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2016 SCHOLARSHIP OPPORTUNITIES | OAS – Instituto de Empresa (IE)

OAS Partnerships Program for Education and Training (PAEC)

Professional Development Courses at Instituto de Empresa (Madrid, Spain)

The Organization of American States (OAS), through the Department of Human Development and Education (DHDE) and IE, through the OAS Partnerships Program for Education and Training (PAEC), are offering scholarships to qualified candidates of the Americas to participate in Professional Development Programs.

PROGRAMS:	Executive Professional Development Programs
MODALITY:	Online and On-site (Madrid, Spain)
LANGUAGE:	English and Spanish (depending of the program)
DURATION:	6 months maximum (the length depends on the type of the program)
DEADLINES:	Programs for <u>Table #1</u>: February 11, 2016 Programs for <u>Table #2</u>:- April 1, 2016 Programs for <u>Table #3</u>: May 30, 2016
BENEFITS:	40 % tuition of program's tuition fees

IMPORTANT DATES:

Study Progrmas	Due date to apply for Scholarship	Results announcement	Program starting date (depending on the program of study)
TABLE # 1	February, 11, 2016	February 12, 2016	March 2016
TABLE # 2	April 1, 2016	April 3, 2016	Between April and May 2016
TABLE # 3	May 30, 2016	June 7, 2016	July 2016

ABOUT THE IE AND THE OAS

Instituto de Empresa (IE): Having a global perspective is vital for [IE](#), in order to develop successful projects in both the public and private sectors. The main objective of the IE Foundation is to provide young people with the access to education and to provide training programs for professionals in different areas. The activities include processing scholarships, research projects and the creation of a special Fund for text publishing. Thus,

the Foundation creates opportunities for young people starting their careers, fostering the international vocation, which is of vital importance for economic and social development.

The General Secretariat of the [Organization of American States \(OAS\)](#), through its [Department of Human Development, Education and Employment \(DHDEE\)](#) supports OAS Member States in creating policies and executing programs that promote human capacity development at all educational levels. By enabling formative opportunities to citizens, the DHDEE strengthens democratic values and security under the framework of regional integration. The DHDEE does this: (i) by supporting the efforts of OAS member states to improve the quality of and equity in education; and (ii) by assisting citizens of the Americas in realizing their full potential by giving them access to knowledge and skills through training that improves the standard of living for individuals, families and communities in the region.

I. GENERAL PROVISIONS

1. Student/Applicant's profile: Academically outstanding individuals of the Americas interested in contributing to the development of their country upon completion of their studies.

2. Study Location/Modality: On-site in Madrid Spain and Online (depending on the Program)

3. Study program start date:

PROGRAMS FOR TABLE #1							
Program	Modality	Language	Classes starting date	Classes ending date	Total cost of program	Scholarship waiver %	% to be cover by student
Executive Negotiation Workshop	On-site	English	3/3/2016	3/4/2016	2,800.00 €	40% tuition waiver	€ 1,680.00
Responsabilidad Social Corporativa	On-site	Spanish	3/7/2016	3/12/2016	5,350.00 €		€ 3,210.00
El Líder Como Gestor Del Cambio	On-site	Spanish	3/7/2016	3/10/2016	3,950.00 €		€ 2,370.00
Gestión de La Viabilidad Financiera	On-site	Spanish	3/8/2016	3/10/2016	3,350.00 €		€ 2,010.00
Advanced Management Program	On-site	Spanish	3/11/2016		19,250.00 €		€ 11,550.00
Gamechangers: Innovative Strategies To Accelerate Growth	On-site	English	3/14/2016	3/16/2016	4,500.00 €		€ 2,700.00
Fundamentos Financieros para la Dirección	On-site	Spanish	3/14/2016	3/17/2016	3,950.00 €		€ 2,370.00

PROGRAMS FOR TABLE #2							
Program	Modality	Language	Classes starting date	Classes ending date	Total cost of program	Scholarship waiver %	% to be cover by student
Owners Management Program	On-site	English	4/4/2016	10/21/2016	20,000.00 €	40% tuition waiver	€ 12,000.00
Programa Online Finanzas Corporativas	Online	Spanish	4/11/2016	6/17/2016	3,950.00 €		€ 2,370.00

Corporate Finance	On-site	English	4/18/2016	4/20/2016	3,900.00 €	40% tuition waiver	€ 2,340.00
Strategic Project Management	On-site	English	4/27/2016	4/29/2016	3,900.00 €		€ 2,340.00
Digital Transformation Lab	On-site	Spanish	5/9/2016		5,200.00 €		€ 3,120.00
Customer Experience Management	On-site	English	5/10/2016	5/12/2016	2,650.00 €		€ 1,590.00
Global Senior Management Program	On-site	English	5/15/2016		18,500.00 €		€ 11,100.00
El Gobierno De La Empresa Familiar	On-site	English	5/16/2016	5/20/2016	4,500.00 €		€ 2,700.00
High Impact Leadership Program	On-site	English	5/18/2016	5/20/2016	4,300.00 €		€ 2,580.00
Dirección Estratégica de Proyectos	Online/ On-site	Spanish	5/26/2016	7/15/2016	16,200.00 €		€ 9,720.00
Venture Capital	On-site	English	5/30/2016	6/1/2016	3,900.00 €		€ 2,340.00
Programa Online Dirección De Proyectos	Online	Spanish	5/30/2016	7/15/2016	3,950.00 €		€ 2,370.00
Plan De Marketing Digital	Online/ On-site	Spanish	5/30/2016	6/3/2016	4,250.00 €		€ 2,550.00
Effective Management For Security Professionals	On-site	English	5/31/2016	6/3/2016	4,500.00 €		€ 2,700.00
Liderazgo Y Coaching	On-site	Spanish	6/6/2016	6/9/2016	3,950.00 €		€ 2,370.00
The Digital Tourism Business	On-site	English	6/7/2016	6/10/2016	4,700.00 €		€ 2,820.00
Project Finance	On-site	Spanish	6/7/2016	6/9/2016	3,350.00 €		€ 2,010.00
Transformación Digital En Marketing	On-site	Spanish	6/13/2016	6/24/2016	9,900.00 €		€ 5,940.00
Dirección Estratégica De Proyectos	On-site	Spanish	6/13/2016	6/17/2016	4,150.00 €		€ 2,490.00
Gestion de la Innovación	On-site	Spanish	6/13/2016	6/17/2016	3,950.00 €		€ 2,370.00
Habilidades Directivas	On-site	Spanish	6/20/2016	6/23/2016	3,950.00 €	€ 2,370.00	

PROGRAMS FOR TABLE #3

Program	Modality	Language	Classes starting date	Classes ending date	Total cost of program	Scholarship waiver %	% to be covered by student
Advanced Management Program Intensivo	On-site	Spanish	7/4/2016	7/27/2016	19,250.00 €	40% tuition waiver	€ 11,550.00
Unconventional Edges in Finance	On-site	English	13/06/2016	15/06/2016	3,900.00 €		€ 2,340.00
Gestión Estratégica Para Profesionales De Seguridad	On-site	Spanish	7/5/2016	7/8/2016	4,500.00 €		€ 2,700.00

7. Admission process:

7.1 Before applying for admission, we encourage applicants to read the program description, and ensure that the study area fulfills their expectations and interests.

7.2 The deadline to apply for admission to the programs is one-week before the due date of the Scholarship date line. For more information regarding the admission process please contact-oeaexecutive@ie.edu

7.3

Deadline to apply for admission	
PROGRAMS <u>TABLE # 1:</u>	February, 11, 2016
PROGRAMS <u>TABLE # 2:</u>	April 1, 2016
PROGRAMS <u>TABLE # 3:</u>	May 30, 2016

IMPORTANT: Please review all the information in your application before submitting it.

8. Contact information:

Sra. Karolina Cintron

T. +34 91 568 96 00 / + 34 626 32 12 76

Email address: karolina.cintron@ie.edu

II. SCHOLARSHIP BENEFITS AND PROGRAM COSTS

1. Benefits:

1.1 The scholarship will cover **40% of the tuition costs**, subject to the academic performance of the student. To maintain the scholarship, recipients should not be reported with low academic performance for not attending class and/or for failing a course.

2. Financial Responsibilities of Awardees:

- 2.1. Awardees will be responsible for covering the remaining 60% of tuition costs as well as any other possible mandatory fees (e.g.: transcripts, issuance of diploma, graduation ceremony, etc.), books, study materials, additional trips, etc.
- 2.2. For onsite courses, awardees will be responsible for their transportation to Spain, expenses and procedures related to obtaining a student visa (if required), health insurance, and any other expenses in which they may incur for the trip to Spain.
- 2.3. Any other expenses not expressly included in the benefits of this scholarship.

3. Scholarship Eligibility Requirements:

- 3.1 To qualify for the scholarship, the candidate must have completed their admission process and must have been effectively admitted in the study course¹.
- 3.2 Only nationals and/or legal permanent residents of any of the [OAS Member State](#) will be eligible to apply for the scholarship.

¹ It is highly recommended applying for the OAS-IE scholarship as soon as the candidate begins her/his application process for the IE programs. However, please bear in mind that the scholarship can only be granted to candidates who hold an unconditional admission letter from IE.

3.3 Officers of the OAS General Secretariat, persons under performance contracts with the General Secretariat, the staff of the permanent missions to the OAS, and their relatives are not eligible for OAS scholarships.

4. Scholarship Application Process:

STEP 1 The candidate begins the admission process for the Professional Development Course of his/her choice at IE.

STEP 2 Gather the following documents, which must be attached to the scholarship application form in the following order:

1. Letter of admission to the study course you are applying to, or confirmation that the admission process to IE has already begun (you can include the application confirmation number, ID number of the application, or the confirmation e-mail from the university informing that your application was successfully received);
2. Copy of government issued identification document;
3. Curriculum Vitae or Resume, without attachments such as diplomas or certificates;
4. Copy of diploma or degree title;
5. Students whose native language is not English or Spanish will be required to submit a proof of English or Spanish proficiency.

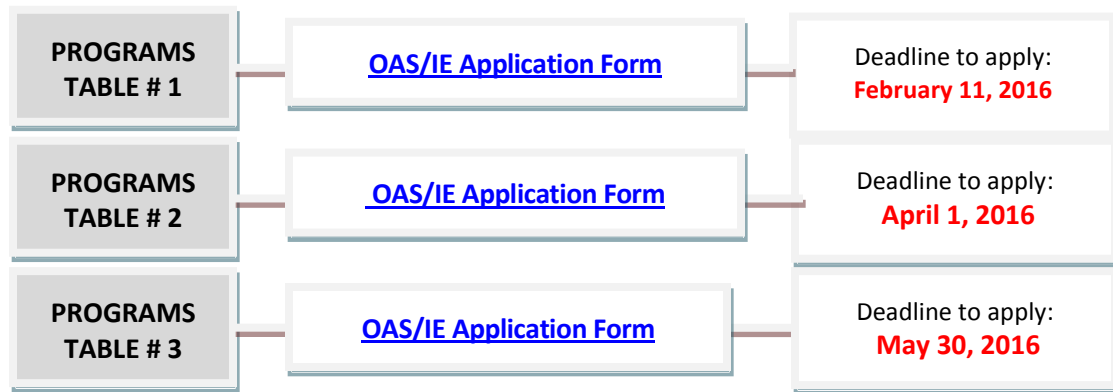
NOTE: Applicants must ensure that all information provided as part of the OAS Scholarship Application is accurate, true and correct. While documents are sent electronically, applicants must be able to present physical and original copies of these documents if required to do so.

Please upload to your Application Form the following scanned documents grouped in one (1) single PDF file, no bigger than 5MB.

STEP 3 Draft the following essays: (each essay should have a minimum of 800 characters and a maximum of 2900 characters)

- ✓ **Essay 1:** Describe how acquiring this professional development course will directly impact and enhance your professional skills in your current job position or career. The OAS scholarships require scholars to return or remain in their country of citizenship or permanent residence upon completion of their studies for a minimum time period equal to the duration of the scholarship. Please indicate in a 5-year plan, how you intend to apply the acquired knowledge and experience to contribute to the development of your country and region.
- ✓ **Essay 2:** Please indicate the reasons for applying to this scholarship, financial need and how you will cover the additional costs not included in this scholarship

STEP 4 Complete and send the **OAS/IE Scholarship Application Form**, along with the documents listed in step 2, which should be attached in one single PDF document in the order specified. Please click on the link that applies to the course of your interest below to access the online application form.



Note: We strongly recommend applying for the scholarship as soon as the admission process to IE begins. Only candidates admitted by IE will be considered for the scholarship at the time of the selection process.

- STEP 5** The results of the evaluation and selection process will be announced at www.oas.org/scholarships in the following dates::
- February 12th, 2016 for courses in table #1,
 - April 3rd, 2016 for courses in table #2,
 - June 7th, 2016 for courses in the table #3 5.
- STEP 6** Scholarship acceptance process: only selected candidates will be contacted via e-mail with their official scholarship offer and further instructions on its acceptance.
- STEP 7** Awardees prepare for the beginning of their study program: registering for classes, ordering course books, preparing their trip to Madrid (for onsite programs only), etc.

5. Scholarship Selection Criteria

- ✓ Overall academic and professional merit of the candidate.
- ✓ The candidate's potential impact on society upon completion of the course of study and motivation to return to the country of origin.
- ✓ An extensive and equitable geographic distribution for the benefit of all Member States that takes into account their greater needs, according to the UN Human Development Index.
- ✓ A relevant work experience to the field of study.
- ✓ Financial need of the applicant as indicated in the essays.
- ✓ Gender equality.

6. Duties and Responsibilities of the Student:

- 6.1 Selected awardees must complete and sign the "Scholarship Acceptance Form" and return it to the DDHEE via email to Lserranop@oas.org and Lcortes@oas.org .

- 6.2 Refrain from activities that are inconsistent with the status of an OAS Scholarship recipient, abiding by the regulations referred to in this form.
- 6.3 Comply with all academic guidelines and requirements for admission and permanence requested by IE and follow any updates made to these standards by IE's academic authorities.
- 6.4 Comply with the provisions indicated in the "Financial responsibilities of awardees", section II.2 "ON THE GRANT".
- 6.5 To retain the scholarship, awardees should not have low academic performance (GPA lower than 14/20), due to absence from the program and/or course failure.
- 6.6 If applicable, the awardee must obtain a student visa from the Spanish government, and cover any costs incurred in this process (the student may contact **Sra. Karolina Cintron** from IE by email at karolina.cintron@ie.edu to obtain institutional support).
- 6.7 The scholarship can be declined by the awardee before the start date of the program without financial penalties. However, if s/he declines the scholarship after that date without proof of force majeure, the OAS and IE may require the awardee to reimburse all funding granted to her/him with the scholarship at the time in which the declination is processed.
- 6.8 Commitment to return to work in their country of origin or legal residence; in one of the OAS Member States; or at an international organization for at least the length of the duration of the scholarship. If the awardee fails to comply with this commitment, the OAS and IE may require the awardee to reimburse all funding granted to her/him with the scholarship at the time in which the declination is processed.

For further information about the application process, please contact Lcortes@oas.org or MFsilva@oas.org

APPLY NOW!

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scholarships@oas.org

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