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United States of America

Organization of American States

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**FORTY-THIRD REGULAR SESSION
OF THE OAS GENERAL ASSEMBLY
June 4 to 6, 2013
La Antigua Guatemala, Guatemala**

INFORMATION BULLETIN

Delegations may download the documents from the website:
www.oas.org/43aq



1. Venue of the General Assembly:

The forty-third regular session of the General Assembly of the Organization of American States will be held from June 4-6, 2013, in La Antigua Guatemala, Guatemala. The meetings will take place in Hotel Casa Santo Domingo, located at 3a Calle Oriente No. 28 "A", La Antigua Guatemala, Guatemala.

2. National Coordination Office:

Ambassador Carlos Raúl Morales Moscoso
Vice Minister of Foreign Affairs
General Coordinator
Forty-Third Regular Session of the General Assembly
[E-mail: coordinaciongeneral43agoea@minex.gob.gt](mailto:coordinaciongeneral43agoea@minex.gob.gt)

3. Accommodation:

The Ministry of Foreign Affairs of Guatemala, through the National Coordination Office, has selected two hotels:

Hotel	Rate US\$*	Website
Hotel Casa Santo Domingo	Standard room: US\$150 Suite 1: US\$189 Suite 2: US\$295	www.casasantodomingo.com.gt
Hotel Camino Real	Suite 1: US\$189 Suite 2: US\$295	www.caminorealantigua.com.gt

The Government of Guatemala will defray accommodation costs for three nights only, from June 4 to 6, 2013, for the Heads of Delegation of the member states. The National Coordination Office has also blocked off three additional rooms per delegation for each of the selected hotels, which should be confirmed by the Accommodation Committee of the National Coordination.

Each participant must pay the hotel bill directly (accommodation, mini bar, laundry, international phone calls, and any other expenses incurred), following normal hotel procedures.

To make hotel reservations, official delegations must fill in all sections of the **ACCOMMODATION AND TRAVEL DATES** form, available at the following link: www.43asambleaoea.gt and remit it electronically to:

Accommodation Committee:

Ms. Ileana Polanco

E-mail address: hoteles43agoea@minex.gob.gt

Reservation requests will only be confirmed if they come with a currently active credit card number and expiration date.

Each delegation, without exception, must indicate its accommodation requirements by May 10, 2013. After that date, the Ministry of Foreign Affairs will be unable to guarantee the availability of rooms and special rates arranged with the hotels selected for the General Assembly, and its block reservations will be canceled automatically.

Additional hotels: Reservations in other hotels must be arranged through the Accommodation Committee of the National Coordination. Basic information regarding other hotels may be found at: www.43asambleaoea.gt

4. Infodesk:

In each of the official hotels, there will be an information desk at which participants can obtain further details regarding transportation routes and departure times, the General Assembly venue, hours for registration and late accreditation, and general information on the city of La Antigua Guatemala.

5. Luggage labels:

All delegations are asked to use the luggage labels that the OAS will provide in advance, in order to facilitate arrival and departure procedures in Guatemala City.

6. Requirements for entering and leaving the country:

The following link: www.43asambleaoea.gt provides information on visa requirements for entry into Guatemala.

7. Arrival at the airport:

The Government of Guatemala will dispatch officials to welcome official delegations at Guatemala City's "La Aurora" International Airport.

8. Transportation:

From June 4 to 6, the Government of Guatemala will provide transportation for Heads of Delegation. On those same dates, it will also provide collective transportation for all delegates: (a) from the airport to the officially designated hotels and (b) from the official hotels to the General Assembly venue, and vice versa. Routes and timetables will be posted in due course.

Bus transportation will be provided for Heads of Delegation and delegates to the official events in La Antigua Guatemala.

9. Accreditation:

Delegations, observers, and special guests must send their letters of accreditation in PDF format, by email only, to the following address:

Office of the General Assembly Secretariat

E-mail: coordinacionag@oas.org

10. Registration of participants:

Once delegations have completed their accreditation process, they must register on line at: www.oas.org/43ag/. The on-line registration form will be posted as of **April 1, 2013**, and it must be completed by **May 24, 2013**.

I.D.s will be handed out from June 1, 2013 at Hotel Casa Santo Domingo, La Antigua Guatemala, between 8:30 a.m. and 5:30 p.m.

For security reasons, I.D.s will be required for all General Assembly activities. The delegations and other participants are asked kindly to present a copy of their official credentials when registering.

11. Working languages and documents:

The General Assembly working meetings will be conducted in the official languages of the Organization: Spanish, English, French, and Portuguese, for all of which simultaneous interpretation will be provided. Since greening measures will be in effect and **the printing of documents will be limited**, participants are requested to keep their documents during all meetings. Delegations are kindly urged to download General Assembly documents from: www.oas.org/43ag/.

12. Electricity:

The electric current is 110 volts AC, 60 cycles.

13. Further information:

For any further queries regarding the forty-third regular session of the General Assembly, please visit the www.oas.org/43ag/ website or call the following telephone number in Washington, D.C.: (202) 458-3670.