









# FREQUENTLY ASKED QUESTIONS

Brazil PAEC OAS-GCUB Scholarships Program
Partnerships Program for Education and Training (PAEC)

# CONTENT

| I. SELECTION OF UNIVERSITIES   | 5. If I am selected and the subsistence stipend is not enough to cover my monthly expenses, what  |
|--|---|
| 1. To how many areas of study can I apply for? Can I only apply to one or two universities? 4  | can I do? <b>7</b>  |
| 2. Why do I have to choose three different universities from three different regions?  | 6. How long can I benefit from the scholarship and what would happen if I am unable to finish my studies on time? 7   |
| 3. Can I apply to several programs in the same university? <b>4</b>  | 7. Does the scholarship cover any additional costs for possible research projects? <b>7</b>   |
| 4. What would happen if the program that I wish to apply for is offered in less than three universities of three different regions, or only in universities within the same region?4 | 8. I am a university professor and my university offers me 'paid leave' during my studies in Brazil. Can I accept this benefit and also the OAS-GCUB scholarship? 7 |
| 5. What would happen if no university offers the   | 9. What is the estimated cost of living in Brazil?  |
| program that I wish to undertake? <b>4</b>   | IV. REQUIRED DOCUMENTATION  |
| 6. Can I apply to a combination of master's and doctoral programs in the same online application form? 4   | 1. What are the scholarship application and admission requirements? 7   |
| II. LANGUAGE REQUIREMENTS  | 2. In what language should I send my documents? 8   |
| 1. What Portuguese language requirements are necessary to apply for this scholarship? 4  | 3. Do I need a passport to apply? 8   |
| 2. Is there a minimum level of proficiency required  | 4. In which format should I submit my Curriculum Vitae (CV)? 8  |
| in another language to be considered or this scholarship? <b>5</b>   | 5. What are the Academic records?8  |
| 3. If my understanding of Portuguese is minimal, can I still apply for this scholarship? 5   | 6. What is the diploma? <b>8</b>  |
| 4. Should I send a language certification? <b>5</b>  | 7. What type of letters of recommendation should I submit? Is there a format? 8   |
| III. EXPENSES COVERED AND NOT COVERED BY THE SCHOLARSHIP   | 8. To whom should the letters be addressed? 8   |
| 1. What expenses are covered by the scholarship? 5   | 9. Should I notarize/legalize the required documents? 8   |
| 2. If I am selected and I travel with my family, is there any monetary support for family members? <b>6</b>  | 10. If I have concluded my studies (undergraduate/master's level) but I still do not have my diploma, can I apply to the scholarship? 8                             |
| 3. How will I receive the benefits? 6  | 11. Can the applicant add a digital signature in the  |

termofcommitment?-----

4. Is the one-time grant of 1200 USD for everyone? 7

| 12. Do I have to prove that I can finance my studies in Brazil? <b>9</b>  | 3. Can I apply if I am not a citizen or resident of any of the member states of the Organization? <b>10</b>                   |
|---|---|
| 13. Can I submit my documents a second time if I have already sent them and forgot to add a required document?9 | 4. If I have applied for previous editions of this scholarship program and was not accepted, can I apply again?               |
| 14. Should I send a hard copy of the documents? 9   | 5. I have already received an OAS-GCUB scholarship, can I apply again? 11   |
| 15. If I am a Brazilian citizen or permanent resident, can I apply to this scholarship opportunity? 9           | 6. If I or a family member currently works at the OAS, am I able to apply? 11   |
| V.ESSAYS  | 7. If I am selected but I cannot accept the scholarship for any reason, can it be deferred for                                |
| 1. How many essays should I send and what theme should I write about?9  | next year? 11   |
| 2. Should I write 2 different essays for each program/university that I select, or can I write the              | 8. Is there any age limit to apply to this scholarship program? 11  |
| same essay for the three options? 9   | 9. How are the 150 students who receive the one-time grant of 1,200.00 USD chosen? 11   |
| 3. What is the topic of each essay? 9   | VII. OTHER  |
| 4. Is it necessary to get in touch with a professor at the university in Brazil? 9                              | What are the scholarship recipient's responsibilities and commitments? 11   |
| 5. Can I use the same essay for the same program in a different university? 10                                  | 2. How will I know if I have been selected? 12  |
| V. TRAVEL   | 3. Can I change my research project after I start my studies in Brazil? 12  |
| 1. Do I need a visa to study in Brazil? What type? What are the requirements? 10                                | 4. If I am currently studying a Master's/ Doctoral degree in my country, can I transfer the credits that                      |
| 2. If I am selected, how far in advance should I arrive in Brazil? 10   | I have already studied to the Brazilian university? 12  |
| 3. Is the student able to visit his/her family during their studies in Brazil? 10                               | 5. When I graduate from my program of study and I am awarded the degree, will this degree be valid in my country of origin?13 |
| 4. If I am selected what type of medical insurance will I have to obtain? 10                                    | 6. Will I be able to work while studying in Brazil? 13  |
| VI. SELECTION PROCESS   | 7. Do I have to return to my home country after the end of my studies in Brazil? 13   |
| 1. What is the selection criteria? 10   | 8. I live in a country that is not my country of origin, where do I return to when I finish my studies? 13                    |
| 2. Who can apply? From which countries? <b>10</b>   |   |

#### I. SELECTION OF UNIVERSITIES

#### 1. To how many areas of study can I apply for? Can I only apply to one or two universities?

The applicant must select three programs from different universities and regions, in order to increase the chances of receiving a scholarship offer, since the number of scholarships available per university is limited. If the program you are interested in is not offered in at least three regions, you may select programs in universities where they are available, even if they are in only one or two regions. If the same program is available in another university in another region, we cannot guarantee that the scholarship offer will be made for the universities of your particular interest. The more flexible you are, the greater the chances you have of being awarded a scholarship.

- 2. Why do I have to choose three different universities from three different regions? One of the main objectives of the OAS-GCUB scholarship program is to promote the internationalization and mobilization of students of the Americas to different Brazilian regions. Therefore, the program is designed to favor the equitable distribution of students among participating Brazilian universities. Additionally, applying to three different regions will increase the chances of receiving a scholarship offer from one of the selected
- **3.** Can I apply to several programs in the same university? No, each program selected has to be from a different university and region.

institutions, as the number of scholarship

openings per university is limited.

4. What would happen if the program that I wish to apply for is offered in less than three universities of three different regions, or only in universities within the same region? The applicant may consider broadening his/her field of study. However, if there is no other possibility, such a scenario would be the only exception, in order to be able to choose more than one university within the same region.

- 5. What would happen if no university offers the program that I wish to undertake? If the type of program you wish to complete is not included in the List of Master's and Doctoral Programs in Brazil, you will be unable to apply to the OAS-GCUB scholarship program, since these scholarships will be awarded exclusively for the programs and universities specified in the list.
- 6. Can I apply to a combination of master's and doctoral programs in the same online application form? You can only apply if you meet the academic requirements for both degree levels. You can apply for a doctorate without having a master's degree; however, you must be able to demonstrate your capacity to undertake a doctoral program. The doctorate programs are very rigorous and the student should be ready to engage at a very high academic level. For more information, please visit the web page of the program of your interest. Find out in the Table of Programs if the Doctorate program you are looking for requires or not a Master's degree in order to apply to a Doctorate program.

#### **II. LANGUAGE REQUIREMENTS**

# 1. What Portuguese language requirements are necessary to apply for this scholarship? Proficiency in neither Portuguese nor English

Proficiency in neither Portuguese nor English is required during the application stage. However, it is important to note that the classes will be taught in Portuguese and the study program may offer academic disciplines and activities in other languages. Each university is independent in determining the admissibility of each candidate, based on his/her academic and professional credentials.

It is important to note that students will receive language support from their host universities through on-site or online Portuguese language courses, tutoring sessions with students or professors, or any other model, according to the conditions of the host university. In any case, basic knowledge of Portuguese is always preferred and will help with the transition, when living in Brazil. One of the

benefits of this scholarship program, is that those selected can expect a more immersive cultural experience through the learning of the Portuguese language.

Please take into account that even though some programs do not require proficiency in Portuguese or another language at the admission stage, this might be a requirement for graduation.

Moreover, this scholarship program requires that, if selected to receive an **OAS-GCUB** scholarship, you must prove a superior-intermediate level of Portuguese through the CELPE-Bras exam or equivalent exam, before finishing your studies in Brazil. The costs associated with taking this exam are the student's responsibility.

- 2. Is there a minimum level of proficiency required in another language to be considered or this scholarship? Some programs may have language requirements for admitting candidates. For more information, please visit the website of the universities you are interested in where you can find specific details about the language requirements for each participating program and read the regulations.
- 3. If my understanding of Portuguese is minimal, can I still apply for this scholarship? Yes. There are no prerequisites regarding Portuguese language proficiency at the application stage of this scholarship program. However, each Brazilian university is autonomous when determining the admissibility of each candidate, considering his/her academic and professional credentials.
- 4. Should I send a language certification? It is not required to send any proof or documentation of proficiency/ knowledge of neither Portuguese nor English to apply for this scholarship. However, the applicant is free to attach such document/certification in their application.

## III. EXPENSES COVERED AND NOT COVERED BY THE SCHOLARSHIP

- 1. What expenses are covered by the scholarship? The benefits of the OAS-GCUB scholarship described in the Announcement are as follows:
- **a.** Exemption of tuition and monthly or annual academic fees, related to the costs of the graduate program at the host university, for which the scholarship recipient is selected.

#### Subsistence scholarship1:

The monthly stipend is for all applicants who are selected for this scholarship program.

- Master's: Monthly grants, R\$ 1.500,00 (One thousand five hundred Brazilian real) using as reference the amount paid by the Coordination for the Improvement of Higher Level Personnel (CAPES), as the minimum amount, to Brazilian students who are enrolled in master's studies in Brazil, under the responsibility of the host university, throughout the regular study period, for up to a maximum of 24 months, according to the Table of Master's Programs.
- Doctorate: Monthly grants, R\$ 2.200,00 (Two thousand two hundred Brazilian real) using as reference the amount paid by the Coordination for the Improvement of Higher Level Personnel (CAPES), as the minimum amount, to Brazilian students who are enrolled in doctorate studies in Brazil, under the responsibility of the host university, throughout the regular study period, for up to a maximum of 48 months, according to the Table of Doctoral Programs.
- **b.** A one-time grant \$1,200 (one-thousand two-hundred US Dollars) contribution to help students defray their settlement expenses paid in Brazilian Reais, according to the official exchange rate on the day the OAS deposits this contribution to the GCUB. This benefit will be awarded only to each one of the first 150 approved candidates.

The use of this one-time grant is at the discretion of the student and their respective expenses.

- **c.** The limit established in subsection c (mentioned above) may be adjusted depending on the availability of funds, to support a larger number of selected applicants.
- **d.** In order to receive disbursement of any of the above-mentioned benefits, the scholarship recipient must report to the Brazilian university and follow the OAS-GCUB PAEC Institutional Coordinator's instructions regarding the registration process: opening a bank account; issuance of documents required by the Brazilian government; presenting proof of insurance<sup>2</sup> with full medical, lab testing and hospital coverage, valid in the entire Brazilian territory, including coverage of repatriation of mortal remains; presenting a passport with the Temporary Visa IV (Subsection IV). Under no circumstances will another visa type be accepted. The payment of the contribution for settlement expenses can take up to three months after the arrival of the student to Brazil. Therefore, the scholarship recipient must send the necessary documentation to GCUB, as soon as possible<sup>3</sup>.
- **e.** Access to university restaurants, if any, under the same conditions as any other student at the host university.
- **f.** Access to classes, classrooms, libraries, laboratories and other university services under the same conditions as any other student at the host university.
- **g.** Free access to Portuguese language studies (on-site courses, online courses, tutorials with students or professors, or other modalities), determined by the host university.

Some of the additional expenses not covered by the scholarship are:

- Airfare or ground transportation.
- Visa processing fee.
- Processing fee for CPF (Cadastro de Pessoa Física).
- Processing fee for RNE (Registro Nacional de Extranjeros).
- Processing fee for CIE (Carteira de Identidade de Estrangeiro).
- Issuance fees of Diploma, transcripts and/ or certificates.
- Additional subsistence expenses.
- Medical Insurance.
- Books and study materials.
- 2. If I am selected and I travel with my family, is there any monetary support for family members? No. The scholarship is individual and does not include benefits for family members. The only benefits to be awarded are the ones specified in the Announcement, and are only intended for the scholarship recipient.
- **3.** How will I receive the benefits? The one-time \$1.200,00 USD (for the first 150 selected students) will be disbursed to the scholarship recipient upon arrival in Brazil\*. In order to receive the disbursement the student must report to the Brazilian university and follow the instructions of the Institutional Coordinator, regarding the following procedures:
- Registration.
- Opening a bank account.
- Issuance of documents required by the Brazilian Government (Registro Nacional de Estrangeiros, etc.).
- Presenting proof of insurance with full medical, lab testing and hospital coverage, valid in the entire Brazilian territory, including coverage of repatriation of mortal remains.
- Obtaining a passport with student visa.
- \* The disbursement of the US\$ 1.200,00 stipend for settlement expenses could take from 1 to 3 months.

<sup>2.</sup> The search and selection of medical insurance is the scholarship recipient's responsibility. The OAS and the GCUB refrain from recommending any particular insurance company. The scholarship recipient must ensure that the insurance covers all aspects described in numeral 2.1.e. The Program's General Coordination requires that the insurance be purchased before the student arrives in Brazil.

<sup>3.</sup> The OAS, the GCUB and the host University will not cover any expenses of the scholarship recipient's companions or dependents.

4. Is the one-time grant of 1200 USD for everyone? This one-time grant is aimed at the 150 most outstanding students who have applied. It is important to note that all applicants will be eligible to compete for this benefit. This grant is an additional benefit.

It is worth mentioning that all applicants accepted under this program (the 150 applicants benefited with a one-time contribution and all other applicants who are not benefited with the one-time contribution) will receive monthly grant support taking as a reference the value paid by amount the Coordination for the Improvement of Higher Level Personnel (CAPES).

5. If I am selected and the subsistence stipend is not enough to cover my monthly expenses, what can I do? The benefits that you will receive are fixed amounts and cannot be modified. It is imperative that the applicant be aware that he or she must be prepared financially to cover any additional costs beyond the OAS-GCUB scholarship benefits. Take note that the scholarship awardee is prohibited from accepting other scholarships, offered by the Brazilian government or institutions or any other foreign institution, agency or government.

6. How long can I benefit from the scholarship and what would happen if I am unable to finish my studies on time? The active scholarship recipient will receive the benefits for a period of:

- 24 months for master's programs.
- 48 months for doctoral programs.

If the student does not finish their studies during the established period for each program, he/ she will be responsible for any additional costs (tuition / tuition, Portuguese language classes, subsistence expenses, etc.) that may arise afterwards this term.

7. Does the scholarship cover any additional costs for possible research projects? No, it does not. The student has to manage the received

amounts and cover the additional costs that may arise during any research project.

On the other hand, in some cases the universities have a budget for research projects and it is the responsibility of the student to consult with the program coordinator when he/she has benefited from our scholarship and not prior to acceptance.

8. I am a university professor and my university offers me 'paid leave' during my studies in Brazil. Can I accept this benefit and also the OAS-GCUB scholarship? In most cases this is not possible; however, the final decision will be taken by the host university.

#### 9. What is the estimated cost of living in Brazil?

The cost of living in Brazil varies from city to city. The subsistence or stipend granted by the scholarship is intended to help the student cover essential expenses, which do not include costs associated to leisure activities. For more information contact the consulate of Brazil in your country or the universities of your interest, and we also recommend you to visit the websites about the cost of living in Brazil.

#### IV. REQUIRED DOCUMENTATION

### 1. What are the scholarship application and admission requirements?

When you apply for the **OAS-GCUB** scholarship you are also automatically applying for admission in the selected universities. Therefore, there is no need to apply simultaneously for admission to the desired programs, in addition to the OAS-GCUB scholarship application. The requirements for this scholarship opportunity are included in the Scholarship Announcement. It is important to note that some universities require proficiency in English or another language. For those cases, the student must be prepared to fulfill all requirements established by the University of your Choice.

2. In what language should I send my documents? The documents can be submitted

in any one of the four official languages of the OAS. Those being: Spanish, English, Portuguese, or French. Likewise, the student may write the essays in any of the four languages.

**3.** Do I need a passport to apply? No. It is required that the applicant attach a copy of an official national document which states their nationality or country of residence (for example: National identification card). The passport if an official national document, therefore, it may be used to apply, however, it is not required.

On the other hand, in case you are selected it is mandatory to process your passport in the office of your country that has the power to issue it, as it will be necessary for future stages prior to your trip to Brazil..

- 4. In which format should I submit my Curriculum Vitae (CV)? We do not require your CV in any particular form. Please submit your CV in a concise way, and do not attach additional supporting documents for workshops, conferences, medical certificates, invoices, photos, etc. The CV should have a maximum of 5 pages.
- 5. What are the Academic records? The Academic Records/Transcripts are the documents that contain all the grades that the student received in each course during her/his undergraduate studies.
- 6. What is the diploma? The diploma is a document issued by a university, institution, etc. with signatures, stamps and other formalities, which accredits an academic degree. An educational institution usually awards the diploma when a student completes their degree.
- 7. What type of letters of recommendation should I submit? Is there a format? There is no particular format for the letters of recommendation. We accept letters from university professors or employers, those of which need to include a signature and contact information of who wrote the letter, (E-mail,

phone number, institutional title and address, etc.) The letters have to be recent, dated the year of application or the previous year.

- 8. To whom should the letters be addressed? Letters can be addressed to the Organization of American States and/or the Coimbra Group of Brazilian Universities. They can also be written in general terms "To whom it may concern."
- 9. Should I notarize/legalize the required documents? To apply you should submit electronic copies of the required documents without any type of notarization/legalization. However, as indicated by the Scholarship Announcement, you must bear in mind that the OAS, the GCUB and/or the host university could request notarized/legalized documents at any moment.
- 10. If I have concluded my studies (undergraduate/master's level) but I still do not have my diploma, can I apply to the scholarship? In order to be eligible, it is necessary to have fully completed your undergraduate/master's studies before the beginning of the studies in Brazil. If your diploma is being issued, you may attach a certificate, issued by your university, confirming that you will have completed all program requirements (including submission and defense of graduation papers/exams, if applicable) and the expected date in which the degree will be officially awarded. If you will conclude your program requirements after the beginning of classes in Brazil, unfortunately you are not eligible to apply for this scholarship cycle.
- 11. Can the applicant add a digital signature in the term of commitment? Yes. Nevertheless, it is highly recommended to do a handmade signature and include the applicant's full name.
- 12. Do I have to prove that I can finance my studies in Brazil? No. The term of commitment is enough to guarantee that the student can finance the extra costs of living in Brazil and it should include a handmade signature and the applicant's full name.

13. Can I submit my documents a second time if I have already sent them and forgot to add a required document? Yes. When analyzing the applications we will eliminate any repeated applications and only consider the last one, therefore, if a student forgets to attach a document, please resend all documents in a new application form.

#### 14. Should I send a hard copy of the documents?

No. The documents should be submitted through a pdf via online application form at the OAS Brazil Scholarships official website.

15. If I am a Brazilian citizen or permanent resident, can I apply to this scholarship opportunity? The OAS-GCUB Scholarship program is not available to Brazilian nationals, Brazilians with dual citizenship, Brazilians with permanent residence in another country, or foreign permanent residents in Brazil. This is because one of the purposes of this Program is to promote the regional integration of countries through the internationalization and mobilization of students, to a country different from their own.

#### V. ESSAYS

1. How many essays should I send and what theme should I write about? For each of the Master's/Doctorate program, you must write 2 essays. Therefore, you must send 6 essays in total.

For instance: You must apply to three (3) programs, therefore, you have to submit six (6) essays, two (2) for each university.

2. Should I write 2 different essays for each program/university that I select, or can I write the same essay for the three options? If the applicant is applying to the same program in 3 different universities and in different regions, the content of the essay may be the same but the applicant would have to direct it to each of the universities making some reference to the university in the title.

The student should not send the essays directly to the universities as these have to be added to the PDF document containing all the documents requested in this call for later adding them to the application form of the OAS Scholarships Brazil.

- **3. What is the topic of each essay?** Each essay has a specific topic, as described below:
- Essay 1: Academic expectations and interests, professional expectations and prospects upon return to the country of origin.
- Essay 2: For each of the Master's or Doctoral programs, present a justification of the program selection, central theme and problem to be investigated, delimitation and justification of the object of study, bibliographic review, methodological procedures, timeline and bibliographic references.
- 4. Is it necessary to get in touch with a professor at the university in Brazil? It is not necessary for you to contact a professor/faculty member. The student should not send the essays directly to the universities. They should be added to the PDF document containing all the documents required and submit them through the application form of the OAS Scholarships Brazil.
- 5. Can I use the same essay for the same program in a different university? If the applicant is applying to the same program in 3 different universities and in different regions, the content of the essay may be the same but the applicant would have to direct it to each of the universities making some reference to the university in the title.

That being: 6 essays, 2 per university.

However if they apply to different areas of study, it is worth mentioning that the applicant would have to write an adequate essay for each of the programs to which he or her wishes to apply.

#### V. TRAVEL

- 1. Do I need a visa to study in Brazil? What type? What are the requirements? Yes, you need the Temporary Visa IV to study in Brazil. It is the student's responsibility to request all necessary information from the Brazilian Consulate in your country to apply for the visa. None of the scholarship benefits can be disbursed if, upon arrival in Brazil, the student does not present the visa, and proof of medical insurance to the institutional coordinator at the host institution.
- 2. If I am selected, how far in advance should I arrive in Brazil? This depends on each program and host university, which will indicate the terms when the admission is announced. On average, universities request that students arrive two weeks prior to the start of classes in order to register and settle; however, this varies from program to program.
- 3. Is the student able to visit his/her family during their studies in Brazil? Yes. The applicant may leave the country as many times as they need as long as he/she complies with the necessary requirements of the program.
- 4. If I am selected what type of medical insurance will I have to obtain? The OAS and the GCUB refrain from recommending any particular insurance company. However, the medical insurance policy must include full medical, hospital and lab-testing coverage valid throughout the Brazilian territory, including coverage of repatriation of mortal remains.

#### **VI. SELECTION PROCESS**

- **1.** What is the selection criteria? The following criteria will be taken into account (not necessarily in this order):
- Applicant's merit, academic and professional credentials.

- Geographical distribution of the applicants, taking into consideration the most important needs of emerging economies.
- Applicants from countries with a low human development index (HDI), according to the ranking of the United Nations Development Program (UNDP)<sup>4</sup>.
- Full-time professors working at higher education institutions, especially those originating from countries with a low HDI, according to UNDP.
- Gender diversity.
- The order of preference of the candidate's chosen programs.
- Applicants whose essays portray the highest potential for social impact, upon return to their countries of origin.
- 2. Who can apply? From which countries? Those who are citizens of the 35 member states of the Organization can apply, with the exception of Cuba<sup>5</sup>.
- 3. Can I apply if I am not a citizen or resident of any of the member states of the Organization?

  No. Our scholarships are specifically aimed at citizens of the member States countries of OAS. If your country is not a member state of our organization you are not eligible to apply to our scholarships.
- 4. If I have applied for previous editions of this scholarship program and was not accepted, can I apply again? Yes. There is no restriction for students to reapply.
- **5.** I have already received an OAS-GCUB scholarship, can I apply again? The applicants who have already received a scholarship to study a master's degree under this program are allowed to apply for a program to attain a degree at a high level of qualification, in this case, for a doctorate degree. Those applying to receive a scholarship from OAS-GCUB for another master's degree will not be eligible.

<sup>4.</sup> For more information on the Human Development Index (HDI) per country, please see the 2018 Human Development report by the United Nations Development Program <a href="https://hdr.undp.org/sites/default/files/2018">https://hdr.undp.org/sites/default/files/2018</a> HUMAN DEVELOPMENT STATISTICAL UPDATE.PDF.

<sup>5.</sup> Cuba is not an active member state of the OAS, therefore its citizens do not qualify or enjoy the benefits offered by the programs of the Organization. For more information, consult AG / RES. 2438 (XXXIX-O / 09).

- 6. If I or a family member currently works at the OAS, am I able to apply? No. Staff members of the General Secretariat, persons under performance contracts with the General Secretariat, staff members of the permanent missions to the OAS, members of the Academic and Technical Studies (ATS) Scholarship Selection Committee, and their relatives are not eligible for OAS academic or technical studies scholarships. (From OAS Scholarships Manual of Procedures, Art. 7.1).
- 7. If I am selected but I cannot accept the scholarship for any reason, can it be deferred for next year? No. The benefits from the scholarship are non-transferable to other years. If the scholarship recipient cannot start classes at the date indicated in 2018, he or she would have to decline the scholarship offer and the institution will offer the opportunity to the next ranked candidate by the Selection Committee. However, requests to postpone studies due to exceptional circumstances will be reviewed case by case with each host university program coordinator.
- 8. Is there any age limit to apply to this scholarship program? No, there is no age limit to participate in this specific scholarship program. However, in order to be eligible, the candidate must comply with all requirements to apply.
- 9. How are the 150 students who receive the one-time grant of 1,200.00 USD chosen? The Evaluation Advisory Committee will make the final decisions on awarding the scholarships and of the student distribution into the programs and universities to which they applied. The Committee shall consider the following criteria to select the 150 students who will receive the one-time grant of \$1,200:
- Geographical distribution of the applicants, taking into consideration the most important needs of emerging economies.
- Applicants from countries with a low human development index (HDI), according to the ranking of the United Nations Development Program (UNDP).

- Full time professors working at higher education institutions, especially those originating from countries with a low HDI, according to United Nations Development Program (UNDP).
- Sex diversity.
- The order of preference of the candidate's chosen programs.
- Applicants whose proposals portray the highest potential for social impact upon return to their countries of origin.
- Candidates with the lowest number of scholarships contemplated in previous editions of the Brazil PAEC OAS-GCUB Scholarship Program.

#### VII. OTHER

- 1. What are the scholarship recipient's responsibilities and commitments? The most important responsibilities are as follows:
- Prepare travel arrangements and process the student visa;
- Cover all financial expenses not included in the scholarship (i.e. round trip tickets, medical insurance, subsistence expenses that surpass the monthly stipend granted by the scholarship, etc);
- Dedicate him or herself to full time studies in Brazil, maintaining a good academic performance and comply with the laws and regulations of the host country and institution;
- Return to the country of origin no later than 30 days after concluding studies in Brazil, and reside there for a minimum period equal to the duration of the studies in Brazil. In the event that the grantee does not fulfill this commitment, the OAS, GCUB or the host university may request that the total amount granted in the scholarship be reimbursed;
- Comply with all organizational and academic guidelines required by the OAS, GCUB, and the university; and
- The selected candidate can decline the scholarship, up to four weeks before starting the study program, without

financial repercussions. However, if the selected candidate declines the scholarship without any substantial reason after having started the program of study, the OAS, GCUB and/or the university may require that the student reimburse the total amount of the scholarship benefits disbursed at of the time of withdrawal from the program.

2. How will I know if I have been selected? Selected candidates will be announced through the websites <a href="www.oas.org/scholarships">www.oas.org/scholarships</a> and <a href="www.grupocoimbra.org.br">www.grupocoimbra.org.br</a>. Additionally, selected candidates will be contacted directly by the OAS and will receive a Scholarship Award Letter and the contact information for any inquiries about the scholarship award.

Candidates are responsible for filling out the online application form with the correct contact information. The candidates are also responsible for checking their email trash and spam mailboxes to ensure that messages are not lost and that communication is effective.

The candidates must provide a permanent home address where he/she can receive important correspondence by regular mail, as well as a personal email that the candidate will have access to in the months following the application deadline. In case of an error, change of address or email, the candidate must fill out a new online application.

Please be aware that due to the large amount of applications received each year, the OAS does not provide feedback to individuals who were not selected.

3. Can I change my research project after I start my studies in Brazil? This will dependent on each specific case. There is no restriction in the scholarship guidelines as to whether the student can or cannot change their research project after they have been awarded the scholarship. This decision will depend on the universities and should be discussed with the program coordinators.

- 4. If I am currently studying a Master's/
  Doctoral degree in my country, can I transfer
  the credits that I have already studied to the
  Brazilian university? No. It is expected for all
  students to start their academic studies from
  the begging in the Brazilian university. It is
  important to note that to be eligible for the
  scholarship it is required that the students
  have completed their studies, undergraduate,
  masters, or doctorate, by the time they start
  their studies in Brazil.
- 5. When I graduate from my program of study and I am awarded the degree, will this degree be valid in my country of origin? Scholarship recipients are responsible for researching, in their country of origin, the validation of their degrees, through the competent institutions. The OAS, the GCUB, or the universities are not responsible for the validation of degrees.
- 6. Will I be able to work while studying in Brazil? No. Students must dedicate themselves exclusively to their studies, on a full-time basis.
- 7. Do I have to return to my home country after the end of my studies in Brazil? Yes, it is mandatory to return to the country of origin no later than 30 days after concluding studies in Brazil, and reside there for a minimum period equal to the duration of the studies in Brazil. In the event that the grantee does not fulfill this commitment, the OAS, GCUB or the host university may request that the total amount granted in the scholarship be reimbursed.

Exceptin cases to continue the academic studies in Brazil, that is, if the applicant was already benefited with an **OEA-GCUB scholarship** at the master's level and wishes to do a PhD, or if the applicant was already benefited with an **OEA-GCUB scholarship** at the doctorate level and wishes to do a post-doctorate, there will be no impediment, however, he/she will have to make an official request via e-mail or through the official platform of the program. It is worth mentioning that once they finish their studies of the new program (PhD or post-doctorate level) in Brazil, the student has to return to their country.

8. I live in a country that is not my country of origin, where do I return to when I finish my studies? Students should return to their country of origin after finishing their studies, with the exception of cases in which students have a permanent residence in another Member State of the organization.

The scholarship recipients are required to return to their country of origin/permanent residence<sup>6</sup> for a period of at least 24 months. However, recipients may comply with this requisite working for their country of origin/residence in foreign countries or working at an international organization. Failure to comply with this obligation will result in economic sanctions or other penalties, which will be established and outlined in the contract terms.

