

**PRELIMINARY SCHEDULE OF EVENTS**

**THIRTY FIFTH MODEL OAS GENERAL ASSEMBLY FOR UNIVERSITIES**

**OF THE HEMISPHERE - 35 ° MOEA**

**April 22-24, 2020**

**Xalapa, Veracruz, Mexico**

**ORGANIZED BY**

**THE OFFICE OF THE ASSITANT SECRETARY GENERAL**

**OF THE**

**ORGANIZATION OF AMERICAN STATES (OAS)**

**&**

**THE EURO HISPANOAMERICANA UNIVERSITY**

**TUESDAY, APRIL 21**

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| **TIME** | **ACTIVITY** | **PLACE** |
| **During the day** | Delegations arrive from their respective countries and proceed to their hotels.  |   |
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**WEDNESDAY, APRIL 22**

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| **9:00 AM – 11:00 AM** | Registration of delegations and delivery of badges. Photos of each delegation will be taken by the Communications Center’s photographer.  |  |

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| **PRELIMINARY GUIDANCE SESSION FOR THE ELECTED AUTHORITIES OF THE 35TH MOAS** |
| **10:30 -11:00 AM** | Meeting with Committee Experts  |   |
| **11:00 AM – 12:00 PM** | Orientation session for the elected authorities of the 35 MOAS and the MOAS Program Coordinator, Victoria Abalo |   |
| **12:00 PM** | Lunch |   |
| **1:00 PM** | Delegations arrive at the Auditorium for the opening ceremony |   |

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| **OFFICIAL OPENING CEREMONY OF THE OAS GENERAL ASSEMBLY OF THE 35TH MOAS** |
| **TIME** | **ACTIVITY** | **PLACE** |
| **1:45 PM – 2:45 PM** | * National Anthem of Mexico (children’s choir)
* Welcome remarks from the Rector of the Euro Hispanoamericana University, Dr. Ruth María Rodríguez.
* Remarks by the Secretary of Foreign Affairs of Mexico, Marcelo Ebrard (TBD).
* Remarks by Ing. Cuitláhuac García Jiménez, Governor of the State of Veracruz (TBD).
* Remarks by the OAS Assistant Secretary General, Nestor Mendez.
* End of the ceremony. The 35 MOAS for Universities approach the main table
 | Auditorium  |
| **OPENING OF THE SESSIONS OF THE PREPARATORY COMMITTEE OF 35th MOAS FOR UNIVERSITIES** |
| **2:45 PM – 3:00 PM** | * Welcoming Remarks by the MOAS Secretary General (3 min.)
* Opening remarks by the MOAS Chair (5 min.)
 | Auditorium  |
| **3:00 PM –  3:20 PM** | **first session of the moas preparatory commiTTEE*** Roll Call by Committee Secretary; establishment of quorum by the MOAS Chair.
* Establishment of Order of Precedence of delegations by lottery.
* Approval of the Modus Operandi of the MOAS session (reading Art. 44-47, Art. 49, Art. 54-56 of the MOAS Rules of Procedure- Working Groups Format).
* Possible additions to the 35 MOAS Agenda of Topics.
* Approval of the MOAS Agenda.
* Approval of the MOAS Calendar.
* End of the session.
 | Auditorium  |
| **SESSIONS OF THE MOAS PREPARATORY COMMITTEES** |
| **3:20 PM**  | **Coffee break.** Delegates go to their assigned rooms to start the sessions of the four (4) MOAS Preparatory Committees.  | See last page for MeetingRoom locations  |
| **FIRST SESSION OF THE COMMITTEES** |
| **3:35 AM – 5:00  PM** | * Opening remarks by the Committee Chair.
* Introduction of the Committee Officers and Staff (Vice Chair, Committee Secretary, Experts and Monitors.)
* The Chair reads the instructions for the process of selecting the perspectives on the assigned topic and the functioning of the working groups.
* ***In the General Committee***, the Chair will provide instructions on the GET and the process for discussing and developing the Declaration.
* Presentations by the Experts on the agenda of topics (max 10 minutes).
* General speeches by delegates, according to the Order of Precedence (max 1 minute per delegate).
* Selection of the Best General Speech by the Committee Expert.

***\*first session of the get:**** *The* ***Vice Chair of the General Committee*** *opens the first session of the GET and the electoral process is carried out to elect the Chair and Vice Chair of the GET.*
* *Presentation by the Expert on the topic of the Declaration (maximum 10 minutes) (If applicable).*
* *General Statements by delegates, according to the Order of Precedence (max 1 minute per delegate).*
 | In each of the rooms assigned to the Committees  |
| **5:00 PM** | End of the first session of the 35 MOAS.  |   |
| **5: 00-6: 45** | Arts and craft and food festival showcasing Mexican Culture. |   |
| **7 : 0 0 PM - 8 : 0 0 PM** | Welcome Cultural Show Welcome cultural celebration for the participants of the 35 MOAS |   |
| **8:00 PM** | Private dinner offered to OAS delegation and high level authorities  |   |

**THURSDAY APRIL 23**

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| **SECOND SESSION OF THE COMMITTEES** |
| **8: 0 0 AM - 9 : 3 0 A M** | * Delegates debate and “brainstorm” to determine the perspectives on the topic (maximum 5), which will be discussed in the working groups. The maximum number of working groups per Committee is five (5) and each will issue a resolution.
* ***In the GET*** *delegates will develop at least 1 perspective, a maximum of 3, according to the number of delegates. For one perspective, 1 working group will be formed. This group will draft the preamble and declarative clauses that will be consolidated to form the “Declaration of Xalapa.”*

 | In their respective rooms |
| **9:30 AM - 9:45 AM** | Break- snacks and cookies |   |
| **9 : 45 AM -12: 3 0 PM** | * **At 9:45 AM:** Conclusion of the discussion on topic perspectives and working group distribution. The Chair reads the list of delegates composing each group. Students go to their assigned rooms.

**WORKING GROUPS**Discussions begin in the Working Groups. | In their respective rooms.See final table for rooms assigned to work groups. |
| **12:30 PM - 1 : 30 PM**  | LUNCH FOR THE REGISTERED PARTICIPANTS OF THE 35 MOAS | Rooms assigned for lunch |
| **1:30 PM - 4: 0 0 PM**  | * **WORKING GROUPS.** Discussions continue in the Working Groups. At this stage, **delegates must begin drafting the operational and preamble clauses** that will make up the resolutions of each of the Working Groups.
 | In their respective rooms  |
| **4:00 PM - 4: 1 5 PM**  | Break - snacks and cookies |   |
| **4:15 PM - 5:00 PM** | **FINAL MEETING OF WORKING GROUPS**Delegates **must finish drafting the operational and preamble clauses** that will make up the resolutions of each of the Working Groups and **these should be reviewed by the Experts present in the room.** * **At 4:30 PM:** Delivery of the Draft Resolution written by each of the Working Groups to the Committee Secretaries for presentation to the full Committtee (Resolutions will be projected on the screen).
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***At 4:3 0 PM - In the GET:*** *The draft “Declaration of Xalapa” should be ready for discussion next day.*  |    |
| **5:00 PM - 6:00 PM**  | **MOAS COORDINATION MEETING**Working meeting with MOAS authorities, General Secretariat and Communication Center. (Compilation of all draft resolutions and declaration). |   |
| **5:45 PM** | Presentation of the University’s Youth Orchestra  |   |

**FRIDAY APRIL 24**

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| **THIRD SESSION OF THE COMMITTEES** |
| **TIME**  | **ACTIVITY** | **PLACE** |
| **8:00 AM - 10 :00 AM** | Committee Secretaries must ensure that the draft resolutions and the Declaration are projected on the screens in each Committee. Delegates can start discussing the resolutions. **In the General Committee :*** Presentation of the draft Declaration by the Chair of the GET *(which returns to the GET to include adjustments).*
* Debate of draft resolutions in the General Committee.

**In the other Committees :*** Debate of draft resolutions.
* **At 11:00 AM:** Secretaries read the instructions on the electoral process (10 minutes).
	+ Distribution of **electoral nomination forms for candidates who wish to run** for Chair or Vice Chair (2021 MOAS Authorities). (5 minutes).

***In the GET:****The draft Declaration returns to the GET for the incorporation of changes, proposals or suggestions made by the General Committee, and the final version of the Declaration is discussed.* | In their respective rooms  |
| **10: 00 AM - 10:15 AM** | **Break** - snacks and cookies* Negotiations of the draft resolutions to be discussed in the respective Committees.
* **Election campaigns** (\*\* Not applicable in the case of GET \*\*).
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| **FOURTH SESSION OF THE COMMITTEES** |
| **10:15 AM - 12:15 PM**  | * Debate of draft resolutions.
* **At 12:00 PM, final debate and voting on draft resolutions** in all the Committees.
* Approved resolutions should be sent by email to moas@oas.org.

Committee Secretaries and Chairs must collect the memory sticks (USB) with the final version of the resolutions and deliver them to the MOAS Coordinator* ***The GET*** *must approve the Declaration by consensus before its presentation at the First Plenary Session of the General Assembly.*
 | In their respective rooms  |
| **12:15 PM - 1:15 PM**  | LUNCH FOR REGISTERED PARTICIPANTS OF THE 35 MOAS |  Rooms assigned for lunch  |
| **FIFTH SESSION OF THE COMMITTEES** |
| **1:15 PM – 2:15 PM** | * The Chair receives the nomination forms for Chair and Vice-Chair of each Committee. The General Committee will only elect its Vice Chair.
* Committee Secretary announces the names of the candidates.
* Speeches by the candidates (1 minute each).
* **Election of 2021 MOAS Chair and Vice Chair**
* Closing remarks by Committee Authorities (5 min.)
 | In their respective rooms  |
| **2:15 PM** | All delegates and professors go to the auditorium to participate in the plenary sessions |   |

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| **PLENARY SESSIONS OF THE 35th MOAS FOR UNIVERSITIES OF THE HEMISPHERE** |
| **TIME**  | **ACTIVITY** | **PLACE** |
| **2:30 PM - 2:45 PM**  | **OPENING SESSION OF THE THIRTY-FIFTH MODEL OAS GENERAL ASSEMBLY** * Opening remarks by the the MOAS President (3 min.).
* Adoption of the Agenda of the Plenary Sessions of the Model OAS General Assembly (5 min).
* Presentation of courtesy resolutions or declarations to be included in the Agenda (They must have been presented to the MOAS President prior to this session) (5 min).

  |  Auditorium  |
| **2:45 PM - 3:30 PM**  | **FIRST PLENARY SESSION*** The MOAS President reads the Draft Declaration submitted by its Special Working Group (GET)
* Debate among the Heads of Delegation on the Xalapa Declaration.
* Discussion of resolutions that have been submitted to the General Assembly by any of the Committees, and / or courtesy statements that would have been incorporated into the Agenda during the inaugural session of the Model General Assembly.
* Adoption of the resolutions approved by the 4 Committees during the preparatory sessions for the Model General Assembly.
 | Auditorium  |
| **3:30 PM - 4:15 PM**  | **SECOND PLENARY SESSION*** Presentation of the candidates for MOAS Secretary General of 36 MOAS and speeches by the candidates (1 minute per candidate).
* **Election of the Secretary General for 36th MOAS in 2021.**
* Presentation of the candidates for the 36th MOAS President and speeches by the candidates (1 minute per candidate).
* **Election of the President for the 36th MOAS in 2021.**
* Presentation of the report by the 35th MOAS Secretary General on the work of the MOAS.
* Closing remarks by the President of the 35 MOAS for Universities.
 | Auditorium  |

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| **CLOSING CEREMONY OF THE 35th OAS GENERAL ASSEMBLY MODEL FOR UNIVERSITIES OF THE HEMISPHERE** |
| **4:15 PM – 4:35 P M**  | * Representative of the National Office of the OAS in Mexico (TBC)
* Closing remarks by a High Representative of the Government of Mexico
* Awards for Outstanding Head Delegate Statement
* Distribution of Certificates of Participation to MOAS authorities , and to the Chiefs of delegation, by the Rector of Euro University, Dr. Ruth María Rodríguez Perez and MOAS Program Coordinator of the Office of the OAS Assistant Secretary General, Victoria Abalo .

  | Auditorium  |
| **4:35 PM - 4:55 PM** | Official Photo of the 35th MOAS for Universities of the Hemisphere.  |   |
| **5:00 PM** | End of the 35th MOAS for Universities |   |

**FOOD PLACES NEAR THE UNIVERSITY**

**LOCATION OF MEETING ROOMS FOR THE 35TH MOAS**

The 35 MOAS will be held at the **Euro Hispanoamericana University, Pradera Campus,** which is located in Xalapa, Veracruz, Mexico

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| **Activity | Committee** | **Assigned room** |
| Registry of delegations |   |
| Orientation session for the authorities  |   |
| Opening Ceremony 35 MOAS |   |
| General Committee (GC) |   |
| Working Groups (CG) |   |
| Special Working Group (Declaration of Xalapa) |   |
| Committee on Legal and Political Affairs |   |
| Working Groups (CAJP) |   |
| Committee on Hemispheric Security (CSH) |   |
| Working Groups (CSH) |   |
| Inter-American Council for Integral Development (CIDI) |   |
| Working Groups (CIDI) |   |
| MOAS General Secretariat |   |
| Communication center |   |
| Closing Ceremony |  |