

**CALL FOR APPLICATIONS**  
**CARICOM Fellowship**

**1) Objective:**

To offer an opportunity for young legal professionals from Caribbean OAS Member States to understand and apply the mechanisms of protection of the inter-American system of human rights.

**2) Program:**

The fellow will support the work of the Monitoring Section 3 of the ES/IACHR, under the supervision of specialists and Section coordinator during the period of the fellowship.

**3) Duration:**

The fellowship will be for an 11 (eleven) month term.

**4) Duties:**

- Research of the human rights situation in specific countries and the preparation of the respective reports.
- Monitoring of the human rights situation in the Caribbean region.
- Support the preparation of annual, thematic, and country reports, particularly on human rights in the Caribbean.
- Preparation of memos and other documents for hearings, working meetings and visits of the Commission.
- Preparation of summaries, briefings and other documents for hearings, working meetings, and visits of the ES/IACHR.
- Collaboration in initiatives related to the promotion and dissemination of the inter-American system of human rights.
- Draft letters, press releases or other statements related to the human rights situation in the Caribbean.
- Other assigned activities related to the purpose of the Fellowship.

**5) Criteria:**

- Be a citizen of any of the following countries: Antigua and Barbuda, Bahamas, Barbados, Belize, Dominica, Grenada, Guyana, Haiti, Jamaica, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Suriname, Trinidad and Tobago.
- Have the necessary devices and technological services to work remotely, including a stable internet connection that allows video calls.
- Advanced proficiency in English. Proficiency in Spanish is a strong advantage. Knowledge of Portuguese or French is considered an advantage.
- Degree in law from an officially recognized university (attach copy).
- Law degree issued within the past 7 (seven) years from the deadline of the application process.
- Professional or educational experience in human rights.

**6) Required documents for consideration of applications for this fellowship:**

- Curriculum vitae.
- Copy of the Law degree issued within the last 7 (seven) years from the deadline of the application process.
- One letter of recommendation (academic or professional).
- Language level certificate (if not available, attach an explanatory note). No language certificate is necessary if English is your native language. Please attach a certificate to attest your proficiency in other languages.
- A cover letter stating your qualifications vis-a-vis the position requirements and indicating why your profile is a good fit.

Note: All documents required for the fellowship can be submitted in Spanish, English, French, or Portuguese. Only simple copies of the original documents are required; they do not need to be translated or legalized. Letters should be addressed in general to the Executive Secretariat of the Inter-American Commission on Human Rights.

Subject to the discretion of the IACHR, finalists will be asked to answer additional questions and have an interview with the Executive Secretariat team.

**7) Benefits:**

- The ES/IACHR provides a stipend of US \$3,200.00 per month for the duration of the fellowship. With said stipend, the fellowship recipient is responsible for and required to purchase health coverage of his/her/their choice for the duration of the fellowship and must formally prove said purchase to the Executive Secretariat of the IACHR.
- The ES/IACHR will award a certificate of participation in the fellowship program to those who satisfactorily complete the full period of the fellowship.
- The fellowship recipient may participate in person in the SE/IACHR's promotional activities, depending on the availability of resources.

**8) Responsibilities of the person selected to begin the fellowship:**

- The selected person must formally accept the fellowship in writing to the Inter-American Commission on Human Rights, confirming his/her/their complete availability to begin the fellowship work remotely, with full dedication.
- In the event that the fellowship has been accepted, but for any justifiable reason cannot be completed, the Inter-American Commission on Human Rights must be notified immediately so that it can decide on the appropriate actions to be taken and make the necessary arrangements.
- It is the responsibility of the person selected to have the necessary technological means to begin the fellowship remotely on the date established by the IACHR.
- In case of resignation, cancellation or termination of the fellowship after the program has begun, without presenting sufficient evidence of the cause to the SE/IACHR, the SE/IACHR must be reimbursed in full for all expenses incurred on his/her/their behalf.

**9) Application and selection:**

- Applications must be received no later than May 24, 2024, at 17:30 (EST) Washington, D.C., [exclusively through this link](#).
- Applications submitted by other means, incomplete applications and/or applications received after the deadline will not be considered.
- Subject to discretion, applicants may be requested to supplement their application forms with additional information.
- The IACHR will decide on a short list of applicants, of no more than 5 (five), who shall be invited for an interview by videoconference. After the interviews, the selected person will be notified accordingly.
- The result of the fellowship selection will be informed by e-mail to each applicant before the start date of the fellowship.
- The IACHR is responsible for interpreting the rules established in these Terms of Reference and for making the final decision as to the person selected for the Fellowship.
- Any inquiries can be directed to: [CIDHMonitoreo@oas.org](mailto:CIDHMonitoreo@oas.org)

**Diversity Policy:** *The Inter-American Commission on Human Rights is committed to diversity and inclusion, as well as equal opportunities for all candidates. We embrace diversity based on gender, sexual orientation, ethnic-racial origin, nationality, age, education, disability and religion. We encourage women, lesbian, bisexual, trans and intersex (LBTI), Indigenous, Afro-descendant and tribal people, or people with disabilities to apply.*