

SPPR Registration Screens

December 2005

SPPR Home Page



Saskatchewan Personal Property Registry

Home Search Registration My Workspace Help

Signed-In Client #: 400050931 (Lastname, Firstname)

Home

Welcome to SPPR!

The new Saskatchewan Personal Property Registry website is now online!

Through this site, you will be able to register a notice of security interest or lien on personal property (e.g. cars, boats, aircrafts) that was used as collateral to obtain a loan or that was repaired or stored. Also, you will be able to make enquiries to find out if a notice of security interest or lien was filed in the PPR system.



ISC Alerts This is the training system.

SPPR News

PPR News Item #1 This is the summary field.

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- Clients will sign-in to access the new SPPR application.
- Every page will display the client's signed-in credentials.
- Quick links are available at the top right corner of the application.
- ISC Alerts pertain to all of ISC online services (e.g. general system availability).
- The Registration menu option will be available based on the client's privilege.

SPPR Registration Initial Setup

Home Search Re	Saskatchewan Personal Property gistration My Workspace Help	Registry
Signed-In Client #: 400 Setup	050931 (Lastname, Firstname)	Registration Setup, Step 1 of 5 🕐
egistration Type: lient Reference: inked Type: inked Registration # ransaction Description:	Personal Property Security Agreement Personal Property Security Agreement The Sale of Goods Act Writ of Execution Provincial or Creditors' Relief Certificate (SWR) Writ of Execution Federal (SWR) Maintenance Writ of Execution (SWR) Commercial Lien The Enforcement of Money Judgments Act	
		Proceed Copyright 2006 ISC

- Select Setup, Amendment or Discharge from the Registration menu.
- The registration types that are available will be dependent on the client's privilege.

SPPR Registration Initial Setup

	katchewan sonal Property Ro forkspace Help	egistry
Signed-In Client #: 400050931 (Lastname,	Firstname)	(?)
	(institute)	×.
Setup		
tegistration Type: Personal Property Sec	curity Agreement	
Client Reference: Demo 1		
inked Type: None		T
inked Registration # None		
ransaction Description: Act Change		
Re-Registration Subse	ection 35 (7) The Personal Property Security Act, 1993	
		Y
		Proceed
		Copyright 2006 ISC

- New optional field called Linked Type shows this registration's relation to a previous registration. If selected, then the Linked Registration # must be entered.
- Transaction Description is another new optional field. It is open text and the content will display on both the verification and search results.

Home	Search	Registration	My W	orkspace	Hel	lp				
Signed-1	(n Client #:	400050931 (Last	name,	Firstname)					Registration	Setup, Step 2 of 5 🤦
Setup ((Personal	Property Secu	rity Ag	greement)						
Registrar	nt	1 Party								
Life Time		Action Edit Dele		arty # Entity Perso		Name Lastname,	-	Address No Where Steet	Regina Saskatch	ewan S4P2K9
Notation						Firstname		Canada	,	
Secured	Party	🔿 Party Id:				•				
Debtor P		• Manual Inform	nation:							
Serial Pr		Entity Type:		• Busines	s O	Person				
General I		Business Nar	ne:						•	
RIN Opti		Address Line	: 1:						•	
кім Орш	uns	Address Line	2:							
		City:		<u> </u>			•			
		Province/Stat		Saskatchew	an	•				
		Postal/Zip Co	de:		•					
		Country:		Canada		▼				
										Add to List
									Register	Return to Draft
										Copyright 2006 IS(

- Clients can use the tabs to enter the registration details.
- The Primary Client information defaults into the Registrant section if the User client is tied to a Primary Client. A new Registrant is entered either by Party ID # or by manually entering the Registrant's information.
- All 8 tabs provide the client with the option to Register or Return to Draft.
- This information can be edited at any time prior to registering the setup.

				Regist	Legal Notices	Help Exit PPR
Home Search	Registration	My Workspace	Help			
_	-	stname, Firstname)	_		Registration Se	etup, Step 2 of 5 🕐
Setup (Personal	Property Secu	urity Agreement)				
egistrant					Euroise Data Cal	
ife Time	Expiry Date:			Years: I	Expiry Date Cal Months: Days:	
otation	C	dd-MMM-yyyy				
ecured Party	C Infinity				iculator will com In the current dat	npute Expiry Date te.
ebtor Party						Save
erial Property						
eneral Property						
IN Options						
					Register	Return to Draft
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- The Life Time fields will vary based on the act type. Only the fields relevant to the registration type you are setting up will display. I.e. The Judgment / Issue Date field will only display when setting up a Writ of Execution or Maintenance Order.
- This information can be edited at any time prior to registering the setup.

		van roperty Registry
Home Search	Registration My Workspace Help	
Signed-In Client #:	400050931 (Lastname, Firstname)	Registration Setup, Step 2 of 5 🕐
Setun (Personal	Property Security Agreement)	
Registrant	Trust Indenture: 🔲	
Life Time		Save
Notation		
Secured Party		
Debtor Party		
Serial Property		
General Property		
RIN Options		
		Register Return to Draft
		Copyright 2006 ISC

- The Notation fields will vary based on the act type. Only the fields relevant to the registration type that the client is setting up will display. I.e. If registering a Security Agreement, then the only field that will display is the Trust Indenture field.
- This information can be edited at any time prior to registering the setup.

Home	Search	Registration	My Works	pace H	elp				
Signed-I	(n Client #:	400050931 (Last	name, First	name)				Registration	Setup, Step 2 of 5 🕐
Setup ((Personal	Property Secur	ity Agreer	ment)					
Registran	nt	1 Party							
		Action	Item #	Party # E	ntity Type	Name	Address	i	
Life Time		Edit Delet	.e 1	P	erson	Lastnan Firstnan		re Steet Regina Sa Canada	skatchewan
Notation				1 1					
Secured I	Party	• Same as regis	strant						
Debtor Pa	arty	C Party Id:			•				
Serial Pro	operty	C Manual Inform	nation:						
General F	Property	Entity Type:	🕫 в	usiness (C Person				
RIN Optic	ons	Business Narr	ne:					•	
		Address Line	1:					•	
		Address Line	2:						
		City:				•	•		
		Province/State	: Sask	atchewan		▼ .			
		Postal/Zip Coo	ie:	•					
		Country:	Cana	ada		•			
									Add to List
								Register	Return to Draft
									Copyright 2006 ISC

- For the Secured Party information, clients can select the Same as Registrant option or enter the Party ID # or manually enter the Secured Party's information.
- This information can be edited at any time prior to registering the setup.

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Home Se	arch	Registration	My	Works	pace	Help			
Signed-In Cli	ient #:	400050931 (Last	name	e, First	name)			Registration Setup, Step 2 of 5	3
Setup (Per	sonal	Property Secu	rity <i>i</i>	Agreer	nent)				_
Registrant		1 Party							
ife Time.		Action Edit Dele		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Party #	Entity Type Person	Name Smith,	Address 260 - 10 Research Drive Regina Saskatchewan	-
Jotation							Nicole	S4P7J7 Canada	-1
Secured Part	:y	C Party Id:				•			
) ebtor Party		• Manual Inform	natio	n:					
Serial Proper	ty	Entity Type:		ОВ	usiness	e 🖲 Person			
General Prop	ertγ	Last Name						•	
		First Name:					Second Name	e:	
RIN Options		Third Name:							
		Generation:			•	Estate: 🗌			
		Birth Date:							
				dd-MN	ИМ-уууу				
		Address Line	e 1:					•	
		Address Line	e 2:						
		City:					•		
		Province/Stat	e:	Sask	atchewa	an	•		
		Postal/Zip Co	de:		•	•			
		Country:		Cana	ada		-		
								Add to List	

- Debtor Party information can be entered by the Party ID # or by manually entering the Debtor Party's information.
- This information can be edited at any time prior to registering the setup.

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	E	Sas Per	ska sol	tche nal P	wan roper	ty R		_{Home}	l <u>Legal Notic</u>	<u>es Help E</u>	xit PPR
Home Search	Registratio	on My	Works	pace Help	1						
igned-In Client #	: 400050931 (Lastnamo	e, Firstn	ame)					Registratio	n Setup, Step :	2 of 5 🧷
Setup (Personal	Property S	ecurity a	Agreen	nent)							
egistrant	1 Serial Pro	perty Ite	m								
ife Time	Action		Item #	Serial Type	Serial #				Description		Colour
	Edit	Delete	1	Motor Vehicle	JM1234567890	\checkmark	1994	Nissan		Pathfinder LE	Black
otation	Carriel Trans	Adata a Sec	la i a la	1							
ecured Party	Serial Type Serial #	Motor Ve	hicle 🔄	-	— • • •						
ebtor Party	Serial #: Year:		1	`	🕨 🗌 Override						
erial Property	Make / Desc:										
eneral Property	Make / Desc. Model:						•				
IN Options	Colour:										
										Add t	o List
									Register	Return	to Draft
										Copyright	12006 IS(

- Serial property numbers are entered one at a time.
- Mandatory fields include: Serial Type, Serial #, and Make/ Description
- This list can be edited at any time prior to registering the setup.

Home Search	Registration My Workspace H	Help
Signed-In Client #	: 400050931 (Lastname, Firstname)	Registration Setup, Step 2 of 5 🕐
Setup (Persona	l Property Security Agreement)	
Registrant	My general property description.	
Life Time		
Notation		
Secured Party		
Debtor Party		
Serial Property		
General Property		
RIN Options		
	Client Text: Add	
		Save
		Register Return to Draft
		Copyright 2006 IS(

- General Property contains cut and paste as well as word wrap features.
- Clients have the option to add their own predefined Client Standard Text.
- This information can be edited at any time prior to registering the setup.

• • •	
	Saskatchewan Personal Property Registry
lome Search	Registration My Workspace Help
igned-In Client #:	: 400050931 (Lastname, Firstname) Registration Setup, Step 2 of 5 🕐
Setup (Personal	Property Security Agreement)
egistrant	Registration Identification # (RIN) Security Registrations may be amended or discharged by any person who knows the registration number. To add extra protection to this
fe Time	registration, apply a security password called a RIN. Then the registration may only be amended/discharged if someone knows both the Registration numbers are displayed on all search results. RINS's are
otation	only displayed on the Registration Verification Statement or through the RIN lookup by authorized users.
ecured Party	Choose one of the options below to apply security to your registration to protect it from unauthorized changes:
ebtor Party	C System Generated RIN
erial Property	Customer Selected RIN: (use up to 20 alphabetic and/or numeric characters)
eneral Property	
N Options	None - no additional security required for this registration
	Save
	Register Return to Draft
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- Registration Identification Numbers (RINS) are optional.
- Clients have the option to select their own RIN or to have a system generated RIN.
- This information can be edited at any time prior to registering the setup.

SPPR Registration Payment

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Home Search	Registration	My Workspace	Help		
Signed-In Client #	: 400050931 (Las	tname, Firstname)		F	Registration Setup, Step 3 of 5 🕐
Payment Metho	d				
Client Reference:	Demo 1				
• Account # • Other Account #	300001778 •	Password:	•		
					Proceed Cancel
					Copyright 2006 ISC

- Once information is entered in all the tabs and the Register button is selected, this Payment screen will appear.
- This screen provides clients with the opportunity to change the Account number that the registration is charged to as well as enter a Client Reference.
- At this point, the Registration Setup is not yet registered in our system. Selecting Cancel will return you back to the previous tabs screen.

SPPR Registration Confirmation

Home Search Registration My Workspace Help	Registry					
Signed-In Client #: 400050931 (Lastname, Firstname)	Registration Setup, Step 4 of 5 🧭					
Registration Activity						
You are about to perform a setup. Type: Personal Property Security Agreement Expiry Date: 16-Dec-2006						
Fee Confirmation						
Fee: \$25.00 Client Reference: Demo 1 Account # 300001778 Account Name: Lastname, Firstname Account Balance: \$15,000.00 Click here to make a Credit Card Payment						
	Proceed Cancel					
	Copyright 2006 ISC					

- The final confirmation prior to registration.
- Confirms the fee that the client will incur as well as provides the opportunity to top off their account balance.
- Selecting Proceed will register your registration.
- At this point, the registration is not yet registered. Selecting Cancel will return you back to the previous tabs screen.

SPPR Registration Registered

Saskatchewan Personal Property	Registry					
Home Search Registration My Workspace Help						
Signed-In Client #: 400050931 (Lastname, Firstname)	Registration Setup, Step 5 of 5 🕐					
Registration Confirmation						
Registration #200000042Transaction #1Registration Identification # (RIN):						
Your registration has been successful and has generated output 200000119 . The verification can be viewed at any time during your session by going to the 'My Workspace' menu option and selecting 'Output List' from the drop down menu. Please retain for your records.						
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- The registration is now registered with the SPPR.
- To view the verification, you must go to your Output list under the My Workspace menu option.



SPPR Registration Screens

To ensure this new SPPR will meet your needs, please e-mail us your questions, comments or suggestions at PPRProject@isc.ca

We look forward to hearing from you.

For ongoing updates, visit the PPR Project pages at www.ISC.ca