

**35<sup>th</sup> Model OAS General Assembly  
for Universities in the Hemisphere (35 MOEA)**

**Emiliano Zapata, Xalapa, Veracruz, México  
March 24th – March 26th, 2021**



**INFORMATION BULLETIN FOR PARTICIPATING UNIVERSITIES**

**Model Organized by**

**THE OFFICE OF THE ASSISTANT SECRETARY GENERAL  
OF THE ORGANIZATION OF AMERICAN STATES (OAS)**

**&**

**THE EURO HISPANOAMERICANA UNIVERSITY**

## 1. DATE & PLACE

**The 35<sup>th</sup> Model of the OAS General Assembly for Universities of the Hemisphere (35 MOEA) will be held at the Euro Hispanoamericana University (Pradera Campus) located in Emiliano Zapata, Xalapa, Veracruz, Mexico:**

Date: March 24 to March 26, 2021

Headquarters: The Euro Hispanoamericana University, Avenida Los Álamos N° 1 y 3, Fraccionamiento La Pradera, CP. 91637, Municipio de Emiliano Zapata, Veracruz, México.

All information regarding the 35 MOEA is published on the MOEA Program web page:

[http://www.oas.org/en/asn/moas/universities/MOAS\\_Mexico\\_2020/default.asp](http://www.oas.org/en/asn/moas/universities/MOAS_Mexico_2020/default.asp)

## 2. COORDINATION OF THE MOAS PROGRAM IN WASHINGTON D.C.

**Coordination of the MOEA in Washington D.C.** MOEA Program, Office of the Assistant Secretary General (OASAG)

- **Ambassador Jacinth Henry Martin** ([jhenrymartin@oas.org](mailto:jhenrymartin@oas.org))  
Coordinator of the OAS National Offices
- **Victoria Abalo** ([vabalo@oas.org](mailto:vabalo@oas.org) or [moas@oas.org](mailto:moas@oas.org))  
MOAS/OSGA Program Coordinator  
Tel: (1-202) 370-5067
- **Mariana Jo Bonilla**  
([mjo@oas.org](mailto:mjo@oas.org) or [moas@oas.org](mailto:moas@oas.org))  
Consultant of the MOAS/ OSGA Program  
Tel: (1-202) 370-0776
- **Megan Obando**  
([OASGInt2@oas.org](mailto:OASGInt2@oas.org))  
Intern to the MOAS Program  
Tel: (202) 370-9132

**Important:** The official correspondence will be made directly with teachers in charge of the delegations registered in the MOEA. Any request for information should be sent to the MOEA Program email, [moas@oas.org](mailto:moas@oas.org).

## 3. COORDINATION OF THE MOAS PROGRAM IN XALAPA, MÉXICO

**Coordination of the MOEA Program in Emiliano Zapata, Xalapa, Veracruz, México:** The Euro Hispanoamericana University de Emiliano Zapata, Xalapa, Veracruz, México

## COORDINATING COMMITTEE:

**Dr. Miguel Ángel Fabiel Rodríguez,** ([fabiel.miguel3@ueh.edu.mx](mailto:fabiel.miguel3@ueh.edu.mx))

Administrative Vice Chancellor of the Euro Hispanoamericana University

Tel.cel. 2281100463.

**Mtro. José Raymundo Flores Barrera,** ([flores.jose4@ueh.edu.mx](mailto:flores.jose4@ueh.edu.mx))

Academic Vice Chancellor of the Euro Hispanoamericana University

Tel.cel. 2281100471.

**Dr. Jesús Ortiz Martínez,** ([ortiz.jesus357@ueh.edu.mx](mailto:ortiz.jesus357@ueh.edu.mx))

Director of Outreach

Tel. cel. 2281247269

**Ing. Jorge Luis Javier Pérez,** ([Javier.jorge34@ueh.edu.mx](mailto:Javier.jorge34@ueh.edu.mx))

Director of Technology, Networks, and Technology Platforms

Tel. cel. 2283011661

## 4. REGISTRATION OF PARTICIPANTS AND REGISTRATION COST

**Registration will be done electronically.** Teachers in charge of the delegations will also be in charge of registration. Each delegation will be composed of 8 delegates representing a Member State of the OAS in the 4 Commissions (2 delegates per Commission).

### I –Instructions for online registration for foreign (non-Mexican) Universities:

#### 1- Online registration:

1. Create a username using the following link:  
<https://www.oas.org/forms/UserReg.aspx?&tate=Register>
2. Only fill the fields marked with \*
3. Login as a user to:
  - a. Registration form and complete any missing information at:  
<http://www.oas.org/forms/TakeSurvey.aspx?SurveyID=n24Jnm2>

#### 2- Registration Fee: US\$900

Payment must be made by **check or bank transfer**. See information for guidance. Transfers can be made through the **OAS Offices**. [See instructions for payments through the OAS Office](#)

### II- Instructions for registering Mexican Universities:

Mexican delegations must register directly with the Euro Hispanoamericana University of Emiliano Zapata, Veracruz, Mexico:

**Registration Fee: US\$450 (public and private universities)**

The registration fee of the Mexican delegations must be paid by transfer to one of the following bank accounts of the Euro Hispanoamericana University:

Bank	Bank Account/ Interbank Account	Business Name	Currency	Entity
Scotiabank México	Account: 05601505777	Scotiabank Inverlat S.A	Peso Mexican MXN	Veracruz
	Interbank Account: 044840056015057771			
BBVA México	Account: 0153317900	BBVA Bancomer S.A	Peso Mexican MXN	Veracruz
	Interbank Account: 012840001533179008			

**Contacts:**

Mtra. Susana Rodríguez Pérez  
[rodriguez.susana2@ueh.edu.mx](mailto:rodriguez.susana2@ueh.edu.mx)  
Tel. (228) 201 5365

C.P. María Elena Rodríguez Barrera  
[rodriguez.maria15@ueh.edu.mx](mailto:rodriguez.maria15@ueh.edu.mx)  
Tel. (228) 201 5365

**Credentials:**

**Credentials will be handed out to all participants on March 24<sup>th</sup>, before the Model, from 9:00 to 11:00 AM.** Participants must have their credentials in plain sight at all times during the Model.

**NOTE:** Credentials will not be issued to students who have not signed and sent the Code of Conduct in a timely manner.

**5. TRIP TO EMILIANO ZAPATA, XALAPA, VERACRUZ, MEXICO: AIRPLANE TICKETS, FOOD, LOCAL TRANSPORTATION AND SECURITY**

- **Tickets and transfers (to the airport and from hotels to the host University):** All costs associated with tickets, air tickets, land transfer are borne by the participants.

- **Food:** Hotels with an agreement will provide breakfast, which is included in the cost of accommodation. In addition, Euro Hispanoamericana University will hand out tickets for midday break and lunch for all participants.

#### **Arrival Airports:**

- **Mexico City International Airport/ Aeropuerto Internacional de la Ciudad de México (AICM):**

**Address:** Av. Capitán Carlos León S/N, Peñón de los Baños, 15620 Ciudad de México, CDMX.

Located in the town of Peñón de los Baños, within the Mayor's office, Venustiano Carranza — one of the sixteen demarcations into which Mexico City is divided-, the airport is five kilometers east of the Historic Center and is surrounded by areas urbanized by Gustavo A. Madero to the north and Venustiano Carranza to the west, south, and east. <https://www.aicm.com.mx/>

- **General Heriberto Jara International Airport or Veracruz International Airport/ Aeropuerto Internacional General Heriberto Jara:**

**Address:** Highway. Veracruz-Xalapa Km 13.5, 91698 Veracruz, Veracruz.

General Heriberto Jara International Airport, known as Veracruz International Airport located 2.5km outside of the city of Veracruz in the state of the same name in Mexico. <https://www.aeropuertos.net/aeropuerto-internacional-general-heriberto-jara/>

#### **Transportation Options for Transfers:**

### **Ground Transportation from Mexico City to Xalapa, Veracruz**

From Mexico City to Xalapa, Veracruz

- To travel from the Mexico City International Airport to the Oriente Passenger Bus Terminal (TAPO), it will take approximately 15- 20 minutes depending on traffic. To use it, you can use the secured taxi lines located within the same terminals, or you can use authorized transportation platforms such as UBER, DiDi, and Cabify.
- Once at the Bus Terminal, the lines that will take you from the CDMX to the City of Xalapa are: ADO, ADO GL, ADO PLATINO, and AU. The approximate distance is 290 km with an estimated travel of 3 hours and 30 minutes with traffic and occasional bus stops.

There are more than 30 bus runs available from Mexico City to Xalapa, Veracruz from 00:00 h to 11:59 p.m. with fares from \$31USD round trip.

Link to ADO: <https://www.ado.com.mx/#/>

## **Air Transportation from Mexico City to Veracruz, Veracruz**

From Mexico City to Veracruz, Veracruz

**Use the following airlines to fly from Mexico City to the General Heriberto Jara International Airport in Veracruz, Veracruz:**

- **Aeroméxico**
- **Interjet**
- **Aeromar**
- **Viva Aerobús**
- **Volaris**

Approximate rates from: \$105.00 USD.

### **Departure Schedule:**

From 6:00 a.m. until 8:20 p.m.

### **Arrival Schedule:**

From 6:00 a.m. until 9:40 p.m.

## **Ground Transportation from Puerto de Veracruz to Xalapa, Veracruz**

From Veracruz City, Veracruz to Xalapa, Veracruz

- To transfer from the International Airport of the City of Veracruz, see the Veracruz Bus Terminal (CAVER). It will take approximately 15-20 minutes, depending on traffic. To do so, you can use the secured taxi lines that are inside the same terminal.
- Once at the Bus Terminal (CAVER), the lines that will take you from the City of Veracruz to the City of Xalapa are: ADO, ADO, GL, ADO PLATINO, and AU. The Airport is located 103 km from the University campus and it will take approximately an hour and 32 minutes.

There are more than 25 bus runs available from the City of Veracruz to Xalapa, Veracruz from 00:00 h until 11:59 p.m. with fares from \$9.00USD round trip.

Link ADO: <https://www.ado.com.mx/#/>

## Air Transportation/ International Flight

The airline with international flights from the City of Houston, Texas directly to Veracruz Airport and vice versa is as follow:

- **United Airlines**

### **Houston Texas (IAH) – Veracruz (VER)**

Departure Schedule: 6:20 p.m. / 8:22 p.m.

### **Veracruz (VER) – Houston Texas (IAH)**

Departure Schedule: 8:07 a.m. / 10:20 p.m.

Approximate rate: \$660.00 USD.

**IMPORTANT NOTE:** The organizers of the 35 MOEA do not assume any responsibilities or financial commitment in relation to any incident suffered by participants caused by theft, illness, accident or death, or in relation to problems with travel arrangements and/or accommodation during the celebration of 35 MOEA for universities. The GS/OAS strongly recommends that participants have travel insurance to cover any unforeseen events during the event. There are several companies that offer this service, such as Assist-Card. (<https://www.assistcard-usa.com/>).

## 6. ACCOMMODATION AND TRANSPORTATION

The Euro Hispanoamericana University has obtained special rates in the following 6 hotels:

### **Fiesta Inn Xalapa 4\***

Highway Xalapa-Veracruz, km 2.5, Fraccionamiento de Las Ánimas, CP. 91190, Xalapa-Enríquez, Veracruz, México.

**Distance to Euro Hispanoamericana University:** 6.1 km. - (12-14 min)

<https://www.fiestainn.com/es/home>

**Single room:** \$64.00 USD

**Double room:** \$73.00 USD

**Triple room:** \$82.00 USD

**Quadruple room:** \$103.00 USD (\* per room per night, local taxes included, buffet breakfast included, if you request this option- quadruple room- please contact

[ernesto.cordero@posadas.com](mailto:ernesto.cordero@posadas.com))

Reservation code: **GIGBEG@FIX "XXXV MOEA"**

Tel. +01 443 310 8137

Email: [ventas1fixal@posadas.com](mailto:ventas1fixal@posadas.com)

Point of contact: **Lic. Karla Morales**

**15% off food ordered at Restaurante Café La Fiesta at Fiesta Inn (does not include room service).**

**The Euro Hispanoamericana University offers transportation from the hotel to the headquarters of the 35 MOEA.**

### **City Express      *Business class***

Boulevard Cristóbal Colon 391, Jardines de las Ánimas, CP. 91190 Xalapa-Enríquez, Veracruz, México.

**Distance to the Euro Hispanoamericana University:** 6.0 km. - (12-14 min)

<https://www.cityexpress.com/>

**Single or Double room:** \$ 47.00 USD

**Breakfast included**

Tel. +52 228 141 4190

Email: [cejaj.ventas1@cityexpress.com.mx](mailto:cejaj.ventas1@cityexpress.com.mx)

Point of contact : **Lic. Sireni Aguilar Hernández**

**The Euro Hispanoamericana University offers transportation from the hotel to the headquarters of the 35 MOEA.**

### **One Xalapa      *Business class***

Boulevard Cristóbal Colon, Fraccionamiento de Las Ánimas 26, CP. 91190, Xalapa-Enríquez, Veracruz, México.

**Distance to the Euro Hispanoamericana University:** 6.1 km. - (12-14 min)

<https://www.onehoteles.com/>

**Single or Double room:** \$ 43.70 USD

**Breakfast included**

Tel. +52 228 141 1800

Email: [Ernesto.cordero@posadas.com](mailto:Ernesto.cordero@posadas.com), [ventas1fixal@posadas.com](mailto:ventas1fixal@posadas.com)

Point of contact. **Lic. Ernersto Cordero and Lic. Karla Morales**

Registration code: **G1FN7Z@OXL "ASAMBLEA GENERAL OEA 2020"**

**15% off dinner**

**The Euro Hispanoamericana University offers transportation from the hotel to the headquarters of the 35 MOEA.**

### **Hotel HB    4\***

Carretera Xalapa Veracruz 4107, Sipeh Animas, CP. 91190 Xalapa-Enríquez, Veracruz, México.

**Distance to the Euro Hispanoamericana University:** 6.6 km. - (14-16 min)

<https://www.hoteleshb.com/>

**Single room:** \$ 53.00 USD

**Double room:** \$ 61.00 USD

**Breakfast buffet included**

Tel. +52 228 141 1200

Email: [hbخالapa@hotmail.com](mailto:hbخالapa@hotmail.com)

Point of contact: **Lic. Verónica Torres Torija Sayago**

**15% off dinner**

**The University offers transportation form the hotel to the headquarters of the 35 MOEA.**



### **Villa Las Margaritas (Plaza Crystal) 4\***

Privada Antonio Chedraui Caram N° 7, Colonia Encinal, CP. 91180, Xalapa-Enríquez, Veracruz, México.

**Distance to the Euro Hispanoamericana University:** 7.7 km. - (11-15 min)

<http://www.villalasmargaritas.com/>

**Single or Double room:** \$ 45.00 USD

**Triple room:** \$ 55.00 USD

**Quadruple room:** \$ 65.00 USD

**Breakfast included**

**The hotel offers transportation from the hotel to the headquarters of the 35 MOEA.**

Tel. +52 228 840 5515

Email: villalasmargaritas@gmail.com, margaritascrystal@hotmail.com,

[ivonne\\_quirarte@hotmail.com](mailto:ivonne_quirarte@hotmail.com)

Point of contact : **Lic. Ivonne Quirarte Mora, Lic. Carmen Marín, Lic. Sara Mauricio**

Code for reservation: **MOEA**

**15% off dinner**

### **Villa Las Margaritas (CAXA Bus Terminal) 4\***

Benito Quijano, N° 10, Colonia Tatahuicapan (El Tejar), CP. 91060, Xalapa-Enríquez, Veracruz, México.

**Distance to the Euro Hispanoamerica University:** 9.0 km. - (10-15 min)

<http://www.villalasmargaritas.com/>

**Single or double room:** \$ 45.00 USD

**Triple room:** \$ 55.00 USD

**Quadruple room:** \$ 65.00 USD

**Breakfast and transportation from the hotel to the University included. (Offered by the Hotel)**

tel. +52 228 817 4531 y 812 4325

Email: villalasmargaritas@gmail.com, ivonne\_quirarte@hotmail.com

Point of contact: **Lic. Ivonne Quirarte Mora, Lic. Ana María Méndez, Lic. Sara Mauricio**

Code for reservation: **MOEA**

**15% off dinner.**

### **Hotel SC Business class**

Avenida Ferrocarril Interoceánico 1002, El Mirador, CP. 91170, Xalapa-Enríquez, Veracruz, México.

**Distance to the Euro Hispanoamericana University:** 8.6 km. - (18-20 min)

<https://schotel.mx/>

**Single or Double room:** \$ 45.00 USD

**Triple or quadruple room:** \$ 55.00 USD

**Breakfast included**

Tel. +52 228 690 9797 and +52 228 690 9898

Emails: ventas@istirincha.com.mx, [ingresos.hoteles@gmail.com](mailto:ingresos.hoteles@gmail.com)

Point of contact: **Lic. Margarita Zavaleta**

**The hotel offers transportation from the hotel to the headquarters of the 35 MOEA.**

### **Hotel Clara Luna Special Category**

Av. Manuel Ávila Camacho 42, Zona Centro, Centro, 91000 Xalapa-Enríquez, Ver.

**Distance to the Euro Hispanoamericana University:** 9.3 km. - (25-30 min)

<https://www.claralunahotel.com/>

**Single or Double room:** \$ 45.00 USD

**Triple room:** \$ 55.00 USD

**Does not include transportation to the headquarters of the 35 MOEA.**

Tel. +52 228 167 8000 and +52 228 167 8004

Emai: hotel.claraluna@gmail.com

Point of contact: **Lic. José Luis Orellana**

**These rates also include:**

- American Breakfast Buffet ( Business Class Hotels and 3\*)
- Brunch-Style Breakfast Buffet (4\* Hotels)
- Wireless internet connection
- Taxes
- To obtain the corporate rate, each participant must make a direct deal with the hotel in which they are staying at and identify themselves as MOEA participant. Requesting a reservation would mean adhering and respecting the hotel's policies.

\*\* The Euro Hispanoamericana University will offer bus transportation from the hotels (City Express, One, Fiesta Inn) to the 35 MOEA headquarters adhering to the times set forth by coordinating program. These times, set forth by the coordinating program, reflect the agenda of the venue.

## 7. DRESS CODE

In order to imitate the seriousness of this event, participants must wear formal attire that follows the guidelines of the Code of Conduct.

## 8. REQUIREMENTS TO ENTER THE COUNTRY- VISAS

It is recommended to visit the web page of the Mexican Government on Visas for Foreigners:

<https://www.gob.mx/sre/acciones-y-programas/visas-para-extranjeros-8036>

Ver [lista de países aquí](#).

## 9. MEXICAN CURRENCY

The official currency in Mexico is the Mexican pesos that has bills of 1000, 500, 200, 100, 50, and 20 pesos; meanwhile, the coins can be 10, 5, 2, and 1 pesos and 50 cents.

The exchange rate is variable and is announced every day within the banks and exchange houses.

\*\*It is recommended to change your home currency to the national currency (Mexican pesos) at the International Airport of Mexico City.

## 10. LANGUAGE

The official language of Mexico is Spanish, which is spoken by 90 percent of the Mexican people. The indigenous languages of the Aztecs, Mayans, and other tribes throughout the country are still spoken. Originally there may have been more than 200 native language roots.

## 11. CLIMATE

It is important to mention that the hotels are located in the municipality of Xalapa, Veracruz and the Euro Hispanoamericana University headquarters for the 35 MOEA is located in the municipality of Emiliano Zapata, Veracruz (conurbation area) at a minimum distance of 10 minutes.

In Emiliano Zapata, Veracruz, where the Euro Hispanoamericana University is located, the climate is mild-humid-regular with an average temperature of 25.2 °C (77.36 °F). Its annual average rainfall is 2,779.1 millimeters (9ft 1.41 in)

The weather in Veracruz in March is relatively dry (with 0.7in of precipitation over 4 days). The weather is better than the previous month since February receiving an average of 1.1in of rain over 5 days.

The climate is mild in March. The thermometer recorded an average of 83 ° F. In the morning the temperature drops to 76 ° F. So, the average temperature in March in Veracruz is 79 ° F. Note that the seasonal averages contrast with those observed in Veracruz in March with a maximum record of 97 ° F in 2009 and a minimum record of 59 ° F in 2009. You can plan to have about 3 days with temperatures up to 86 ° F, or 10 weather.

On average, in Veracruz, the days of march last 12:02. Sunrise is at 07:33 and sunset is at 19:35.

With good weather conditions, this month is a good month to visit this town.

## 12. ELECTRICAL CURRENT/UNIT

In Mexico, the common voltage is 127 V. The frequency is 60 Hz. The plugs are type A/ B. In the following images, you can see the types of plugs (plugs and sockets).

<https://www.enchufesdelmundo.com/mexico/>

## 13. TIME ZONE IN EMILIANO ZAPATA, VERACRUZ, MEXICO

The time in Emiliano Zapata, Veracruz, Mexico is one hour behind Washington D.C. You can check the following link to see the equivalence with the time of your country:

<http://www.timeanddate.com/worldclock/converter.html>

## 14. TRANSPORTATION

Please review points 5 and 6.

## 15. LOCAL RESTAURANTS AND FOOD IN XALAPA, MEXICO

**First option**, located 10 minutes from the Euro Hispanoamericana University, the main shopping plaza “Plaza Américas” is where you can find several Mexican, Italian, Arabic, Oriental, and Spanish restaurants with various specialties of meat, poultry, and seafood as well as some other international restaurants. We recommend the restaurant, ASADERO 100, which has grills and cuts and other traditional and typical food of Xalapa, Veracruz. In addition, near the 35 MOEA headquarters, there are Brazilian restaurants and steakhouses. As for traditional local coffee shops in the state of Veracruz, Café la Parroquia and Café Don Justo are just 5 minutes away.

**Second option**, Plaza Montemagno, which is located 15 minutes from the Euro Hispanoamericana University, offers a variety of typical local restaurants, cafes, and pastries. In them, you can find various dishes such as meats, poultry, salads, pasta, and seafood.

## 16. TOURIST INFORMATION

Tourism in Xalapa is extensive since it is the capital of the entire state of Veracruz and one of its cities has the greatest number of tourist attractions and places to know. The city sees itself as the owner of many places of interest and cultural and historical centers that delight each and every one who is lucky enough to visit the worthy capital of the state of Veracruz.

Xalapa, Veracruz is a sweet destination in every way: its inhabitants are friendly and welcoming. Its cuisine specializes in sweets and cookies typical of the region. In addition to the abundance of coffee, Xalapa is also home to recreational centers, parks, and hundreds of places with millions of activities to do. It also offers an incredible cultural enrichment with its museums, history, and archeological relics. In addition, it offers the most beautiful crafts and a paradisiacal climate.

## 17. THE EURO HISPANOAMERICANA UNIVERSITY, 35 MOEA HEADQUARTERS



The sessions of the 35 MOEA will be held at the facilities of the Euro Hispanoamericana University. <https://www.ueh.edu.mx>

**Address:** Avenida Los Álamos N° 1, Fraccionamiento La Pradera, CP. 91637, Emiliano Zapata, Veracruz, México. Telephone: +52 228 201 5365

**18. CAMPUS OF THE EURO HISPANOAMERICANA UNIVERSITY OF EMILIANO ZAPATA, VERACRUZ, MEXICO**

The Euro Hispanoamericana University is a leading private university in the training of professionals, whose prestige and quality are based on a Holistic Educational Model. The university has an innovative pedagogical conditions and a mediating teaching process that favors the learning of students with a national and international projection.

The University has 26 Bachelor's degrees and 26 postgraduate degrees in the several of areas of knowledge. It has several national and international agreements as well as student and teacher mobility.

Within its facilities, it has a Language Center, Innovation Space, Oral Trial Chamber, Multiple Use Room (SUM), Creative Classroom, and Auditorium amongst many others.

**Campus virtual tour:** <https://ueh.edu.mx/campus>

**-Address:** Avenida Los Álamos N° 1, Fraccionamiento La Pradera, CP. 91637, Emiliano Zapata, Veracruz, México.

**Teachers' room**



**Library**



**Creative Classroom**



**Oral Trial Chamber**



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