



17th St. & Constitution Avenue N.W.
Washington, D.C. 20006
United States of America

Organization of American States

P. 202.458.3000
www.oas.org



**FORTY-FIRST REGULAR SESSION
OF THE OAS GENERAL ASSEMBLY
June 5 to 7, 2011
San Salvador, El Salvador**

INFORMATION BULLETIN

The delegations can obtain the documents from the website: www.oas.org/41ag

1. Venue of the General Assembly:

The forty-first regular session of the General Assembly of the Organization of American States will be held from June 5-7, 2011, in San Salvador, El Salvador. The meetings will take place in the International Convention Center (Centro Internacional de Ferias y Convenciones - CIFCO), located at *Avenida Revolución No. 222, Colonia San Benito, San Salvador, El Salvador*.

2. National Coordination Office:

Ms. Tania Molina

Chief of Staff of the Ministry of Foreign Affairs and National Coordinator of the forty-first regular session of the General Assembly
coordinadoranacional41AGOE@ree.gob.sv

Ambassador José Roberto Batista

Director General of Protocol and Procedures and Deputy National Coordinator of the forty-first regular session of the General Assembly
coordinadornacionaladjunto41AGOE@ree.gob.sv

Tel. 2231 2934 / Fax: 2289-4513
direccionejecutiva41AGOE@ree.gob.sv

3. Accommodation:

Through the National Coordination Office, the Ministry of Foreign Affairs has designated **Hotel Sheraton Presidente** as the hotel for Heads of Delegation and members of their official delegations.

Hotel	Rate (in US\$*)	Website
Sheraton Presidente Ave. La Revolución Colonia San Benito Tel. (+503)2283-4000 (+503)2283-4020	US\$ 180 + 18% (13% VAT + 5% tourism tax)	www.sheraton.com/sansalvador

The Government of El Salvador will defray accommodation costs for three nights only, from June 4 to 7, 2011, for the Heads of Delegation of the member states. The National Coordination Office has also reserved three additional rooms per participating delegation at the Hotel Sheraton Presidente. Those reservations must be confirmed with the Accommodation Committee.

Official delegations must fill in all sections of the **ACCOMMODATION AND TRAVEL DATES** form, available at the following link: <http://www.oas.org/es/41ag/FORMULARIOALOJAMIENTOYDATOSDEVIAJE.doc> and send it electronically to:

Accommodation Committee:

Attention: **Carmen Dolores Paredes**

E-mail address: Alojamiento41AGOEA@rree.gob.sv

Telephone: (503) 2231-2957

Each participant will pay his or her hotel bill directly prior to departure, in accordance with the usual hotel procedures. **Reservation requests will only be confirmed if they come with a currently active credit card number** and expiration date.

Each delegation, without exception, must indicate its accommodation requirements by MAY 6, 2011. After that date, the Ministry of Foreign Affairs will be unable to guarantee the availability of rooms and special rates arranged with the hotels selected for the General Assembly, and its block of reservations will be canceled automatically.

Additional hotels: Reservations in other hotels must be arranged directly with each hotel. Basic information regarding other hotels may be found at: http://www.oas.org/en/41ga/Hoteles_Adicionales_sugeridos_por_el_Pais_Sede_ENG.doc

Each participant must pay his or her hotel bill (lodging, consumption, and extras) directly prior to departure.

4. Infodesk:

In each of the official hotels, there will be an information desk at which participants can obtain further details regarding transportation routes and departure times, the General Assembly venue, hours for registration and late accreditation, and general information on the city of San Salvador.

5. Luggage labels

All delegations are asked to use the luggage labels that the OAS will provide in advance, in order to facilitate arrival and departure procedures in San Salvador.

6. Requirements for entering and leaving the country

The following link: http://www.oas.org/en/41ga/Requisitos_de_entrada_a_El_Salvador_Eng.doc contains information on visa requirements for entering El Salvador.

Vaccination against Yellow Fever: People coming from, or who have spent more than 10 days in Brazil, Bolivia, Colombia, Ecuador, Guyana, Peru, Venezuela, Paraguay, or the African continent must be vaccinated against yellow fever at least 10 days prior to their journey.

For further information regarding vaccination, please call (503) 2205-7164/ 2205-7318 at the Health Surveillance Directorate of the Ministry of Health of El Salvador.

7. Arrival at the airport

The Government of El Salvador will dispatch officials to welcome official delegations at El Salvador's International Airport.

8. Transportation

From June 5 to 7, the Government of El Salvador will provide transportation for Heads of Delegation. On those same dates, it will also provide collective transportation for all delegates: (a) from the airport to the officially designated hotels for the delegations; and (b) from the official hotels for delegations to the General Assembly venue, and vice versa. Routes and timetables will be posted in due course.

9. Accreditation

Delegations, observers, and special guests are also asked to send their credentials and any other correspondence regarding the General Assembly to the OAS Secretary General at the following address:

Office of the General Assembly Secretariat

E-mail: coordinacionag@oas.org

Fax: (202) 458-3929

17th Street and Constitution Avenue, N.W.

Washington, D.C. 20006

10. Registration of participants

Once delegations have completed their accreditation process, they must register online at: www.oas.org/41ag. The on-line registration form will be posted as of **March 21, 2011**, and it must be completed and sent to the OAS General Secretariat by no later than **May 20, 2011**. The dates for registering at OAS headquarters (Washington, D.C.) will be announced in due course.

I.D.s will be delivered in El Salvador. For security reasons, they will be mandatory for attendance at all General Assembly activities. The delegations and other participants are asked kindly to present a copy of their official credentials when registering.

Late registration of official delegations and the delivery of I.D.s will take place from 8:30 a.m. on Thursday, June 2, 2011 at the Salón de Honor in the CIFCO Convention Center, Avenida La Revolución No. 222, Colonia San Benito, San Salvador.

11. Working languages and documents

The General Assembly working meetings will be conducted in the official languages of the Organization: Spanish, English, French and Portuguese, for all of which simultaneous interpretation will be provided. Since greening measures will be in effect and **the printing of documents will be limited**, participants are requested to keep their documents during all meetings. Delegations are kindly urged to download General Assembly documents from: www.oas.org/41ag.

12. Further information:

All inquiries regarding the forty-first regular session of the General Assembly should be communicated to Washington, D.C, by calling (202) 458-3670, or visiting the website: www.oas.org/41ag.