courtar Acting Director CeNaSu Email: rosandaapaicenasu@gmail.com

CONTACT INFORMATION OF APPLICANT: Name, Title, and E-mail Address of Institution Representative responsible for this application *

Rosanda Apai - Courtar Acting Director CeNaSu Email: rosandaapaicenasu@gmail.com

CV: Curriculum Vitae of Institution Representative responsible for this application

ADDITIONAL PARTICIPANTS: Who else will be involved in this Seed Grant project from your institution or your country? Briefly identify them by name, title, and role on the project.

Fania Braumuller – Logistics and Statistics for the project, employee CeNaSu

Vijaja Rama – Financial assistant for the project, employee CeNaSu

Cindy Leeftang – Assisting in project implementation

John van der Zijde – ICT assistant and assisting in project implementation

PARTNERS (if applicable): Please identify any additional partners who will be involved in the proposed activities of this Seed Grant and their respective roles on the project.

Suriname TEAMS project will work with two Secondary Junior Level schools. In addition, Suriname TEAMS will collaborate with the partnering countries in their project TEAMS group including Antigua & Barbuda (Stacey Mascall), Jamaica (Joseph Thomas) and USA – George Mason University (Prof. Padmanabhan Seshaiyer). These groups have been communicating on the implementation of both their individual components within the TEAMS seed proposal activities as well as the collaborative components of the TEAMS seed proposal activities. Specifically, USA TEAMS will engage in several phases from Discovery phase to Evaluation Phase helping address all four goals including Engagement, Advocacy, Mentorship and STREAM integration for teachers through connected webinars and workshops along with an evaluation and assessment component that will track each phase of the project. The respective roles of these additional partners would include coordinating a TEAMS summit, co-facilitating webinars, participating in advisory board meetings, monitoring and exchanging best practices in the development of content for STREAM based integrated lesson plans, participate in a celebration of success event as well as collaborate on planning and administering evaluation and assessments.

SEED GRANT PROJECT PROPOSAL

All questions in this section refer to the project proposal to be financed by the ITEN Seed Grant. If this proposal seeks to finance a portion of a larger project that is receiving financing from other institutions, please indicate so on your application and identify which activities will be financed by the Seed Grant directly and why additional funding is required.

PROBLEM STATEMENT: What problem or issue in STEM teacher education does this project propose to solve for the participating institutions? (500 characters max) *

There is great need to build a robust teaching and learning environment that supports an integrated multidisciplinary approach, which provides nurturing for Classroom Teachers, who will be strengthening with skills and techniques to impart blended learning to serve underserved students to become STEM

proficient and life-long learners by using and sharing effective pedagogical practices. This integrated approach is needed to foster life-long learning skills and workforce competencies in developing the next generation of global citizens through hands-on learning, creative problem solving, critical thinking, collaboration and communication to address authentic real-world problems.

GOALS: What is the concrete objective/s of the project to be financed by this Seed Grant? (500 characters max) *

Concrete goals will include (a) identifying key challenges and opportunities on all four partner TEAMS sites on teacher engagement, advocacy, mentorship and integration; (b) building capacity to create initiatives around each of these through a dedicated training program that includes webinars, lesson plan development, follow-up training the trainers activity, implementation of lesson study, all of which will contribute towards professional development certification of licensure renewal; (c) an evaluation and assessment component that will include administering surveys, analyzing results and producing reports and (d) creation of a website and online platform/repository for dissemination of lesson plans created.

MEASURING FOR SUCCESS: What measurement or metric will you use to determine if your Seed Grant has achieved its objective? (500 characters max) *

We will use measure to assess for the participating teachers their content knowledge, as well as levels of preparedness and confidence in teaching STREAM based on statistically significant changes pre- to post administration on the teacher survey and content knowledge inventory. We will also assess their increasing use of STREAM concepts and practices in their classrooms through lesson study. Finally, we will assess percentage increase in performance of students of participating teachers performing at the mastery or higher level in their subjects.

TEACHER PERSPECTIVE: Please explain the proposed project plans to incorporate the perspectives of Teacher Educators and Classroom Teacher?

- 30 Teachers from Suriname and 5 teachers from the collaborating countries (CCTeachers) will complete a survey to answer questions to explore the bottlenecks in the schools so that we can make tailor program.
- Suriname Master Teachers, CCTeachers, classroom teachers and supervisors will have a TEAMS

ADDITIONAL FUNDING: Is this proposal a part of a larger project with financing from other institutions? If yes, please explain how this proposal fits within the larger project and identify which activities will be directly financed by this Seed Grant.

No.

LONG TERM IMPACT: Explain how achieving the objectives of this Seed Grant will have a sustained impact over time for the participating institutions and their main stakeholders. (500 characters max) *

Achieving the objectives will help impact both the students and teachers. For students, we anticipate this grant to help foster STEM skills and competencies in developing the next generation of global citizens through hands-on learning, creative problem solving, critical thinking, collaboration and communication to address authentic real-world problems. For teachers, it will help to build a robust teaching and learning environment that supports an integrated multidisciplinary (STREAM) approach, which provides nurturing for ALL students to become life-long learners by using and sharing effective pedagogical practices.

SHARE OUT: Please explain how you plan to share-out outcome and learnings from this project with the network. Please refer to the call for proposals for examples. (500 characters max) *

A dedicated website will be created for the project. We will use this platform to share modules and recordings from webinars as well as share best practices from the project. We will also present the collaborative work at multiple meetings including the annual seminar following the completion of the Seed Grant and potentially a poster at NAFSA: Association of International Educators where we have experience presenting before. We also hope to continue to participate in the OAS ITEN webinars where the members of this project have already presented and we can use this platform to present updates on our work. Finally, we hope to build an online repository of resources including STREAM integrated lesson plans for teachers to share and learn from each other.

REQUIRED DOCUMENTS

You can find templates for the Logic Model and Project Timeline & Budget in the links above. Please complete documents and upload files below.

PROJECT TIMELINE & BUDGET PLAN: Below, please upload a completed Project Timeline & Budget Plan using the ITEN template in the link below [shorturl.at/DFGKZ]

LOGIC MODEL: Below, please upload a completed Logic Model using the ITEN template in the link below: [shorturl.at/uvM26]

ADDITIONAL INFORMATION: Please provide any additional information about this Seed Grant proposal that you would like the reviewers to know. *

This project has been planned in collaboration with three other countries including Antigua and Barbuda, Jamaica and USA that are working in an ITEN Project TEAMS group currently. While each of these countries have their respective goals and vision, Project TEAMS has helped identify a common vision for students and teachers, which has helped to build the idea for this proposal. The logistics and components of the proposed work will align with the implementation plan for these other three countries. Within each of the components, each country will identify structures and initiatives that will be adapted to fit the needs of their respective goals.

ADDITIONAL DOCUMENTS – See Below



OAS ITEN

ITEN Seed Grants Project Work Plan & Budget

APPLYING INSTITUTION NAME: Centrum voor de Nascholing in Suriname

PROJECT TITLE: Collaborative project

EXPECTED PROJECT START DATE: 1-Oct-20

EXPECTED PROJECT END DATE: 30-Sep-21

Project Work Plan and Budget

Expense	Activity related to expense	Activity Time line/ Due Date	Person Responsible	Total Estimated Cost	Amount Requested to ITEN/OAS (max. US\$ 10,000)	In-Cash or In- Kind Contribution by Participating Institutions
Suriname TEAMS summit	<ul style="list-style-type: none"> • Select 5 master trainers and trainers to train the teachers. • 30 Teachers from Suriname and 5 teachers from the collaborating countries (CCTeachers) will complete a survey to answer questions to explore the bottlenecks in the schools so that we can make tailor program. • The class room teacher will be selected with the aid from the supervisors from MOESC. The class room teacher should have at least three years' experience in teaching at the level secondary junior level. • Suriname Master Teachers and CCTeachers will have a TEAMS First Summit (Webinar) <p>Design Phase - Feb15, 2021 (1 month) Development of course material.</p> <ul style="list-style-type: none"> • Appoint a Curriculum committee • Compile course material • Placing (inventory, maintenance, purchase) material • Content collaborative webinars • Translator for the 8 webinars 	20/01/2021	Rosanda Apai	\$2,950.00	\$1,350.00	\$1,600.00
Implementation	<p>March - April: Start Google Classroom.</p> <p>Subject:</p> <ol style="list-style-type: none"> 1. Introduction Google Classroom 2. Learn to make a year plan lesson plan, a set of lesson plans per quarter in Google classroom Google drive. 3. Creating and different type of assignment 3. Creating material like notes 4. Creating announcement 5. Student tracking system 6. Putting in grade list for student 7. Calculate average grade per student/ subject <p>Start collaborative webinars (8)</p> <p>Translator (English - Dutch)</p>	21/01/21	Rosanda Apai	\$15,535.00	\$6,800.00	\$8,735.00
Reflection & Follow-up	<p>May - June 2021</p> <ul style="list-style-type: none"> • Through a webinar reflection from the Mentorship Program will be shared by the Master Teachers, Classroom teachers and supervisors. • Classroom Teachers will do a post survey to determine if the program was beneficial to them. <p>Follow-up Phase - June, 2021</p> <p>Follow-up Phase - Classroom teachers put the learning experience into practice for sustainability of STREAM</p> <ul style="list-style-type: none"> • Classroom Teachers Impact three other teachers • The three teachers have to prepare a collaborative lesson • Supervisor to observe each teacher's class online or offline 	21/01/21	Rosanda Apai	\$1,750.00	\$550.00	\$1,200.00
Celebration, Evaluation & reporting	<p>June- August 2021: Develop & print certificates.</p> <ul style="list-style-type: none"> • External evaluator: Summary (Surveys, Interviews) • Summit in Kind with officials of MOESC. Make an evaluation report and a financial report. 	21/01/21	Rosanda Apai	\$1,500.00	\$1,300.00	\$200.00
SUBTOTAL				\$21,735.00	\$10,000.00	\$11,735.00
GRAND TOTAL				\$21,735.00	\$10,000.00	\$11,735.00

LOGIC MODEL

TEAMS: Teacher Engagement, Advocacy and Mentorship through STREAM

Problem Statement: In order to strengthen Suriname's teaching position, professionalization activities for teachers are a necessity. Professionalization should be seen as the key tool in improving the quality of education. Professionalization can be identified as growth, development and improvement in your profession, your position, your place in the school and in education. In order to offer equal opportunities, the use of ICT in education is a solution for Suriname. However, Suriname is still far behind in the use of ICT in education. In addition, education in Suriname has also been affected by the COVID-19 pandemic. Schools have been closed since March 16, 2020. Programs are now being offered this, the Education Memorandum of December 2019 of the MOESC, implying the following education goals, will be fulfilled:

- "Every child must be enabled to develop its talents to the fullest.

"To contribute to the work process and on school television. The programs are short and not everything is covered. Because of the COVID-19 pandemic, it is now even more important to apply ICT in education. It is therefore important to strengthen Suriname's teaching position by carrying out professionalization activities for primary school teachers. By strengthening

- the economic development of the country as a strong personality".
- "To be able as a 21st century citizen to cope with the challenges of the world."

Write the problem that your goal statement is trying to solve.

Goal:

Discovery Phase - Oct 1, 2020 (1 month) Train Classroom teachers on primary Level to use Google Classroom in their school.

- Select 5 master trainers and trainers to train the teachers.
- 30 Teachers from Suriname and 5 teachers from the collaborating countries (CCTeachers) will complete a survey to answer questions to explore the bottlenecks in the schools so that we can make tailor program.
- The class room teacher will be selected with the aid from representatives from Cenasu. The class room teacher should have at least three years' experience in teaching at the primary level.
- Suriname Master Teachers, CCTeachers, classroom teachers and supervisors will have a TEAMS First Summit (Webinar)

Design Phase - Nov 1, 2020 (4 months) Development of course material. Start Google Classroom training

- Compile course material
- Placing (inventory, maintenance, purchase) material
- Start Google Classroom

Subject:

Introduction Google Classroom for teachers to work more student oriented.

1. Learn to make a year plan lesson plan, a set of lesson plans per quarter in Google classroom Google drive
2. Creating and different type of assignment
3. Creating material like notes
4. Creating announcement
5. Student tracking system
6. Putting in grade list for student
7. Calculate average grade per student/ subject

Reflection Phase- 1 March 2021 (1 month) Post survey (Reflections) to determine the beneficial outcome of the Mentorship Program

- Through a webinar reflection from the Mentorship Program will be shared by the Master Teachers and Classroom teachers.
- Classroom Teachers will do a post survey to determine if the program was beneficial to them.
- Follow-up Phase - April 1, 2021 (2 months)

Follow-up Phase- April 1 2021 (2 months) Classroom teachers put the learning experience into practice for sustainability of STREAM

- Classroom Teachers Impact three other teachers
- The three teachers have to prepare a collaborative lesson

- Supervisor to observe each teacher's class online or offline

Celebration of Success – June 1, 2021 (1 month)

- Certificates of participation
- Certificates of completion
- Awards for participating schools

Evaluation Phase

- External evaluator: Summary (Surveys, Interviews)
- Summit in Kind with officials of MOESC

Reporting Phase - Aug 1, 2021 - Sept 30, 2021

- Final reporting

From

Teacher (Vision) - To build local capacity of teachers that will help ensure equity and equality within our educational system so that every child will have access to the best quality education that the country has to offer.

Student (Vision) - To serve underserved students to become STEM proficient and use the new knowledge to face the challenges within the classroom with the limited resources available.

. Write the goal that describes your expected Project Team product at the end of this 6 month work.

<p><u>Rationale:</u> Suriname has a total of 350 schools on primary Level across the country. By offering knowledge about 21th century skills, in particular Google classroom as a tool for ICT within education, not only should the awareness of the Surinamese teachers, school leaders and supervisors be created in order to become proficient in ICT in education, but this knowledge must also be applied. This should lead to primary classroom teachers being competent in ICT in education in two years' time, increasing the quality of education on the one hand and creating equal</p>	<p><u>Inputs:</u></p> <p>People:</p> <p>Project coordinator and Logic assistant.</p> <p>Team for compiling the teaching material: 5 persons.</p> <p>Team of validators to validate the teaching material: 3.</p> <p>Master trainers to train the trainers: 4.</p> <p>Trainees: 5 per school.</p> <p>Evaluation committee commission: 5</p> <p><u>Material:</u></p> <table><tr><td>Master trainers / trainers/ trainees training</td></tr><tr><td>Laptops</td></tr></table>	Master trainers / trainers/ trainees training	Laptops	<p>Activities</p> <p>Discovery Phase – February 15, 2020 (1 month) Train Classroom teachers on primary Level to use Google Classroom in their school.</p> <ol style="list-style-type: none">1. Select 5 master trainers and trainers to train the teachers.2. 30 Teachers from Suriname and 5 teachers from the collaborating countries (CC Teachers) will complete a survey to answer questions to explore the bottlenecks in the schools so that we can make tailor program.3. The class room teacher will be selected with the aid from the supervisors from MOESC. The class room teacher should have at least three years’ experience in teaching at the level primary level.	<p>Outputs/Products</p> <p>1 month: Discovery Phase – February 15, 2020 (1 month) Train Classroom teachers on primary Level to use Google Classroom in their school.</p> <ul style="list-style-type: none">• Select 5 master trainers and trainers to train the teachers.• 30 Teachers from Suriname and 5 teachers from the collaborating countries (CC Teachers) will complete a survey to answer questions to explore the bottlenecks in the schools so that we can make tailor program.• The class room teacher will be selected with the aid from the supervisors from MOESC. The class room teacher should have at least three years’ experience in teaching at the level primary level.	<p><u>Outcomes:</u></p> <p>Short Term: 1 year Explain what will be the expected result from your Project Team work one year from now. A team of 105 persons which include Classroom Teachers, CC Teachers, in-service classroom teachers will be strengthening with skills and techniques to impart blended learning to serve underserved students to become STEM proficient and life-long learners by using and sharing effective pedagogical practices.</p> <p>Medium Term: 2 years Explain what will be the expected result from your Project Team work two years from now. Classroom Teachers which are trained give every year a workshop (refreshment course) to their team. In order to monitor the ICT knowledge of teacher</p>
Master trainers / trainers/ trainees training						
Laptops						

<p>opportunities for pupils on the other. In particular, through the use of ICT, students can become motivated, have more interest in the subject matter and show better learning performance. The students also receive direct feedback.</p> <p>The classroom teachers can teach more efficiently through the use of ICT and the teacher has a better overview of the pupils' progress. This enables classroom teachers to take better into account the individual talents and support needs of pupils during their education process. For example, by tailoring the curriculum, the form of instruction or the</p>	Beamers	<p>4. Suriname Master Trainers and CC Teachers will have a TEAMS need assessment Summit webinar</p> <p>Design Phase – March-May, 2021 Development of course material. Start Google Classroom training.</p> <ul style="list-style-type: none">• Compile course material• Placing (inventory, maintenance, purchase) material• Start Google Classroom. <p>Subject:</p> <ol style="list-style-type: none">1. Introduction Google Classroom2. Learn to make a year plan lesson plan, a set of lesson plans per quarter in Google classroom Google drive3. Creating different type of assignment4. Creating material like making notes5. Creating announcements	<ul style="list-style-type: none">• Suriname Master Trainers and CC Teachers will have a TEAMS First Summit (Webinar) <p>Design Phase: march- May 2021 Development and validation of course material. Start Google Classroom training.</p> <p>Course material is compiled & validated</p> <p>Placing (inventory, maintenance, purchase) material</p> <p>Start Google Classroom.</p> <p>Subject:</p> <ol style="list-style-type: none">1. Introduction Google Classroom2. Learn to make a year plan lesson plan, a set of lesson plans per quarter in Google classroom, Google Drive3. Creating different types of assignments4. Creating material like making notes5. Creating announcements	<p>and to make sure that a uniform program is used by the teacher. These workshops will be under the patronage of CeNaSu.</p> <p>Long Term: Beyond 2 years</p> <p>Explain what will be the expected result from your Project Team work more than two years from now.</p> <p>Classroom Teachers which are trained give every year a workshop (refreshment course) to their Cluster. A cluster is a group of schools in a specific area e.g. in the district Marowijne, the cluster Moengo. In order to monitor the ICT knowledge of teacher and to make sure that a uniform program is used by the teacher. These workshops will be under the patronage of CeNaSu.</p>
	Digital board			
	Wi-Fi boxes			
	Teacher guidance and workbook			
	Internet connectivity			
	Training Box (training Material including: HDM1en VGA cables Extension cord Adapters Tape, pens, A4 paper			
	Certificates and awards			
	Knowledge			
	Compose course material for trainers. Adopt, adapt and use digital devices, applications and services.			
	Money :			

<ol style="list-style-type: none">1. Costs Discovery Phase2. Compile course material for the trainers (instruction manual) and trainees (workbook).
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<p>pace, to the needs of the pupil.</p>	<ol style="list-style-type: none"> 3. Purchase and maintenance material: <ul style="list-style-type: none"> • 4 laptop, Wi-Fi boxes • Telephone and Internet costs 4. Rent training rooms 5. Reimburse expenses for the master trainers and the trainers 6. Reimburse expenses for the supervisors from MOESC 7. Transport to and from training locations. 8. translator 9. Food and beverage 10. Certificate costs. 11. Awards for participating schools 	<ol style="list-style-type: none"> 6. Student tracking system 7. Make a grade list for student 8. Calculate average grade per student/ subject <p>Collaborative webinars (8)</p> <p>Reflection Phase- June 2021) Post survey(Reflections) to determine the beneficial outcome of the Mentorship Program</p> <ul style="list-style-type: none"> • Through a webinar reflection from the Mentorship Program will be shared by the Master Trainers and Classroom teachers. • Classroom Teachers will do a post survey to determine if the program was beneficial to them. • Follow-up Phase - April 1, 2021 (2 months) <p>Follow-up Phase- June – July 2021 : Classroom teachers put the learning experience</p>	<ol style="list-style-type: none"> 6. Student tracking system 7. Make a grade list for student 8. Calculate average grade per student/ subject <p>Collaborative webinars (8)</p> <p>Reflection Phase: June 2021 Post survey(Reflections) to determine the beneficial outcome of the Mentorship Program</p> <ul style="list-style-type: none"> • Through a webinar reflection from the Mentorship Program will be shared by the Master Trainers and Classroom teachers • Classroom Teachers will do a post survey to determine if the program was beneficial to them. <p>Follow-up Phase: June- July 2021 Classroom teachers put the learning experience into practice for sustainability of STREAM</p> <ul style="list-style-type: none"> • Classroom Teachers Impact three other teachers 	
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	<p>Input MOESC</p> <p>Trainers are being paid by the government.</p> <p>Input CeNaSu</p> <p>Administration of the project Host need assessment List of master trainers List of trainers Location for small meetings</p> <p>Beamers</p> <p>Two laptops</p> <p>Six wifi boxes</p> <p>Box with materials</p>	<p>into practice for sustainability of STREAM</p> <ul style="list-style-type: none"> Classroom Teachers Impact three other teachers The three teachers have to prepare a collaborative lesson Supervisor to observe each teacher's class online or offline <p>Celebration of Success – July, 2021</p> <ul style="list-style-type: none"> Certificates of participation Certificate of completion Award for the participating schools <p>Evaluation Phase</p> <ul style="list-style-type: none"> External evaluator: Summary (Surveys, Interviews) Summit in Kind with officials of MOESC <p>Reporting Phase - Aug 2021</p> <p>9. Final reporting</p>	<ul style="list-style-type: none"> The three teachers have to prepare a collaborative lesson Supervisor to observe each teacher's class online or offline <p>Celebration of Success – July , 2021</p> <ul style="list-style-type: none"> Certificates of participation Certificate of completion Award for the participating schools <p>Evaluation Phase</p> <ul style="list-style-type: none"> External evaluator: Summary (Surveys, Interviews) Summit in Kind with officials of MOESC <p>Reporting Phase - Aug , 2021</p> <ul style="list-style-type: none"> Final reporting 	
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