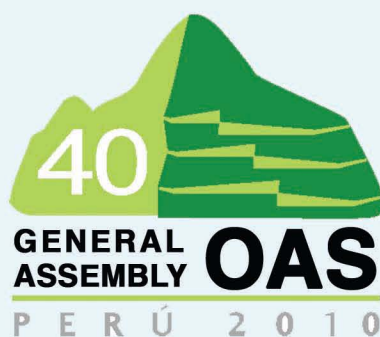




Organization of
American States

PRESS MANUAL



Peace, Security and Cooperation
in the Americas

Lima, Peru June 6 - 8, 2010



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1. General Information

1.1. Official Program

The Fortieth Regular Session of the General Assembly will be held from June 6 to 8 in Lima, Peru.

The event's Official Program is available on the Website of the OAS: www.oas.org (click on "General Assembly") or directly at <http://www.oas.org/en/40ga/>. Furthermore, the Government of Peru's official Web site has useful information about the General Assembly: <http://www.xlasambleageneraloea.com/>.

1.2. Central theme of the General Assembly

The central theme of the General Assembly: "Peace, Security and Cooperation in the Americas" was presented by the Peruvian Minister of Foreign Relations, José A. García Belaunde, during a Special Session of the Permanent Council of the Organization of American States and is to be the subject of discussion by the continent's Foreign Ministers.

http://www.oas.org/OASpage/press_releases/press_release.asp?sCodigo=C-097/10

1.3. Languages and work documents

The official languages for the General Assembly are: Spanish, French, English and Portuguese.

The General Assembly's work sessions will be equipped with simultaneous interpreting in the above languages. Similarly, sound distribution during the opening session and plenary sessions of the General Assembly will be in the same languages.

Official documents of the General Assembly in all four languages will be uploaded to the Web site of the OAS General Assembly, and hard copies will be distributed at the International Media Center.



1.4. Press Contacts

OAS Press Department

Phone: +202-458-3320

Fax: +1 202-458-6421

Email: oaspress@oas.org

Director

Patricia Esquenazi (Pesquenazi@oas.org)

Editor

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Isabel Cristina Escobar (lescobar@oas.org)

Gina Ochoa (Gochoa@oas.org)

Monica Reyes (MReyes@oas.org)

Pablo Ros (Pros@oas.org)

Official Photographers

Juan Manuel Herrera (Jherrera@oas.org)

Patricia Leiva (Pleiva@oas.org)

Accreditation

Alejandro Formas (Aformas@oas.org)

OAS Department of Communications and Institutional Image

Director:

Carmen Marina Gutiérrez (CMgutierrez@oas.org)

TV Support and Satellite:

Luis Batlle +1 202 458 3336 (lbattle@oas.org)

Web

Carlos Koo, (CKoo@oas.org)

Ernesto Cossich, (ECossich@oas.org)



Ministry of Foreign Relations of Peru

Address: Jirón Lampa 545 – Cercado de Lima

Phone: (51-1)- 204-2400

Office of Press

Ambassador Julio Florián Alegre

Executive Director of the Press Office

Address: Jirón Ucayali 337 – Cercado de Lima

Phone: (51-1)- 204-2664

Email: JFlorian@rree.gob.pe

Advisor Hugo Contreras Morales

Assistant Director of the Press Office

Teléfono: (51-1)- 204-2674

Email: HContreras@rree.gob.pe

Third Secretary Maya Soto Malca

Press Office Coordinador

Teléfono: (51-1)- 204-2665

Email: MSoto@rree.gob.pe

1.5. Headquarters for the General Assembly

The sessions of the General Assembly will be held in the Museo de la Nación or Nation's Museum, located on Avenida Javier Prado Este 2465, distrito de San Borja, Lima, Peru. The International Media Center (IMC) also will be located here, and may be accessed on Comercio street.

Inauguration

The inauguration of the XL OAS GA will take place in the main auditorium of the Museo de la Nación on Sunday, June 6, at 18:30 (local time) and will be presided by the President of the Republic of Peru, Alan García Pérez. Also present at the event will be the Minister of Foreign Relations of Peru, Ambassador José A. García Belaúnde, and the Secretary General of the OAS, José Miguel Insulza, in addition to the Foreign Ministers of OAS Member States.



1.6. OAS Member States

ANTIGUA Y BARBUDA	DOMINICA	PANAMÁ	
ARGENTINA	ECUADOR	PARAGUAY	
BAHAMAS	EL SALVADOR	PERÚ	
BARBADOS	ESTADOS UNIDOS	REP. DOMINICANA	
BELIZE	GRENADA	SAN KITTS Y NEVIS	
BOLIVIA	GUATEMALA	SAN VICENTE Y LAS	
BRASIL	GUYANA	GRANADINAS	
CANADÁ	HAITÍ	SANTA LUCÍA	
CHILE	HONDURAS ²	SURINAME	
COLOMBIA	JAMAICA	TRINIDAD Y TOBAGO	
COSTA RICA	MÉXICO	URUGUAY	
CUBA ¹	NICARAGUA	VENEZUELA	

¹ On June 3, 2009, the Ministers of Foreign Affairs of the Americas adopted resolution AG/RES. 2438 (XXXIX-O/09), that resolves that the 1962 resolution, which excluded the Government of Cuba from its participation in the inter-American system, ceases to have effect in the Organization of American States (OAS). The 2009 resolution states that the participation of the Republic of Cuba in the OAS will be the result of a process of dialogue initiated at the request of the Government of Cuba, and in accordance with the practices, purposes, and principles of the OAS.

² On July 5, 2009, the Organization of American States (OAS) invoked Article 21 of the Inter-American Democratic Charter, suspending Honduras from active participation in the hemispheric body. The unanimous decision was adopted as a result of the June 28 coup d'état that expelled President José Manuel Zelaya from office.



1.7. Side Events

Finals and Awards Ceremony of the Talent and Innovation Competition of the Americas (Neither event requires OAS Press accreditation)

Lima will be the host city of the Final of the Fourth Edition of the TIC Americas, an international business competition for young entrepreneurs age 35 and younger that helps them incorporate their businesses faster into the real market. TIC Americas goes beyond traditional business planning competitions in that it incorporates training and tutorship elements, access to business resources, among other opportunities young entrepreneurs need to develop their businesses in the national and international markets. TIC Americas is a program of the Young Americas Business Trust (YABT).

For more information, please visit www.ticamericas.net - www.yabt.net

(All hours in local time)

Expo and Finals of the Talent and Innovation Competition of the Americas (TIC Americas 2010)

Location and Date: Hotel Country Club (Los Eucaliptos 590, San Isidro, Lima)
June 3 and 4.

Awards Ceremony TIC Americas 2010

Location and Date: Hotel Country Club, June 4, 17:00 – 18:30 .

Dialogue between Heads of Delegation and Workers Representatives from Member States

Location and Date: Museo de la Nación, June 6, 08:30 – 9:30.

Dialogue between Heads of Delegation and Representatives of the Private Sector Forum

Location and Date: Museo de la Nación, June 6, 09:45 – 10:45.

Dialogue between Heads of Delegation and Permanent Observers

Location and Date: Museo de la Nación, June 6, 11:00 – 12:30.

Dialogue between Heads of Delegation and Representatives of Civil Society

Location: Museo de la Nación, June 6, 13:00h – 15:00.

Conference on the Progress and Challenges in Hemispheric Cooperation against Corruption

Location and Date: Hotel JW Marriot - Lima, June 3 and 4.

For more information:

www.oas.org/juridico/english/FightCur.html



2. Press accreditation and information prior to the event

2.1 Process of accreditation

The process of accreditation began on Friday April 16 and closed on Friday May 14, 2010. The OAS Press Department has replied to requests for accreditation. For more information contact the OAS press department by email at OASPRESS@oas.org

2.2 Requirements

Accreditation requests must be made individually, may only be made online and must be sent to the OAS General Secretariat. Each request form must include a digitalized note from the director of the requesting media organization with a maximum size of 1MB specifying the name of the person to be issued credentials. Furthermore, it must include a recent color photograph of the individual to be issued credentials in Joint Photographic Experts Group (JPEG) format. The maximum size of the attachment should be approximately 250 KB with a resolution of 121 pixels (length) and 91 pixels (width).

All media representatives are asked to keep in mind that they must provide all of the information required in order to obtain accreditation.

2.3 Picking up credentials

To retrieve your OAS credentials, you must go to the Centro Cultural Inca Garcilaso del Ministerio de Relaciones Exteriores or Inca Garcilaso Cultural Center at the Ministry of Foreign Relations (Jirón Ucayali 391 – Cercado de Lima), from June 3 to June 7, between 09:00 – 13:00 and 14:00 – 18:00 (local time). On Tuesday, June 8, between 09:00 and 12:00 (local time). You must show the original note from the media organization you represent as well as an official identity document (passport or national ID card).

For security reasons and in order to control the flow of people into and out of the General Assembly meeting rooms, you must show, in addition to your OAS-issued credentials an identification document issued by the media organization you represent. These two identification documents (the OAS-issued credentials and your media ID) must be worn at all times and must be made visible in order to access the building during meetings and events you are eligible to attend.



2.4 Entering and leaving the country

Accredited journalists must also promptly request a Special Journalist Visa at their closest Peruvian Diplomatic Mission. This is an indispensable immigration requirement that would further allow them to introduce equipment or work materials into the country. More information at the website: www.rree.gob.pe.

Though there is no vaccine requirement for entering Peru, it is recommended that journalists who plan to travel inside the country, especially the jungle area, be vaccinated against Yellow Fever.

2.5 Introduction of equipment

Journalists who wish to temporarily introduce equipment into the country must go through the following procedure of which the Office of Press and Media of the Peruvian Ministry of Foreign Relations is in charge. This is a requirement in order to become accredited.

If you wish to introduce equipment into the country you must fill out the Formato de Inter-namiento Temporal de Material de Uso Profesional or “Form for the Temporary Introduction of Material for Professional Use,” which is found under ‘Servicios a la Prensa Nacional y Extranjera’ (‘National and Foreign Press Services’), in the section ‘Prensa y Difusión’ (‘Press and Media’) at the following Web site: www.rree.gob.pe. Furthermore, you must submit the form to the following individual at the Office of Press and Media of the Ministry of Foreign Relations of Peru:

Susana Fernández Farfán

Phone: (51-1)- 204-2679

Email: SFernandez@rree.gob.pe

2.6 Press conferences

2.6.1 Inaugural Press Conference

A press conference offering preliminary information for the media on the development of the Assembly has been programmed for June 5th at 12:30 (local time) in the Nazca Hall of the Museo de la Nación. OAS Secretary General, José Miguel Insulza, OAS Assistant Secretary General, Albert Ramdin and the Minister of Foreign Relations of Peru, Ambassador José A. García Belaúnde will attend the press conference.



2.6.2 Closing press conference

The closing press conference will be held in the Plenary Hall of the Museo de la Nación following the closing ceremony.

2.6.3 Other press conferences

Other press conferences throughout the General Assembly Will be held in the Chavín Hall of the Museo de la Nación.

2.7 Access and security measures

To be able to enter the International Media Center, accredited journalists must wear their credentials and press vest so they may be easily identifiable by security details.

Credentials are for personal use and may not be transferred to another individual and they are required to be worn permanently during an individual's use of the different areas of the IMC.

The loss of your credentials automatically invalidates them. If loss or theft occurs, you must immediately notify an OAS Press representative and/or a representative of the Office of Press and Media of the Peruvian Ministry of Foreign Relations working at the IMC, and you must obtain new credentials at the accreditation site (Jirón Ucayali 391 – Cercado de Lima) by showing an identification document (Passport or national ID card).



3. Designated spaces for the media

3.1 International Media Center (IMC)

The International Media Center (IMC) will be equipped in such a way as to facilitate coverage of the General Assembly for accredited media representatives. The Center, located at Calle del Comercio s/n – San Borja, Lima (back door to the Museo de la Nación), will be open 24 hours a day beginning at 00.00 hours on Saturday, June 5, and closing at 23.59 (local time) hours on Tuesday, June 8, 2010.

The International Media Center will offer the use of following equipment and services:

1. A room with 20 fixed computers equipped with free Internet access and net work availability for portable equipment.
2. TV monitors, printers and photocopiers in black and white, 220V electrical outlets.
3. TV sets with cable service, TV equipment for closed-circuit feed of public activities (audio and video) and recordings of work sessions.
4. Wireless Internet service
5. Phone service
6. Desks and cafeteria

The IMC will also have a documents counter where printed copies of documents of the GA/OAS, as well as copies of statements made by heads of delegation will be provided to journalists as they become available. The daily list of activities, press releases and other information materials will also be available at the documents counter. All these materials also will be made available in electronic form on the Web page of the OAS/GA: <http://www.oas.org/en/40ga/>.

The Electronic portal of the XL OAS GA will be constantly updated during the work sessions. The same is true of the “Latest News” section of the Web portal of the Ministry of Foreign Relations of Peru (www.rree.gob.pe), where final documents, photographs, activities of interest, press releases, statements and other information will be made available for free downloads.

During the days of the XL General Assembly journalists will receive free copies of the Official Journal El Peruano. Also, journalists will be able to access official information (text and photos) free of charge through the Agencia Andina de Noticias or Andina News Agency, through the portal of the Peruvian Ministry of Foreign Relations and through the portal of the XL OAS General Assembly.



3.2 TV and radio sets

The International Media Center is equipped with an interview set available to accredited members of the press.

3.3 Host broadcaster

América Televisión will be the Host Broadcaster and will offer exclusive images and sound of the meetings during the General Assembly to local and international media outlets. The Host Broadcaster will provide closed circuit images and audio of the General Assembly to be broadcast throughout the day, live and delayed, in the International Media Center (IMC). América Televisión will also make available to interested parties images of the meetings through the IMC's Broadcast Center.

TV outlets who wish to access the signal live and/or make use of the Host Broadcaster's "fly away" inside the Museo de la Nación must make arrangements with the Host Broadcaster based on pre-established rates and prices.

TV outlets who wish to transmit directly using "fly away" equipment or their own micro-waves must do so from each media outlet's mobile units that may be parked outside the Museo de la Nación. Space will be limited to ten TV equipments exclusively of the micro-wave or "fly away" type and parking is to be located on Comercio street (behind the Museo de la Nación), in front of the entrance to the IMC. These vehicles and their drivers must be accredited by the Transportation Committee of the 40th General Assembly of the OAS by sending the following form http://www.oas.org/documents/spa/press/oea_FICHA_TRANSPORTE.doc to comision-transportes@rree.gob.pe.

América Televisión.

Contact person:

Francisco Bordo

Cell: (51-1)- 99813- 1629

Email: fbordo@americatv.com.pe

3.4 Photographers and Cameramen

Photographers and cameramen and women will have access to some events to be determined and announced in a timely manner. Among them are the following:



- Inaugural Press Conference
- Arrival of Foreign Ministers to Inaugural Ceremony
- Inaugural Ceremony
- First Plenary Session on each of two days of the General Assembly
- Closing Ceremony
- Closing Press Conference

3.4.1. Press pools

Press pools will be made up of limited groups of photographers and cameramen and women who will be allowed to shoot images at those events where space is limited. The composition of the pools will be determined and announced in a timely manner.

3.4.2. Bilateral meetings

Members of the press will have photo opportunities at bilateral meetings between member state delegations and/or observer countries. In order to cover these meetings media representative must meet with an OAS Press Department officer or Peruvian Foreign Ministry personnel at the IMC to be escorted to the meeting location. A schedule of bilateral meetings will be published daily.

3.4.3. Official Photo

The official photograph of the event will be taken at 12:30 on Monday, June 7, in the courtyard behind the museum. Cameramen and women are welcome though photographers will be given priority.

3.5 Satellite Transmissions

Telepuerto Internacional del Perú (TIPE) will be the satellite provider for the General Assembly.

Satellite: IS 805 tp 17 slot 1 (6 MHz)
Download Frequency: 4120.00 V
Symbol Rate: 4.44
FEC: 2/3
Encoder: NDS DVB MPEG 2, 4:2:0



Saturday, June 5th, Initial Press Conference (Live)

Test & Calibration: 17:15 (GMT) 12:15 (Local Time)

Starting: 17:30 (GMT) 12:30 (Local Time)

Ending: 18:30 (GMT) 13:30 (Local Time)

Time of transmission: 60 min.

Sunday, June 6th, Opening Ceremony of the OAS General Assembly in Peru (Live)

Test & Calibration: 23:15 (GMT) 18:15 (Local Time)

Starting: 23:30 (GMT) 18:30 (Local Time)

Ending: 01:00 (GMT) 20:00 (Local Time)

Time of Transmission: 90 min.

Monday, June 7th, Press Summary and B-Roll

Test & Calibration: 17:45 (GMT) 12:45 (Local Time)

Starting: 18:00 (GMT) 13:00 (Local Time)

Ending: 18:15 (GMT) 13:15 (Local Time)

Time of Transmission: 15 min.

Tuesday, June 8th, Press Summary and B-Roll

Test & Calibration: 17:45 (GMT) 12:45 (Local Time)

Starting: 18:00 (GMT) 13:00 (Local Time)

Ending: 18:15 (GMT) 13:15 (Local Time)

Time of Transmission: 15 min.

Tuesday June 8th, Closing Ceremony and final Press Conference (Live) (Time To Be Determined)

Test & Calibration: 23:45 (GMT) 18:45 (Local Time)

Starting: 00:00 (GMT) 19:00 (Local Time)

Ending: 01:30 (GMT) 20:30 (Local time)

Time of Transmission: 90 min.

TIPE will offer the following services for this event:

- Playout in DVCam NTSC format or multiformat camera or VTR, service includes uplink and satellite space in IS-805, band C.



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- Live, service includes camera and cameraman, lights, microphone, IFB, uplink and satellite space in IS-805, band C.

Rates

Playout includes Uplink and satellite space: First ten minutes (USD) \$450
Five additional minutes (USD) \$140
Live, includes satellite space: First ten minutes (USD) \$650
Five additional minutes (USD) \$200

TIPE contact information

tipe@americatv.com.pe

Booking +511-265-7207, Fax +511-419-4085

Orlando Ospinal +511-99813-1405

Jonny Mayandia +511-99816-4027

OAS contact info:

Luis Batlle, LBatlle@oas.org

4. Transportation

Accredited journalists covering the XL Assembly will have two vehicles available exclusively for transportation to IMC. More details to follow.

Pickup: Miraflores Park Hotel, Avenida Malecón de la Reserva 1035, Lima.

Schedules will be arranged on site.



5. Recommended hotels

Following is the list of Hotels that the Ministry of Foreign Relations of Peru recommends to the representatives of the media organizations:

	NAME	ADDRESS	TELEPHONE	WEBSITE	CONTACT	
	Apart Hotel El Doral	Av. José Pardo 486 Miraflores	242-7799	www.eldoral.com.pe	Jorge Salas / Martín Andrade	
	Apart Hotel San Martín	Calle San Martín N° 598 Miraflores	242-0500	www.sanmartinhotel.com	Suyen Chok	
	Ariosto Hotel	Av. La Paz 769, Miraflores	444-1414	www.hotelariosto.com.pe	María Antonieta Quispe	
	Embajadores Hotel	Calle Juan Fanning 320 Miraflores	242-1801 / 242-9128	www.embajadoreshotel.com	Pilar Martínez de Guerrero	
	Britania Hotel	Av. San Borja Sur 653	224-2006 / 475-6812	www.hbritania.com	Edith Martínez	
	Carmel Hotel	Calle Atahualpa 152 Miraflores	241-8672	www.hotelcarmel.com.pe	Nélida Falcón	
	Daniel's Apart Hotel	Las Castañitas 152, San Isidro	222-0280	www.danielshotel.com.pe		
	Faraona Grand Hotel	Calle Manuel Bonilla 185 Miraflores	446-8218 / 446-9330	www.faraonagrandhotel.com	Gilmar Peña	
	La Castellana Hotel	Grimaldo del Solar 222 Miraflores	444-3530	www.castellanahotel.com	Noelia Navarrete	
	La Paz Apart Hotel	Av. La Paz 679, Miraflores	242-9350	www.lapazaparthotel.com	Michelle de Rutté	
	Las Lomas Hotel	Av. San Borja Sur 585	226-4202 / 224-7403	www.hotel-laslomas.com	César Márquez	
	León de Oro Inn & Suites	Av. La Paz 930 Miraflores	242-6200 / 241-4511	www.leondeoroperu.com	Giselle Avellán	
	Los Girasoles Hotel	Av. Diez Canseco 696 Miraflores	446-6075 / 241-1119	www.losgirasoleshotel.com	Guillermo Martínez de Pinillos Alba	
	Mariel Hotel	General Suárez 240 Miraflores	444-2829	www.mariel-hotel.com	Vania Panduro	
	Suites Larco 656 Hotel	Av. Larco 656 Miraflores	446-8029 / 241-0089	www.suiteslarco656.com	Karina Meza	
	Suites Eucaliptus Hotel	Av. San Martín 511 Miraflores	445-2840 / 445-8594	www.suites-eucaliptus.com	Pablo Rodil	
	Suites Plaza Las Flores	Av. Camino Real 1121 San Isidro	221-4262	www.suiteslasflores.net	Alexandra Vega	



6. Other

6.1 Communications

The International Media Center will be equipped with telephone booths for journalists to make local, national and international calls at current rates.

6.2 Medical assistance

The International Media Center will be equipped with a medical attention unit and ambulance service during its opening hours.

6.3 Access to special events

Special events that may be programmed may require invitations. For reasons of security and protocol, invitations must be shown upon entering these various events.

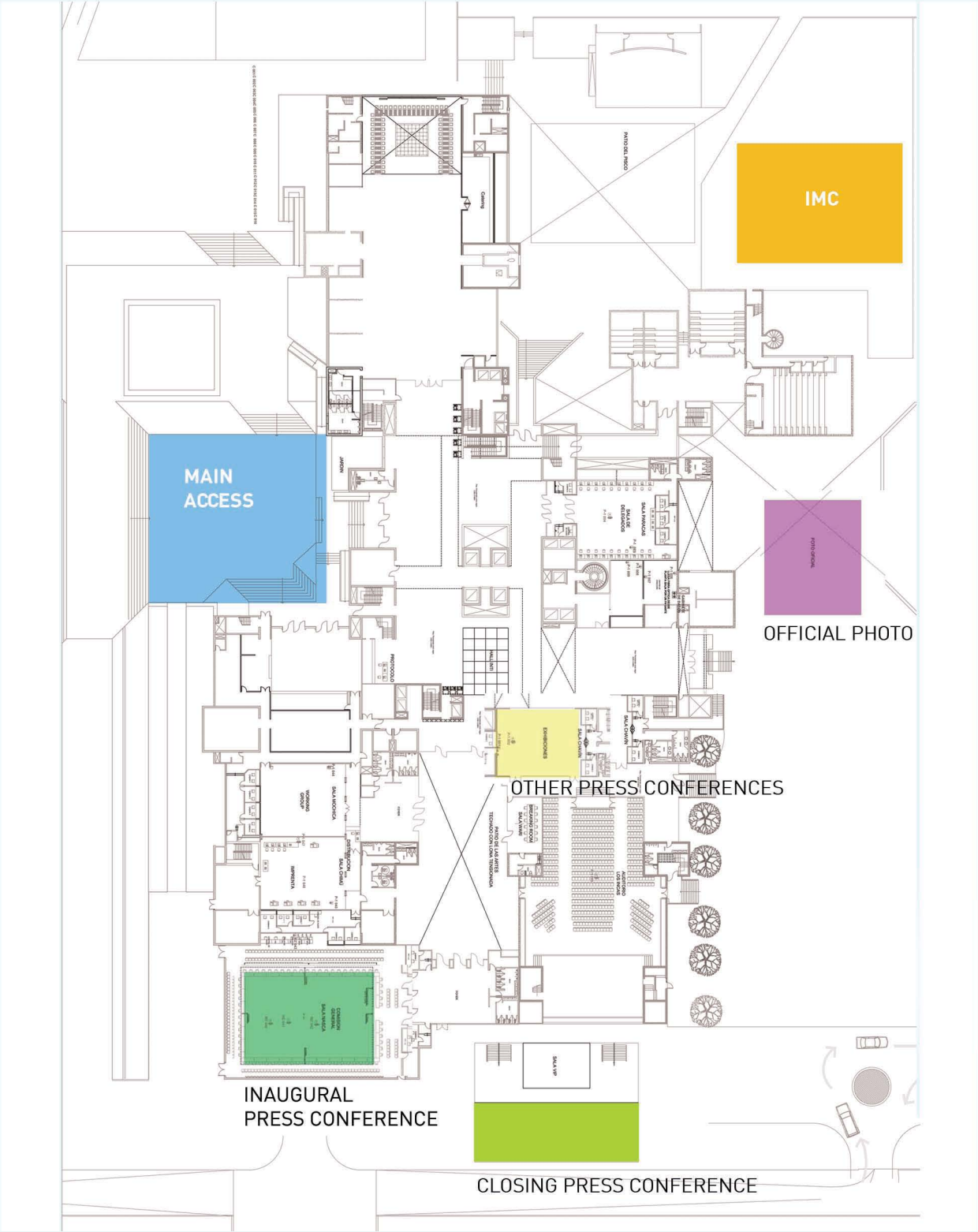
6.4 Other information

In Peru, grocery stores usually open at 10:00 hours, while other businesses usually stay open from 07:00 hours until 22:00 hours.

Temperature during the month of June fluctuates between 14°C y 22°C (57 to 72 degrees Fahrenheit)

The power supply in Peru is 220V.

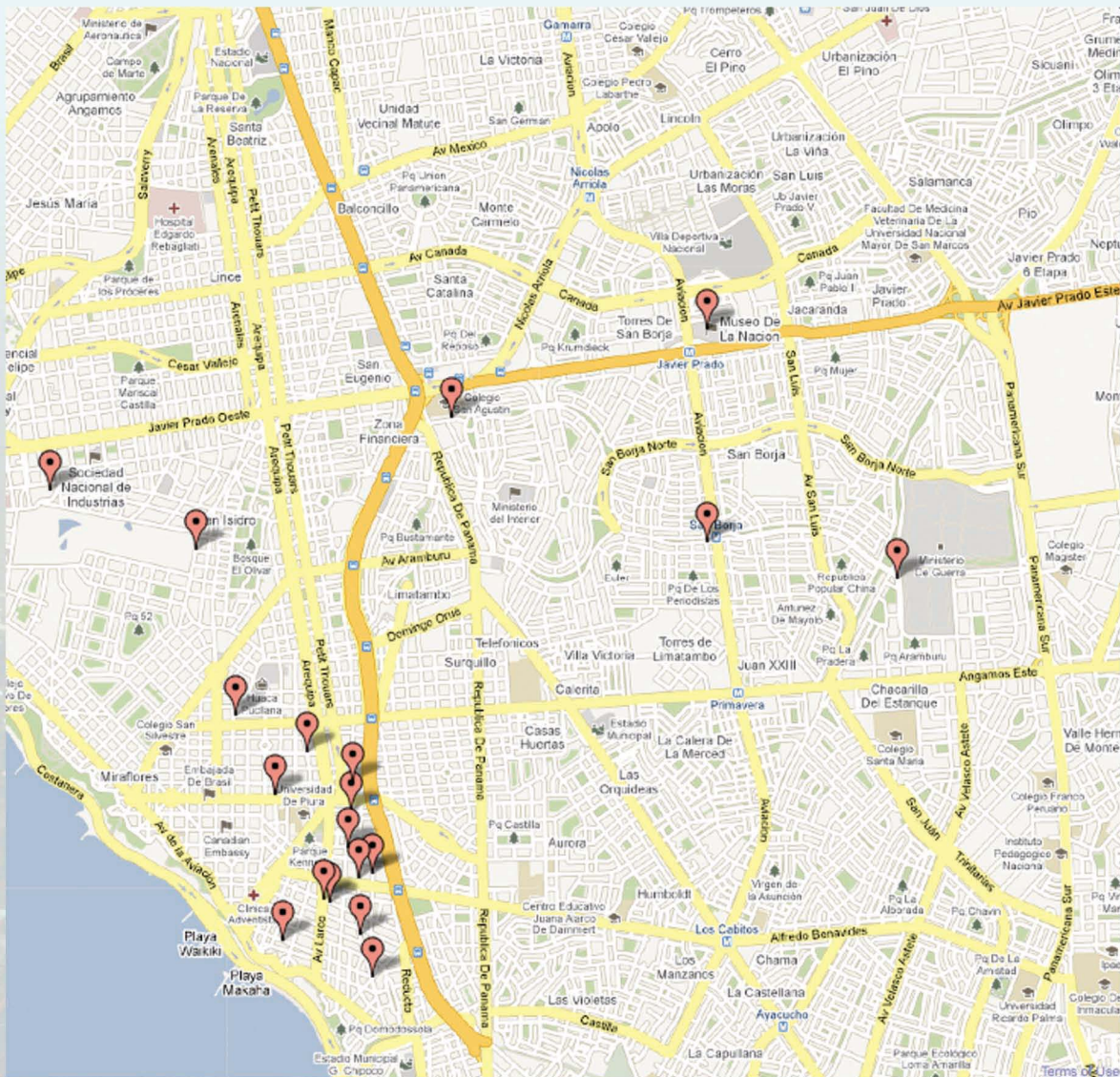
Peruvian currency is the Nuevo Sol; please check the latest exchange rate.



GENERAL ASSEMBLY HEADQUARTERS AND RECOMMENDED HOTELS



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For a larger view of this map , please go to:
http://www.oas.org/en/40ga/hotels_for_the_media.asp



7. Preliminary agenda

Saturday, June 5

12:00 p.m. Preliminary Press Conference

Sunday, June 6

6:30 p.m. INAUGURAL SESSION

Monday, June 7

9:00 a.m. First PLENARY SESSION

1. Election of the General Assembly Chair
2. Adoption of the agenda
3. Adoption of the schedule
4. Agreements adopted by the Preparation Committee
5. Report of the Secretary General on Credentials
6. Establishing the General Committee
7. Assignment of topics and election of the chair of the General Committee

9:30 a.m. Second PLENARY SESSION

Dialogue between Heads of Delegation
Subject: Peace, Security and Cooperation in the Americas

9:30 a.m. First meeting of the GENERAL COMMITTEE

1:00 p.m. Private Lunch of Heads of Delegation

2:30 p.m. Second meeting of the GENERAL COMMITTEE

3:00 p.m. Private Dialogue between Heads of Delegation



Tuesday, June 8

8:30 a.m. Meeting of the SUMMIT IMPLEMENTATION REVIEW GROUP (GRIC) [GA/RES. 1848 (XXXII-O/02), paragraph 2]

9:00 a.m. Third meeting of the GENERAL COMMITTEE

10:00 a.m. Third PLENARY SESSION

Dialogue between Heads of Delegation
Subject: Peace, Security and Cooperation in the Americas

2:30 p.m. Fourth PLENARY SESSION

1. The Question of the Islas Malvinas
2. Report on Bolivia's maritime problem
3. Guidelines for the elaboration of the 2011 program-budget
4. Annual Report of the Permanent Council to the General Assembly (2009-2010)
 - Draft resolutions adopted by the Permanent Council
5. Report of the General Committee
 - Adoption of draft resolutions
6. Speech by a member of the Inter-American Juridical Committee
7. Speech by a member of the Inter-American Court of Human Rights
8. Speech by a member of the Inter-American Commission on Human Rights
9. Election of officials of the bodies, organizations and entities of the Organization:
 - 9.1 Three members of the Inter-American Juridical Committee
 - 9.2 One member of the Justice Studies Center of the Americas
 - 9.3 One member of the Administrative Court of the OAS
 - 9.4 One member of the Board of External Auditors to Examine the Accounts of the General Secretariat
10. Determination of the host country and date of the forty-first regular session
11. Consideration of the Project of "Declaration of Lima: Peace, Security and Cooperation in the Americas"

7:00 p.m. CLOSING SESSION