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United States of America

Organization of American States

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www.oas.org

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SAF/DP/056/14

September 25, 2014

Ref.: BID 16/14 – Administrating Services of the
GS/OAS Self-Insured Health Care Plan

To Whom It May Concern:

The General Secretariat of the Organization of American States (GS/OAS), through its Department of Procurement (DP), cordially invites you to participate in the above referenced bidding process.

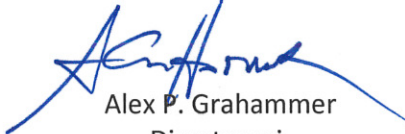
Please find attached the Request for Proposal (RFP) for Bid 16/14, which includes the instructions for the preparation and submission of the proposals, the rules that govern the bidding process, the Terms of Reference, and the Terms and Conditions of the Contract.

All proposals must be received by the GS/OAS no later than close of business ("COB") **5:30 p.m. EST on October 23rd, 2014.**

This invitation and the attached RFP are also being posted on the OAS Web Site (www.oas.org) under Procurement, the UN Development Business Site (www.devbusiness.com) and dgMarket Site (www.dgmarket.com).

We appreciate in advance your giving consideration to this invitation, and look forward to receiving your proposal.

Sincerely,


Alex P. Grammer
Director a.i.
Department of Procurement