

Appendix 5:

Action Items from the 2nd IABIN Council Meeting

<i>Action</i>	<i>Lead</i>
1. Write up Council Meeting summary; circulate to all	IABIN Planning Team
2. Update various lists of IEC members to reflect new members	IABIN Planning Team
3. Review IABIN GBIF node paper; send changes/comments to IABIN Planning Team	All
4. Incorporate input received on the IABIN/CHM MOC; harmonize articles 2 and 3; provide revised version to Council for review and approval	IABIN Planning Team
5. Update list of projects with input provided at meeting; circulate updated list to Council	IABIN Planning Team
6. Indicate project themes of greatest interest to each country	All
7. Provide input received at Council Meeting to financial sustainability study consultants	IABIN Planning Team
8. Agree on, and execute, process to review and accept final report from financial sustainability study	IEC
9. Circulate final financial sustainability report to IEC	IABIN Planning Team

10. Develop plan on how to proceed on financial sustainability strategy implementation	IEC
11. Complete the details of the PDF project plan, specifically including how the necessary TORs will be developed	OAS, in consultation with IEC
12. Look into the OAS voluntary fund	IEC
13. Reestablish the international IABIN web site	Brazil, OAS, World Bank, IABIN Planning Team
14. Submit ideas/sketches for an IABIN logo to IABIN Planning Team by April 1, 2002	All
15. Translate IABIN name into Dutch; get concurrence of Suriname Focal Point	A. Grosse
16. Determine what additional listservs are needed; volunteer to IABIN Planning Team to host listservs as needed	All
17. Target January 2003 for next meeting, probably in Miami. Seek sponsor(s) and host for next meeting. Agenda item for that meeting: approval of PAD developed with GEF grant	IABIN Planning Team