

Acuerdos Bilaterales

Clasificación: 03-2008

Fecha de Ingreso: 5 de febrero de 2008

Nombre de Acuerdo: Letter of Understanding between the General Secretariat of the Organization of American States, through the Inter-American Drug Abuse Control Commission, and the department of public safety and emergency preparedness Canada regarding the payment of costs incurred for CICAD'S Inter Governmental working group meeting of the Multilateral evaluation mechanism

Materia:

Partes: SG/OEA & Department of Law Enforcement and Interoperability Branch Public Safety and Emergency Preparedness Canada

Referencia: DPSEPC

Fecha de Firma: 22 de febrero de 2006

Fecha de Inicio:

Fecha de Terminación:

Lugar de Firma:

Unidad Encargada:

Persona Encargada:

Original:

Claves:

Cierre del proceso:

DATE / FECHA: 12 DE DICIEMBRE DE 2007

FROM / DE:

James F. Mack
Secretario Ejecutivo
CICAD

P/ff

TO / A:

Dr. Dante Negro
Director
Oficina de Derecho Internacional
Departamento de Asuntos Jurídicos
Internacionales

SUBJECT: Tengo a bien remitir, para su debido registro y archivo, el original del acuerdo:

LETTER OF UNDERSTANDING BETWEEN THE GENERAL SECRETARIRAT OF THE ORGANIZATION OF AMERICAN STATES, THROUGH THE INTER-AMERINCA DRUG ABUSE CONTROL COMMISSION, AND THE DEPARTMENT OF PUBLIC SAFETY AND EMERGENCY PREPAREDENESS CANADA REGARDING THE PAYMENT OF COSTS INCURRED FOR CICAD'S INTER GOVERNMENTAL WORKING GROUP MEETING OF THE MULTILATERAL EVALUATION MECHANISM.

C.C: Departamento de Asesoría Legal

C.C.: Magali Santos, CICAD



Mr. James Mack
Executive Secretary
Inter-American Drug Abuse
Control Commission (CICAD)
Organization of American States
17th Street and Constitution Avenue, N.W.
Washington, D.C. 20006 U.S.A.

Dear Mr. Mack:

This is further to discussions held between officials of the Executive Secretariat of the Inter-American Drug Abuse Control Commission (CICAD) of the General Secretariat of the Organization of American States (OAS) (hereinafter referred to as "GS/OAS" and "ES/CICAD", respectively) and the Department of Public Safety and Emergency Preparedness Canada regarding the payment of costs incurred for CICAD's Intergovernmental Working Group (IWG) meeting to review the Multilateral Evaluation Mechanism (MEM), scheduled to take place in Washington, D.C., from February 21 to 25, 2006.

The Government of Canada recognizes that at the 37th Regular Session of CICAD held in the Dominican Republic in April 2005, Canada was elected Chair of the IWG meeting to review the MEM process. As dictated by OAS protocol, the Chair is responsible for hosting the meeting. Officials from the Department of Public Safety and Emergency Preparedness Canada and the ES/CICAD agreed in principle that, given the following factors, holding the meeting in Washington, D.C., would be in the best interest of the organization, the Government of Canada and the representatives of CICAD member states to the IWG:

- The need to have all of the ES/CICAD heads of section readily available to provide their expertise on the MEM questionnaire;
- The need to ensure the greatest amount of participation from member states, given the numerous changes that are expected to the MEM tool (Canada proved to be too costly for most of the countries to afford); and
- The fact that holding the meeting at CICAD headquarters is expected to save Canada and CICAD over US\$40,000.

It is proposed that this letter, when countersigned by you and the Department of Public Safety and Emergency Preparedness Assistant Deputy Minister Diane MacLaren, will constitute an agreement between Her Majesty the Queen in Right of Canada represented by the Minister of Public Safety and Emergency Preparedness Canada (hereinafter referred to as "Canada") and the GS/OAS through the ES/CICAD. The purpose of this agreement is to outline the conditions for reimbursement to the GS/OAS through the ES/CICAD of the costs associated with holding the IWG meeting at CICAD headquarters in Washington, D.C.

Subject to the terms of this agreement, and in conformity with the attached budget, Canada will reimburse the GS/OAS through the ES/CICAD for the costs incurred in relation to the 2006 IWG meeting on the following basis:

- 100% of all office supplies, and lease or rental of computers, equipment and furniture;
- 100% of all interpretation costs;
- 100% of all hospitality costs, including breakfasts and coffee breaks (within Canada's hospitality policy); and
- 100% of all conference support staff.

Canada will not reimburse any expenses associated with the ES/CICAD's usual, daily operations (such as the regular salary of its analysts and staff).

Canada agrees that if costs exceed those identified in the attached budget, they will be subject to reimbursement upon presentation of an acceptable invoice clearly indicating that the cost is directly related to the hosting of the event and within the guidelines for reimbursement.

Subject to the provisions outlined in this agreement Canada agrees to pay CICAD a sum not to exceed a maximum of CND\$40,000 (US\$34,644).

Payment shall be made upon receipt of an invoice, duly completed in respect of the work completed and expenses incurred, which should be sent to the attention of Julie Mugford at 100 Metcalfe Street, Ottawa ON K1A 0P8 Canada.

Any dispute that may arise in the application or interpretation of this Agreement that cannot be settled through negotiation may be settled through a mechanism mutually agreeable to the Parties.

Nothing in this Agreement constitutes a waiver, express or implied, by Canada or the GS/OAS or their personnel, of their respective privileges and immunities under the laws of Canada, the United States of America or international law.

Finally, the provisions of this Agreement should not be interpreted as a precedent or a guarantee that similar compensation will be provided for future events of this nature.

This Agreement is considered confidential. As such, the parties agree, prior to disclosure of the Agreement or any part thereof, to obtain consent of the other party.

This Agreement enters into force on the date of the last signature appearing after the name of the duly authorized representatives of the Parties indicated below and shall remain in force for a period of six months thereafter. It may be amended by mutual written agreement between the Parties.

We would like to take this opportunity to thank you and your officials for your assistance in support to Canada during its chairmanship of the IWG.

Diane MacLaren

Diane MacLaren
Assistant Deputy Minister
Policing, Law Enforcement and Interoperability Branch
Public Safety and Emergency Preparedness Canada

February 17, 2006

Date

James Mack

James Mack
Executive Secretary
Inter-American Drug Abuse Control Commission (CICAD)
Organization of American States

Feb 22, 2006

Date

Attachment: (1)

ORGANIZATION OF AMERICAN STATES (OAS)
Inter-American Drug Abuse Control Commission (CICAD)
Multilateral Evaluation Mechanism (MEM)
BUDGET FOR CANADIAN PURPOSES

AREA: MEM Unit
NAME OF ACTIVITY: Inter-Governmental Working Group (IWG) Meeting
DATE OF ACTIVITY: February 21 - 25, 2006 (5 days)
VENUE: Washington, DC
RESPONSIBLE: Angela Crowdy, MEM Unit Coordinator, CICAD
PROJECT:
EXPENSES:

Exchange rate
 US\$1=CAD\$1.15
 (Jan 24, 2006)

	COST US\$	COST CAD\$
MATERIALS AND EQUIPMENT:		
MEETING SPACE RENT:		
Office supplies / computers/ equipment rental	\$1,000.00	
Plenary & break rooms - (Padiha Vidal & Gabriela Mistral)	\$0.00	
Rent for furniture - tables for Plenary room	\$500.00	
	\$1,500.00	\$1,725.00
CONTRACTS:		
INTERPRETATION:		
PLENARY: 6 - Interpreters (3 - Esp/ 3 - Ing)	\$14,700.00	
	\$14,700.00	\$16,905.00
CONFERENCE SUPPORT STAFF		
2 - Room attendants	\$1,100.00	
1 - Controls operator	\$550.00	
Overtime (potential)	\$405.00	
	\$2,055.00	\$2,363.25
OTHER EXPENSES:		
Transportation to reception (Canadian Embassy)	\$452.00	
Breakfast for 5 days (11.00 x 60 persons = 660 x 5 days)	\$3,300.00	
2 coffee breaks per day for 5 days	\$1,000.00	
Saturday costs (heating, cleaning and engineer)	\$500.00	
Administrative and logistical costs in support of Chair	\$2,000.00	
Unforeseen expenses	\$3,500.00	
	\$10,752.00	\$12,364.80
TOTAL FUNDS TRANSFERRED TO CICAD	\$29,007.00	\$33,358.05
CANADIAN EXPENSES:		
Gifts (purchased in Canada)	\$ 1,800.00	
	\$ 1,800.00	\$1,800.00
TOTAL		\$35,158.05