



Organization of
American States

**GENERAL SECRETARIAT
ORGANIZATION OF AMERICAN STATES**

**Secretariat for Strengthening Democracy
Department of Electoral Cooperation and Observation**

**Call for Resumes:
Consultant in Political Analysis, Electoral Observation Mission in Haiti**

Type of Contract: Consultant

Department: Department of Electoral Cooperation and Observation

Duration: 3 months

Place: Port Au Prince, Haiti

DESCRIPTION

On March 24, 2015, the Government of the Republic of Haiti invited the Organization of American States to observe the Legislative, Presidential and Local Election to be held in the Republic of Haiti on August 9, October 25, and December 27, 2015¹. On March 26, 2015, the Secretary General accepted the invitation to deploy an Electoral Observation Mission.

The Department of Electoral Cooperation and Observation opens a call for resumes for a candidate to serve as Political Analyst for the Electoral Observation Mission.

DUTIES & RESPONSIBILITIES

Under the direction of the DECO Director, the consultant will be responsible for providing permanent updates and analysis regarding the political situation in the host country, together with recommendations to the EOM that aim to support the host country in its efforts to strengthen its electoral processes.

Specifically the consultant will be responsible for:

- Inform DECO Director as well as the Chief and Deputy Chief of Mission about issues relevant to the electoral process.
- Draft political reports on the political/electoral situation of the host country in the post-electoral phase to be included in the Final Report.

¹ Election postponed for January 24, 2016

- Analyze and monitor political activities carried out by the candidates and/or political parties in the post-electoral framework, and produce reports on these activities for the OAS/EOM leadership.
- Identify contacts with political parties and other stakeholders at the national, departmental, and local level, and give this contact information to the Deputy Chief of Mission.
- Accompany the Chief and Deputy Chief of Mission to meetings as required and prepare corresponding informational minutes.
- Prepare reports at the request of the DECO Director or the OAS/EOM leadership.
- Participate in the training of international observers in case of a new deployment during this time frame.
- Observe the contestation period (BCED and BCEN) and prepare corresponding informational minutes.
- Maintain a presence at the CTV should the situation require further observation.
- Once the OAS/EOM has concluded, present a final report that contains all relevant information obtained during the process.
- Support in the elaboration of the OAS/EOM final report.
- Edit Final Report.
- Be familiar with Manual for OAS Observation Mission (http://www.oas.org/en/spa/docs/Manual_Misiones_publicado_en.pdf)
- Sign and comply with the code of conduct for International Election Observers.
- Perform any other duties related to the EOM assigned by the DECO Director.

REQUIREMENTS

- A minimum of 5 years of progressive responsible experience at professional level in international relations, political affairs, law or other pertinent field, including a minimum of two years experience in the field (Haiti) is desirable.
- Expertise in International Relations, democratic governance, Law, or related field.
- Fluency in oral and written French and English is required. Knowledge of Creole is an asset.
- Advance University degree (Master's degree or equivalent) degree in political science, international relations, law or related field. A first-level university degree in combination with 2 additional years of qualifying experience may be accepted in lieu of advanced university degree.

COMPENSATION

Compensation for the period and deliverables contemplated in this contract is US\$ 24,000.00

Payment is subject the presentation and subsequent approval of the respective written and verbal reports by the DECO Director and the Chief of Mission/Deputy Chief of Mission.

APPLICATION

Please send a CV in English or French to: CDupouy@oas.org

Applications will be received until **January 22, 2016**