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EXECUTIVE SECRETARIAT FOR INTEGRAL DEVELOPMENT

REQUEST FOR PROPOSALS

OAS – Government of Chile Scholarship and Training Project for CARICOM Countries

Grant to Conduct Training: up to USD \$10,000
Proposal Submission Deadline: March 22nd, 2019

Background

The General Secretariat of the Organization of American States (GS/OAS) recognizes that education is fundamental to the development of human capital, improvement of standards of living, and the promotion of social inclusion, social justice and prosperity. Accordingly, the OAS through its Secretariat for Integral Development supports the efforts of OAS member states to expand access to inclusive and quality education.

In November 2017, the Government of Chile, within the framework of its policy of international cooperation for development, made a financial contribution to the OAS to establish a Scholarship and Training Project for Caribbean Community (CARICOM) countries.

Objective

The expressed aim of the Project is to strengthen CARICOM's capabilities through courses and certified training programs in the areas of disaster risk management and climate resilience.

Phase II Project Approach:

In Phase I of the Project, more than 360 scholarships were granted to citizens of the Caribbean between July and December in 2018. In an effort to achieve even greater impact and offer continued support to human capacity development in Caribbean member States of the OAS, the OAS is continuing with Phase II of the Project, considering:

- The great demand for the training offered as proven by the vast number of citizens who have expressed interest in the Project and by the number of scholarships applications received;
- The need for quality education and financing of education in the Caribbean;
- The positive impact the trainings have on scholarship recipients, communities and countries;
- The continued support by the International Cooperation Agency of Chile / Government of Chile;
- The SEDI Strategic Plan and the Inter-American Program for Sustainable Development; and
- The Project's alignment to the achievement of the Sustainable Development Goal (SDG), specifically *Goal #1: Quality Education; Goal #6: Clean Water and Sanitation; Goal #11: Sustainable Cities and Communities; and Goal #13: Climate Action.*

The OAS is seeking cost-effective, innovative education and training opportunities to Caribbean citizens involved in the recovery efforts of a disaster at the national and community levels and with the aim of reducing the vulnerability of communities to climate-related hazards, build their resilience, and ultimately to contribute to sustainable development.

Noting the aligned missions of the community colleges and universities and the need for financing of education in the Caribbean, the OAS is pursuing collaboration with the community colleges and universities in the Caribbean to offer 1-2 weeks of customized training that would equip its respective citizens with the knowledge and practical skills needed to inspire, lead and manage efforts to strengthen disaster risk management, adaptation to climate change, and building climate resilience at the national and regional levels.

Proposal Request:

The OAS is requesting proposals from community colleges and universities in the Caribbean that can provide training in one, or a combination of, the areas listed below:

- | | |
|--------------------------------|---|
| 1. Plumbing | 16. Hurricane proof Roofing |
| 2. Quantity Surveying | 17. Carpentry and Joinery |
| 3. Engineering and Maintenance | 18. Building Services and Trades |
| 4. Innovation in Agriculture | 19. Welding |
| 5. Electrical Installation | 20. Water Quality Monitoring |
| 6. Masonry | 21. Compressor Electrics |
| 7. Construction Technology | 22. Electrical Safety Training |
| 8. Agribusiness Management | 23. Modern Maintenance Management |
| 9. Business continuity | 24. Reading and Evaluating technical Blue Prints and Schematics |
| 10. Tiling | 25. Laboratory Technology |
| 11. Building Inspection | 26. Flood Mitigation |
| 12. Emergency Medical Services | 27. Medical Technology |
| 13. Land Surveying | |
| 14. Fire and Safety Protection | |
| 15. Medical Equipment Repair | |

Within the parameters of the agreement with the Government of Chile, the proposals submitted should not be more than 10 pages, with the following content, and in the following order:

1. The name and brief background of institution offering the training;
2. The institution's commitment to offering the training;
3. The name, with supporting CV included as an annex in the Proposal, of the individual(s) who will lead the institution's role in offering the training;
4. The name and description of the course and/or areas to be covered, with the supporting curriculum / course content included as an annex in the Proposal;
5. The hands-on / practical aspects that will be provided during the training;
6. The experience of the institution in offering the specific or similar training being proposed (number of citizens trained previously, duration of the training, assessment of evaluation of the training, among others);
7. Modality of the training (online, onsite or semi-distance);
8. Number of citizens expected to be trained (range of 25 – 50 or more, if financially feasible);
9. The location, dates and details;
10. Description of how the institution will implement the training including the recruitment and/or selection of participants, dissemination of information and materials, venues, and schedule;
11. The expected outcome of the training;
12. The type of certification that will be provided to participants;
13. Description of how the participants will be evaluated;
14. Description of how the participants will be monitored at least 3-6 months after completing the training;
15. Cost to offer the training with total cost of no more than USD \$10,000; and
16. The institution's commitment to co-financing the training, in-cash or in-kind.

Selection Criteria and Supporting Documents

To ensure equity in the Project, at least one institution will be selected per country. The following selection criteria will be applied to evaluate proposal:

1. The merits and overall content of the proposal;
2. Portrayal of potential impact of the training to participants, community and country;
3. Proposals with training that can create options to generate more economical opportunities for citizens;
4. The practical component of the training;
5. Proposals that allow maximum utilization of the Project funds;
6. Proposals offering co-financing, in-cash or in-kind, from institutions.
7. The training that reaches a wide audience;
8. Proposals with training start dates between May and July 2019. *Training start dates in the first three weeks of May 2019 will be strongly considered to allow internal reporting deadlines.*

If selected, the following is the proposed timeline:

Date	Activity
By March 22, 2019	The OAS receives proposals from institutions.
March 29, 2019	OAS reviews proposals to determine eligibility <i>During this week the OAS may call to verify information presented, if necessary</i>
April 5, 2019	OAS informs institutions of selection and proposes Memorandum of Understanding to solidify collaboration.

The OAS foresees the implementation of the collaboration as follows:

1. The OAS and the institution sign a Memorandum of Understanding;
2. The OAS and the institution launch a call for applications on respective websites;
3. The OAS and the institution disseminate the call widely through various networks;
4. The applicants apply through the OAS Fellowship Management System;
5. The OAS shares electronic applications with institution to review for eligibility;
6. The Institution provides the OAS with the list of eligible candidates for the OAS' approval;
7. The OAS informs the selected candidates of the scholarship offer;
8. The OAS provides the institution with the final list of scholarship recipients; and
9. The institution provides an invoice to the OAS to receive the funds.

Training Budget:

When preparing the budget, please note:

1. Estimated budget should be delivered using the model below;
2. Figures must be in U.S. dollars;
3. All expenses associated with the implementation and execution of the training must be stated, including those to be financed by the OAS and those provided by the participating institutions (herein referred to as in-cash and in-kind); and
4. The "Expense Details" column must inform of how each expense supports the implementation of the training.

OAS-CHILE PROJECT TRAINING BUDGET				
Type of Expense	Estimated Cost	Amount Requested	In-Cash or In-Kind Contribution	Expense Details
Expense 1.1: Course fee	\$	\$	\$	
Expense 1.2: Facilitator's fee	\$	\$	\$	
Expense 1.3: Participant's transportation fee	\$	\$	\$	
Expense 1.4: Study materials	\$	\$	\$	
Expense 1.5: Others	\$	\$	\$	
GRAND TOTAL		\$	\$	

For successful institutions, payments will be made through a signed Memorandum of Understanding between the OAS and the institution. Institutions should ensure that it has the capacity to sign an agreement and receive funds from the OAS. Participating institutions are responsible for making payments and distributing funds to participants.

Expected Outcomes:

Providing access to training is central to the OAS approach to supporting capacity building and promoting knowledge building throughout the Hemisphere. By committing to provide the training, your institution is:

1. Supporting innovative and sustainable financing for resilience building and sustainable development in the Caribbean.
2. Offering more customized courses to meet specific training needs of each country.
3. Investing and contributing to the economic and education resilience of Caribbean citizens, environment, communities, and countries.
4. Supporting activities that generate economic growth and sustain development in the Caribbean.

Please submit the proposal no later than March 22, 2019 to Ms. Nichole Duncan, Project Manager, at nduncan@oas.org with a copy to scholarships@oas.org.