

## ACUERDOS BILATERALES

Clasificación: 88-2009

Fecha de Ingreso: July 27, 2009

Nombre del Acuerdo: Amendment no. 1 to Research support grant agreement by the International Development Research Center and the General Secretariat of the Organization of American States

Materia: Grant to undertake support Project entitled Project Preparatory Meeting - Centre of Excellence in e-Government

Partes: SG/OEA & International Development Research Center

Referencia: International Development Research Center

Fecha de Firma: June 22, 2009

Fecha de Inicio:

Fecha de Terminación:

Lugar de Firma:

Unidad Encargada: Executive Secretariat for Integral Development

Persona Encargada: Alfonso Quiñonez

Original:

Claves:

Cierre del proceso:

Notas adicionales:

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## Amendment to Research Support Grant Agreement

**To:** Mr. Miguel Porrúa  
e-Government Coordinator  
General Secretariat of the Organization of American States (GS/OAS)  
Executive Secretariat for Integral Development (SEDI)  
1889 F Street NW; Office 793  
Washington D.C., 20008  
USA

17 June 2009

**From:** Mónica Dankers, Grant Administration Officer

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**You will find enclosed an amendment to your grant agreement (RSGA). Please sign it on the last page and return one original copy to me.**

**Kindly ensure all Project team members as well as your financial and administrative staff are informed of your institution's new obligations with respect to this grant.**

**We thank you very much for your continued collaboration.**

RSGAA200710E

**Amendment no. 1  
to the  
Research Support Grant Agreement  
for the project entitled**

*Project Preparatory Meeting – Centre of Excellence in e-Government*

The International Development Research Centre (hereinafter called the Centre) agrees to amend the Agreement concluded with General Secretariat of the Organization of American States (GS/OAS), (herein after referred to as the Recipient) on 20 March 2009. The amended condition follows.

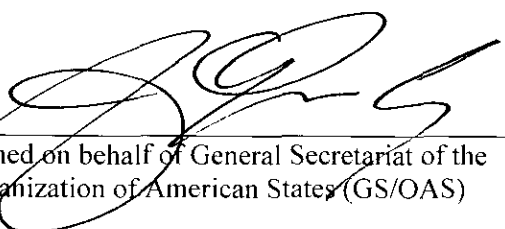
**1. Availability of the grant (Section 4 and Attachment B of the Agreement)**

The estimated time for completion of the Research Support Work is now **9 months** from the Commencement date of **21 January 2009**.

The revised completion date of the Project is thus **20 October 2009**. The revised schedule of milestones (Attachment B) accompanies this amendment and replaces Attachment B of the original Agreement.

All other terms and conditions of the original Agreement continue to apply.

**In witness thereof**, the Recipient accepts this amendment as of the date indicated:

  
Signed on behalf of General Secretariat of the  
Organization of American States (GS/OAS)

22 JUNE 2009

Date

AMB. ALFONSO QUINONEZ

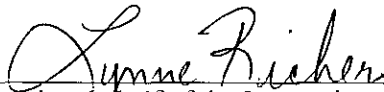
Signatory's name in block letters

EXECUTIVE SECRETARY FOR INTEGRAL DEVELOPMENT


Signatory's title

AMENDMENT NO. 1 TO RESEARCH SUPPORT GRANT AGREEMENT

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Signed on behalf of the International  
Development Research Centre

17 June 2009 Date

 Mónica Dankers  
Signatory's name in block letters

Grant Administration Officer  
Signatory's Title

Encl. Attachment B — Revised Schedule of Project Milestones

MD/sr

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# Attachment B

## Schedule of Project Milestones

(REVISED)

Milestones Achieved	Paid or received date	n/a	Centre payment amount
Initial payment	15 April 2009	—	21,600 CAD
Request for six (6) month project extension	11 June 2009	—	n/a
Milestone	Due date	Submitted by	Centre payment amount
Final technical report shall be a completed project proposal document (five print copies and, where possible, an electronic copy).	On or before Completion Date (see Section 1)	Recipient ②	n/a
Final financial report covering all funds expended on the Project, in the same form and including the details of the Budget as set forth in Attachment C – see Section A6.6. of the original Agreement.	On or no more than 30 days after the Completion Date (see Section 1).	Administering Institution (see Section 2 of the original Agreement)	n/a
Final payment by the Centre, following acceptance of the final technical report (including, among other things, the research results dissemination plan) and satisfactory final financial report.	30 days after receipt of satisfactory final reports (see Section 1)		– Up to 1,200 CAD ⑤

The Centre's general guidelines for submission of the final technical reports and expenditure statements are available on the IDRC web site at the following link: [http://web.idrc.ca/ev.php?URL\\_ID=26018&URL\\_DO=DO\\_TOPIC&URL\\_SECTION=201](http://web.idrc.ca/ev.php?URL_ID=26018&URL_DO=DO_TOPIC&URL_SECTION=201)

- ① The technical progress reports must contain sufficient information for Centre staff to determine the progress of the Project as well as its technical success. Guidelines for report preparation are available on the Centre's Web Site ([http://network.idrc.ca/ev.php?URL\\_ID=26079&URL\\_DO=DO\\_TOPIC&URL\\_SECTION=201](http://network.idrc.ca/ev.php?URL_ID=26079&URL_DO=DO_TOPIC&URL_SECTION=201)) or from the Centre's contact (see Section 3.1 of the original Agreement).
- ② All technical reports are to be prepared jointly by the Recipient and all Collaborating Institutions or as deemed acceptable by the Centre's contact (see Section 3.1 of the Agreement).
- ③ The amount of these payments will be based upon an analysis by the Centre of the accounted expenditures as well as of the forecast submitted by the Administering Institution as identified in Section 2 of the Agreement. Refer to Section A6.2 for the reporting requirements and to A6.3 for the frequency of payments. Grant advances typically cover half a year's cash requirements.
- ④ The final technical report must contain sufficient information detailing the work accomplished — embodying research findings, project results and outcomes, any policy recommendations and an acceptable dissemination plan where dissemination did not take place within the scope of the project — in order to allow Centre staff to determine its technical success. Guidelines for report preparation are available at the Centre's web site ([http://web.idrc.ca/ev\\_en.php?ID=26080\\_201&ID2=DO\\_TOPIC](http://web.idrc.ca/ev_en.php?ID=26080_201&ID2=DO_TOPIC)) or from the Centre's contact (see Section 3.1 of the Agreement).
- ⑤ The amount of the final payment indicated here is based upon either the forecast of the initial grant budget *or a revised budget if applicable*. The actual amount will be such that the net grant amount administered by the Recipient will not

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be exceeded — this is determined on the basis of the total amount awarded to the Recipient on page one of the original Agreement *or in any subsequent amendment of the Agreement*, less the amount administered by the Centre as per Attachment C of this Agreement.

**If the Recipient fails to submit any one of the above-mentioned final reports by the Completion Date (or no more than 30 days after the Completion Date for the final financial report), the Centre may close the Project. In such an instance, the Centre shall withhold all final payments and may request the Recipient to return any unspent and unaccounted fund**