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SAF/DP/028/17

June 9, 2017

Ref.: BID 05/17 – Capital lease financing for information technology equipment, software and associated professional services for The General Secretariat of the Organization of American States.

To Whom It May Concern:

The General Secretariat of the Organization of American States (GS/OAS), through its Department of Procurement Services (DP), cordially invites you to participate in the above referenced bidding process.

Please find attached the Request for Proposal (RFP) for Bid 05/17, which includes the instructions for the preparation and submission of the proposals, the rules that govern the bidding process, the Terms of Reference, and the Terms and Conditions of the Contract.

All proposals must be received by the GS/OAS no later than close of business (“COB”) **5:30 p.m. EST on June 27<sup>th</sup>, 2017.**

This invitation and the attached RFP are also being posted on the OAS Web Site ([www.oas.org](http://www.oas.org)) under Procurement, UN Development Business ([www.devbusiness.com](http://www.devbusiness.com)) and dgMarket ([www.dgmarket.com](http://www.dgmarket.com)).

We appreciate in advance your giving consideration to this invitation, and look forward to receiving your proposal.

Sincerely,



Alex P. Grahammer

Director

Department of Procurement Services