



CHAMPION

H....

- ✓ Helpfulness
- ✓ Harmony
 - ◆ Working together & Team Spirit

CHAMPION

A....

- ✓ Accept Responsibility
- ✓ Admit Mistakes

CHAMPION

M....

- ✓ Maintain ethical conduct
 - ◆ Be Honest - refrain from deceitful practices

CHAMPION

P....

- ✓ Pleasant
- ✓ Polite
- ✓ Positive
- ✓ Professional
- ✓ Punctual

CHAMPION

I....

- ✓ Integrity
 - ✦ Always do the right thing - even when no one is looking!
- ✓ Initiative
 - ✦ Be a leader and take responsibility

CHAMPION

O....

- ✓ Organize
 - ✦ Manage your time... Don't procrastinate
 - ✦ Cut out time-wasters (Internet, FB, Whatsapp, long bathroom breaks, personal visitors)

CHAMPION

N....

- ✓ No Gossip
- ✓ No Drama
- ✓ No Personal Issues

STAR

**A STAR on the Job
will do the following:**

STAR

S.....

- ✓ SMILE.....
- ✦ Put your best FACE forward! ☺

STAR

T.....

- ✓ Turn off Negativity!!
- ✓ Turn off the CELL PHONE!!!

STAR

A.....

- ✓ Appreciate
- ✦ the time and efforts of others
- Don't take them for granted!

STAR

R.....

- ✓ Respect
- ✦ EVERYONE
- Superiors, Equals & Subordinates!

PROFESSIONALISM

Characteristics that Undermine Professionalism

Undermining Professionalism

- > Gossip
- > Negative Attitude
- > Poor Attendance / Frequent Tardiness
- > Unprofessional Body Language
- > Fragrance and Body Odours
- > Unkempt Fingernails

PROFESSIONALISM

The Importance of Professionalism in the Workplace

Importance of Professionalism

- > It ensures good performance by all
- > It keeps employees motivated
- > It ensures a good team spirit
- > It ensures justice and fairness for all
- > It helps maintain the right amount of communication
- > It is the axis around which the company revolves

PERSONAL PROFESSIONALISM

*Always be the Professional
by following these rules in life....*

The Four Agreements

- ▶ *Be Impeccable with Your Word*
- ▶ *Don't Take Anything Personally*
- ▶ *Don't Make Assumptions*
- ▶ *Always Do Your Best!*

- ❖ *Be a CHAMPION....*
- ❖ *Be a STAR....*
- ❖ *Be a PROFESSIONAL!!!*

Thank You! ☺