



Organization of  
American States

## **2013 OAS Scholarship Opportunities at the John F. Kennedy School of Government of Harvard University under the OAS Partnerships Program for Education and Training**

The General Secretariat of the Organization of American States (GS/OAS) is offering professional development scholarships to qualified candidates of the Americas to participate in the following online Executive Education courses at the John F. Kennedy School of Government of Harvard University (HKS):

<b>Executive Education Course</b>	<b>Course Duration</b>
<b>Mobilizing Your Nonprofit Board</b>	<b>January 13<sup>th</sup> – March 14<sup>th</sup>, 2014</b>
<b>Strategic Frameworks for Nonprofit Organizations</b>	<b>February 3<sup>rd</sup> – April 11<sup>th</sup>, 2014</b>
<b>Leadership, Organizing and Action</b>	<b>February 10<sup>th</sup> – May 16<sup>th</sup>, 2014</b>

### **About the Organization of American States (OAS) and the John F. Kennedy School of Government of Harvard University**

#### The General Secretariat of the Organization of American States<sup>1</sup>

GS/OAS is the central and permanent organ of the Organization of American States (OAS). Through its Department of Human Development, Education and Employment (DHDEE), GS/OAS supports OAS member states in creating policies and executing programs that promote human capacity development at all educational levels. By enabling formative opportunities to citizens, DHDEE strengthens democratic values and security under the framework of regional integration. DHDEE does this: (i) by supporting the efforts of OAS member states to improve the quality of and equity in education; and (ii) by assisting the citizens of the Americas in realizing their full potential by giving them access to knowledge and skills through training that improves the standard of living for individuals, families and communities in the region.

#### John F. Kennedy School of Government of Harvard University

Harvard Kennedy School (HKS) is one of the world's most eminent social science research institutions – housing 15 research centers and institutes and more than thirty executive education and degree programs – with worldwide reach and influence. More than the website says 46,000 Harvard Kennedy School alumni reside in 200 countries and serve in a wide range of positions in the public, private and nonprofit sectors. Its mission is training enlightened public leaders and to generate the ideas that provide the answers to our most challenging public problems.

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<sup>1</sup> ALL SCHOLARSHIPS ARE AWARDED CONDITIONALLY BASED ON THE CONTINUED AVAILABILITY OF FUNDS FOR THE OAS SCHOLARSHIP PROGRAMS.

## 1. GENERAL PROVISIONS

- 1.1 This scholarship opportunity is for participation in HKS' online Executive Education certificate courses listed above. Detailed information about the courses is available through the following link: <http://ksgexecprogram.harvard.edu/Programs/Online.aspx>
- 1.2 These Executive Education courses are designed for professionals and leaders at all levels of public, private, and nonprofit organizations who want to create and sustain change in their organizations.
- 1.3 These courses will be delivered entirely online through the HKS' Virtual Classroom.
- 1.4 The student must possess a bachelor's degree diploma or certificate of completion prior to the day the application is submitted, have work experience in a related field, and possess basic computer and internet skills.
- 1.5 The classes will be held in English. Applicants for whom English is not the first or native language should submit one of the following to verify English proficiency:
  - 1.5.1 An official transcript verifying completion of secondary education in which English is the primary language of communication OR
  - 1.5.2 A test of English as a Foreign Language (TOEFL) with a score of 550 or higher for the paper based test, 215 for computer-based test or 90 for internet-based test; IELTS 5.5, or the equivalent
- 1.6 Candidates must first apply for the scholarship through the OAS. Then the OAS shall pre-select the scholarship recipients and present to HKS. The selected candidates will then be informed to apply for admission to the selected course on HKS' website.
- 1.7 The deadline to apply to these scholarships is **October 11<sup>th</sup>, 2013 at 11:59 p.m.** (official Washington, DC time). **The deadline will not be extended and applications will not be accepted after the deadline.**
- 1.8 Incomplete applications will not be considered.
- 1.9 Original documentation may be requested by the OAS or the HKS at any time.

## 2. SCHOLARSHIP BENEFITS AND PROGRAM COSTS:

- 2.1. The HKS shall reduce tuition fees to US\$1,575 for each OAS scholarship recipient.
- 2.2. The scholarship awardees will be responsible for payment to HKS of the tuition cost and any costs not covered by the scholarship.

## 3. REQUIRED DOCUMENTATION TO BE SUBMITTED WITH SCHOLARSHIP APPLICATION

- 3.1 The application must include the following documents:
  - 3.1.1 Completed [OAS Scholarship Application Form](#);
  - 3.1.2 Copy of government issued identification document;
  - 3.1.3 Copy of Curriculum Vitae or Resume, without attachments;
  - 3.1.4 Copy of academic records or transcripts of completed courses;
  - 3.1.5 Copy of one letter of recommendation from a university professor or current or most recent employer that includes the letterhead of the University/Institution, the Professor's/Employer's position within the University/Institution date and signature
  - 3.1.6 One of the following proof of English proficiency:
    - 3.1.6.1 A copy of an official transcript verifying completion of studies in an English speaking university in the last five years;
    - 3.1.6.2 A copy of test of English as a Foreign Language (TOEFL) with a score of 570 or higher for the paper based test, 230 for computer-based test or 90 for internet-based test; IELTS 5.5, or the equivalent

- 3.1.7** Proof that you have sufficient funds to cover the tuition costs of \$1575 listed in article 2 above by submitting one, or a combination of the following documents:
- 3.1.7.1** a copy of a rental agreement on property showing you as the property owner;
  - 3.1.7.2** a copy of a bank statement or bank letter;
  - 3.1.7.3** a letter from employer showing monthly or yearly salary;
  - 3.1.7.4** a letter showing student loan or additional scholarship(s), grants, financial aid.

#### **4. SCHOLARSHIP SELECTION CRITERIA**

- 4.1.** The merits and overall credentials of the candidate, including his/her academic and professional background;
- 4.2.** Geographical distribution of the applicants, taking into account the greater needs of the smaller and relatively less developed economies;
- 4.3.** Applicants whose proposals portray the highest potential for impact upon return to their countries of origin; and
- 4.4.** Gender diversity.

#### **5. DUTIES AND RESPONSIBILITIES OF THE STUDENT**

- 5.1** Have unrestricted Internet access and a computer with the minimum technical specifications as indicated for each course.
- 5.2** OAS scholarships will be formally awarded only after the selected scholarship awardees have signed the Scholarship Acceptance Form, in which the awardees formally accept the scholarship and agree to its terms and conditions.
- 5.3** Scholarship awardees shall pay the tuition fees to HKS before the course starts.

#### **6. SCHOLARSHIP ELIGIBILITY REQUIREMENTS**

- 6.1** Be citizens and/or permanent legal residents of any [OAS member state](#) except the United States, as OAS scholarships are for studies at institutions outside one's country of citizenship or permanent legal residence.
- 6.2** No type of employment or commercial relationship shall be established between the OAS or the HKS and the PAEC OAS scholarship recipients. Similarly, the OAS and HKS shall not assume any type of liability, whether civil, contractual or non-contractual, during the entire scholarship period.