



**GENERAL SECRETARIAT OF THE ORGANIZATION OF AMERICAN STATES (OAS)
Secretariat for Multidimensional Security (SMS)
Secretariat of Inter-American Committee against Terrorism (CICTE)**

Type of Contract: Cargo Security Consultant (2 positions available)

Estimated start date: May 2024

Duration: 12 months

Remuneration: Approximately US\$6,500/month

Location: Remote

BACKGROUND

The Secretariat for Multidimensional Security (SMS) of the General Secretariat of the Organization of the American States (GS/OAS) promotes and coordinates cooperation among the OAS member states and between them, the Inter-American system and other bodies in the international system, in order to access, prevent, confront, and respond effectively to threats to security, with a view of being the leading point of reference in the Hemisphere for developing cooperation and capacity-building in the OAS member states. The Secretariat of the Inter-American Committee against Terrorism (CICTE) assists member states in their efforts to prevent and counter all forms of terrorism.

In particular, CICTE's Cargo and Container Security Program works to support OAS Member States in strengthening cargo security mechanisms and their means of transport, particularly customs procedures, control, inspection and interdiction of cross-border cargo.

DUTIES AND RESPONSIBILITIES

The consultants will be responsible for implementing technical, administrative, and financial aspects of the project "Countering Threats to Cargo Security in Latin America and the Caribbean, with strengthened support to Haiti".

The consultants will develop, organize and ensure completion of all program activities (on site and/or virtual) by, among other things:

1. Designing and delivering virtual and in-person cargo security capacity-building courses and activities on such topics as container examination and vessel rummaging, to include creating the content of training workshops and technical exercises; identifying and hiring expert speakers; coordinating logistics and scheduling (for in-person and/or virtual events); and conducting any necessary follow-up activities as appropriate.
2. Carrying out, when appropriate, on-site technical assessment missions at land, air and sea borders to identify vulnerabilities and strategies to optimize inspection and control processes for cargo and the means that transport them.
3. Overseeing financial and budgetary aspects of program implementation, including purchasing of tactical and personal protection equipment and supplies, organizing travel; preparing draft budgets and/or financial reports, etc.
4. Contributing to the development of studies or publications on cargo and container security in the hemisphere, including recent trends and possible supply chain vulnerabilities.
5. Carrying out consultations and maintaining regular communication with authorities/officials of OAS Member States, as well as with technical experts, CICTE National Points of Contact and other relevant stakeholders as needed to ensure successful program implementation.
6. Drafting all written outputs required for successful project implementation, including correspondence, meeting agendas, narrative reports, work plans, presentations, speeches, project proposals, etc.
7. Representing the CICTE Secretariat during national and/or regional events (virtual and/or in person) to share common challenges and strengthen inter-agency, national and/or regional cooperation through the exchange of information, lessons learned and good practices.
8. Carrying out any other related activities that may be required, including liaising with internal and external partners as appropriate and participating in regular team meetings.

REQUIREMENTS:

Essential:

- First University Degree (Bachelor's).
- 7-10 years of experience, at least 7 of which working with customs and/or other law

enforcement personnel on cargo and container security in points of entry.

- Strong project management skills.
- Fluency in English and Spanish.
- Excellent oral and written communication skills.
- Ability to work in a multicultural, fast-paced setting.
- Ability to work effectively with Microsoft Office.
- Ability to work effectively with virtual meeting platforms.
- Ability to meet deadlines consistently.
- Ability to travel extensively throughout the region.

Desirable:

- Familiarity with the workings of the OAS, its processes and procedures, including Oracle financial management.
- Fluency in French.

TO APPLY:

Please submit

- A cover letter;
- An updated CV;
- Copy of academic certificates.

Please send documents by email to cicte@oas.org with the subject “CICTE Consultant – Cargo Security”

Applications will be received until April 27th, 2024 at 5:30 pm U.S. Eastern time.

The GS/OAS embraces equality, diversity, and inclusion. Thus, the GS/OAS, in accordance with its rules and regulations, is committed to providing equal opportunities in employment, achieving a diverse staff, and will consider a wide geographic representation, as well as gender equity and equality, in the selection of candidates.