

## Acuerdos Bilaterales

Clasificación: 50-2004

Fecha de Ingreso: 16 de junio de 2004

Nombre de Acuerdo: Letter of Agreement #7032373

Materia: Observación electoral / Democracia

Partes: SG/OEA & Canadian Internacional Development Agency

Referencia: CIDA

Fecha de Firma: 3/29/2004

Fecha de Inicio:

Fecha de Terminación: 7/31/2004

Lugar de Firma:

Unidad Encargada:

Persona Encargada:

Original:

Claves:

Cierre del proceso:

WORLD BANK GROUP  
WASHINGTON, DC



Agence canadienne de  
développement international

Canadian International  
Development Agency

200, promenade du Portage  
Hull (Québec)  
CANADA K1A 0G4

200 Promenade du Portage  
Hull, Quebec  
CANADA K1A 0G4

www.acdi-cida.gc.ca

2004-03-29

Your File

Our File

**Agreement #: 7032373**

Ms. Elizabeth Spehar  
Executive Coordinator  
UPD / Organization of American States  
17th Street and Constitution Avenue  
Washington, D.C. 20008

Dear Ms Spehar:

**Letter of Agreement #: 7032373**  
**Dominican Republic - Electoral Observation Mission**

Further to the above agreement signed today via fax, enclosed herewith are the two originals of the above Agreement, duly signed by CIDA.

Kindly sign in accordance with the dates and signatures on the fax (copy enclosed), returning one original document to me and retaining the other original for your files.

Please do not hesitate to call if you have any queries.

Sincerely,

David Morris  
Program Manager  
Inter-American Program  
Americas Branch

Encls:

Canada



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Your File

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Our File

**Agreement: 7032373**

WBS : A-031643

Vendor: 1001291

Ms. Elizabeth Spehar  
Executive Coordinator  
UPD / Organization of American States  
17th Street and Constitution Avenue  
Washington, D.C. 20006

Dear Ms. Spehar:

### Dominican Republic - Electoral Observation Mission

I am pleased to confirm with you the intention of the Canadian International Development Agency (hereinafter referred to as "CIDA") to contribute the sum of up to twenty-five thousand Canadian dollars (CDN\$25,000) to the General Secretariat of the Organization of American States (hereinafter referred to as "the GS/OAS") in response to your solicitation dated March 16, 2004, requesting Canada's support for an Electoral Observation Mission to the Dominican Republic.

The Project to be undertaken by the GS/OAS is described in the attached proposal and budget, which accompanied your letter.

The contribution will be paid by CIDA to the GS/OAS in the following manner: one accountable advance payment of \$23,750 Canadian at the effective date of this Agreement and a subsequent payment of up to \$1,250 Canadian prior to May 31, 2004.

The GS/OAS shall supply CIDA with banking information necessary for a direct deposit to its account. Any charges associated with the transfer of the CIDA funds will be deducted from the contribution. Please note that payments from CIDA under this agreement are subject to there being an appropriation by the Parliament of Canada for the fiscal year in which the payment is to be made.

Unless sooner terminated, this Agreement shall remain in effect until July 31, 2004, at which time any part of the contribution remaining uncommitted and undisbursed will be returned by the GS/OAS through CIDA to the Receiver General of Canada.

Any correspondence with CIDA shall be sent to the following address:

David Morris  
Program Manager  
Inter-American Program  
Americas Branch  
Canadian International Development Agency  
200 Promenade du Portage, 11th Floor  
Gatineau, Quebec K1A 0G4  
CANADA

Finally, I would like to propose that this Letter of Agreement and its attachments which constitute an integral part of the Agreement be governed by the terms and conditions contained in the General Agreement signed between the GS/OAS and CIDA on March 8, 1991, upon the GS/OAS's confirmation in the manner indicated below.

Enclosed are two signed original copies of this Letter of Agreement and its attachments. Please indicate the GS/OAS's agreement to the terms of this letter by signing both originals and returning one original to me at the address indicated above, retaining the second original for your files.

Sincerely,  
for CIDA:



**David Morris**  
A/Director  
Inter-American Program  
Americas Branch

Date: 29/03/04

**Confirmed and Agreed**  
for GS/OAS:



**Elizabeth Spehar**  
Executive Coordinator  
Unit for the Promotion of Democracy  
Organization of American States

Date: 29/03/04

**Attach:**

## **Electoral Observation Mission** **Dominican Republic -- 2004**

**Introduction:** In the midst of several economic challenges, and on the eve of national elections, the Dominican Republic may launch a fundamental change in its electoral system. Whether or not the electoral systems and procedures are changed prior to the first round of presidential elections on May 16, 2004, the presence of credible international election observers can contribute immensely to the nurturing of democratic institutions and practices during the next few months

The Organization of American States (OAS) has been invited by the Government of the Dominican Republic to observe the national elections. The Secretary General has responded positively, conditioned upon obtaining external funding. He has appointed Mr. Santiago Murray as the Chief of the OAS Electoral Observation Mission (EOM).

This proposal describes the major elements of the plan proposed by the Unit for the Promotion of Democracy (UPD) of the OAS. It must be noted that it is limited only to the first round, and that it does not reflect a proposal or budget for the possibility of a second round, which is scheduled for June 30.

It will be extremely important to deploy a team of experts as rapidly as possible, especially in view of the very active debate about the elections themselves, as well as the possibility that a new system may be adopted just prior to the voting. Closer to the election, a broader group of election observers would be more widely deployed in the country.

Two draft budgets are submitted, each of them intends to reinforce the emphasis on observation during the pre-election period, which will be so crucial.

The OAS has had a great deal of experience in observing the elections of the Dominican Republic since the UPD was established in 1991. Electoral Observation Missions were deployed there for elections in 1994, 1996, 1998 and 2000. In addition, the UPD has maintained an excellent relationship with the Government and the electoral administration body, the Junta Central Electoral (JCE) for many years. The OAS is, therefore, ideally suited to play a constructive role at all points before and after the elections, as well as on election day itself.

**Consultations:** Prior to receiving an invitation to observe, the Chief of Mission visited Santo Domingo in January 2004 to obtain detailed information on preparations for the elections and especially the changes that have been proposed to the electoral system itself. While there, he held meetings with senior Government representatives, officials of the JCE, representational offices of other international organizations, and a number of diplomats accredited to the Dominican Republic.

During the deployment of the full mission, the observers would cover, at a minimum, the major cities and regularly report their observations. As with previous OAS electoral observation missions in the Dominican Republic, close consultations would occur on a regular basis with the local observer group, Participación Ciudadana (PC), so that the two missions work together as cooperatively as possible.

***Budget Narrative:*** The attached budget projects the costs for the observation during the pre-electoral period and the first round at US\$ 325,382. It calls for international contracts for the Chief of Mission, the core team, and a public affairs expert, including travel, the regional coordinators, the full international observer team, a logistics expert and a statistician knowledgeable in designing and taking a quick count.

It projects a team of 29 international observers (coordinators plus observers), who would conduct energetic monitoring of the pre-electoral period, which is considered by many in the Dominican Republic as a crucial period which will determine, in large part, the credibility and transparency of the electoral process. The budget also includes the costs of office expenses, communications, and transportation for the observer team.

ORGANIZATION OF AMERICAN STATES  
UNIT FOR THE PROMOTION OF DEMOCRACY  
II BUDGET PROPOSAL  
ELECTORAL OBSERVATION MISSION IN DOMINICAN REPUBLIC  
Eleccions 2004

CONTRACTS		Amount
<b>I. International Contract</b>		
Chief of Mission, Core Group & Press Expert (includes 4 preliminary trips)		29,928.00
Regional Coordinators (12 International regional Coordinators /28 days)		75,600.00
Observer Group (17 International Observers/8 days + 1 Logistics 30 days)		37,350.00
Quick Count Expert (6 days)		1,800.00
	<b>Subtotal</b>	<b>144,678.00</b>
<b>II. Local Contracts</b>		
Receptionist		500.00
Secretary		1,000.00
Administrative Assistant (2 assistants)		2,500.00
Drivers for Chief of Mission (2 drivers est. \$22 p/day x 38days)		1,672.00
Drivers for Core Group (3 drivers est. \$22p/day x 16days)		1,056.00
Drivers for Coordinators (12 drivers est. \$20p/day x 28 days )		6,720.00
Drivers for Observer Group (17 drivers est. \$20 p/day x 8 days)		2,720.00
	<b>Subtotal</b>	<b>15,668.00</b>
<b>TRAVEL</b>		
<b>III. International Travel</b>		
Airfare for Observers, Core Group & Cordinators (includes 4 preliminary trips)		42,450.00
Terminal Expenses		6,890.00
	<b>Subtotal</b>	<b>49,340.00</b>
<b>IV. Local Travel</b>		
Travel of observers (field travel)		6,500.00
Per diem for drivers (\$30 p/day est. 30 drivers x 13 days)		11,700.00
	<b>Subtotal</b>	<b>18,200.00</b>
<b>V. Local Transportation</b>		
Car Rental (est. 34 cars rental)		39,000.00
Fuel		9,000.00
	<b>Subtotal</b>	<b>48,000.00</b>
<b>OFFICE RENTAL &amp; MAINTENANCE</b>		
<b>VI. Office</b>		
Office Supplies		1,600.00
Newspaper Subscriptions		100.00
Food Supply		300.00
	<b>Subtotal</b>	<b>2,000.00</b>
<b>EQUIPMENT</b>		
<b>VII. Rental of Equipment</b>		
Rental of Computers & Printers		5,500.00
Rental of Photocopiers, fax machine & Other Equipment		3,800.00
Rental of Cellular/Satellite telephones /Radios		2,500.00
	<b>Subtotal</b>	<b>11,800.00</b>
<b>COMMUNICATIONS</b>		
<b>VIII. Communications</b>		
Telephone/Fax/ Cell Phone Service		4,000.00
Email and Internet Access		300.00
	<b>Subtotal</b>	<b>4,300.00</b>
<b>REPORT PUBLICATION AND DISTRIBUTION</b>		
<b>IX. Publication, Translation, Distribution &amp; Editing</b>		
		<b>12,000.00</b>
<b>MISCELLANEOUS</b>		
<b>X. Miscellaneous expenses</b>		
Business Travel Insurance (est. \$5.75/day)		3,646
Observer's Kit / OAS Magnets for Vehicles & 110 volunteers		4,000.00
Courier /Shipping Cost		100.00
Petty Cash		650.00
Training of Observers & 110 volunteers		4,000.00
External Audit Services		7,000.00
	<b>Subtotal</b>	<b>19,395.50</b>
<b>GRAND TOTAL WITHOUT CONTINGENCY FUNDS</b>		<b>325,381.50</b>
	<b>\$</b>	<b>325,382</b>